SDIC Community College Deans' Council Meeting
November 14, 2025
virtual
9:00-11:00am

Minutes

Deans and Associate Deans Present: J. Ayala, A. Berry, B. Dorschel, G. Dowden, B. Gamboa, S. Knox, J. Lewis, J. Lopez, A. Lucas, A. Perman, W. Nelson, N. Roe, E. Silva, A. Taccone

Guests: M. Ash, T. Ngo Bartel, S. Bradley, J. Edwards, T. Rodriguez, Z. Torres

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1. Welcome & Introductions

2. Minutes from October 10, 2025, motion to approve with updates by G. Dowden, second by J. Lopez, **unanimously approved**

3. Program Informational Items
   - A. Taccone shared MiraCosta College's Horticulture Program changes
   - N. Roe shared Palomar College's Automotive Program changes

4. Program Recommendations
   - Palomar College
     - Automotive Mechanics; New; CoA
       - Motion to open by A. Taccone, second by J. Ayala, **unanimously recommended**
     - Automotive Engine Performance & Smog Check; New; CoA
       - Motion to open by A. Taccone, second by W. Nelson, **unanimously recommended**
         - J. Lewis advised that the program hours be reviewed to ensure they fulfill the state-required hours for the BAR Smog Certificate

5. Region and State Action Items
   - CCCAOE
     - N. Roe reminded attendees to complete the post-Fall 2025 CCCAOE Conference survey.
     - Upcoming CCCAOE Events
       - CCCAOE Leadership Academy will be held January 6–9. Registration is now open.
       - CCCAOE Policy Summit will take place in March 2026.
     - A. Berry is stepping down from the CCCAOE Regional Vice President position. J. Peña will serve the remainder of the term.
       - Nominations for the next Regional VP will open in January, with an election planned for spring 2026**.**
         - Position Requirements:
           - Participate in monthly Board meetings via Zoom.
           - Serve on one committee, which meets once per month via Zoom.
           - Attend two in-person Board Retreats (January and Summer); travel is covered by CCCAOE.
           - Attend two in-person Board Meetings held the day before each CCCAOE Conference and attend both conferences; CCCAOE covers one hotel night, and the college covers remaining travel costs.
           - Maintain communication with the Regional Chair on CCCAOE updates.

- CCCCCO
  - [WEDD November 2025 Program Updates](#)
- Regional
  - Adult Learner Advisory
    - The Deans requested that the Adult Learner Advisory Committee begin meeting to help inform the upcoming Round 10 Adult Learner Institute RFA.
    - T. Ngo Bartel reminded the group that this is an advisory body specifically to inform the Round 10 Adult Learner Institute RFA.
    - A request was made to remove "Committee" from the title and refer to the group as the Adult Learner Advisory.
  - Chancellor's Office Vision 2030 Regional Convening
    - A reminder was shared to register for the Chancellor's Office Vision 2030 Regional Convening on December 4–5. A [registration link](#) was provided to the Deans.
  - SWP Annual Plan Update
    - A reminder was shared that today is the last day to provide feedback on the SWP Annual Plan update.
    - A request was made to discuss the SWP Annual Plan update at today's Implementation Committee meeting before it goes to ROC and SDICCA.

6. T. Ngo Bartel shared the LMI & COE Updates
- [October LMI](#)
  - Reports Completed:
    - Palomar College:
      - Forestry: Forest and Conservation Technicians; Health and Safety Engineers, Except Mining Safety Engineers and Inspectors; Firefighters; Compliance Officers; Fire Inspectors and Investigators
    - Southwestern College
      - Paramedic: Paramedics; Emergency Medical Technicians
    - San Diego College Continuing Education
      - Licensed Vocational Nursing: Nurses, Licensed Practical and Licensed Vocational
  - Reports Requested:
    - Palomar College
      - Digital Fabrication Technology: Sawing Machine Setters, Operators, and Tenders, Wood; Woodworking Machine Setters, Operators, and Tenders, Except Sawing; Computer Numerically Controlled Tool Operators; Computer Numerically Controlled Tool Programmers
      - Mill and Cabinet Work: Cabinetmakers and Bench Carpenters; Furniture Finishers; Sawing Machine Setters, Operators, and Tenders, Wood; Woodworking Machine Setters, Operators, and Tenders, Except Sawing; Woodworkers, All other
    - San Diego City College
      - Computer Systems Analysis: Computer Occupations, All Other; Computer Network Architects; Information Security Analysts
      - Laboratory Science Technology: Chemical Technicians; Chemical Equipment Operators and Tenders
- Community Forums Update
  - An update was provided on the Career Education Community Forums. The final forum was held Thursday, December 11 at Grossmont College. A total of 272 participants attended across the seven forums.
  - Appreciation was expressed to the Deans for leading the invitations and supporting re-engagement with community partners.
- Adult Learner Study & Upcoming Presentations
  - The [Adult Learner Study](#) was released last week. The findings will be presented at the [Workforce Development Council (WDC) on Friday, November 21](#). Members were encouraged to attend.
  - Panelists will include Alex Berry (Mesa), Candace Rose (Palomar), and Randy Beach

(Southwestern).
- o An abbreviated version of the presentation will also be provided at the ROC meeting on Wednesday, November 19 at 3:30 pm.
- "Meet Our Grads" Digital Marketing Campaign
  - o The region is launching a new digital marketing campaign, "Meet Our Grads," in response to a funder request. The campaign will feature 1–2 minute videos highlighting adult-learner graduates, their current careers, and how their education contributed to their success.
  - o Videos will be formatted for Instagram and TikTok.
  - o College PIOs will be notified separately.
  - o A companion "Meet Our Students" series will also feature current students.

7. Hot Topic Discussions
- Community Education/Contract Education
  - o J. Lewis led a discussion on current college practices in this area and whether programs are self-supporting in accordance with Education Code.
  - o Palomar College
    - ▪ N. Roe reported that Palomar does not currently have dedicated staff for this work but is interested in program growth and is exploring a new registration system. The function is housed within Continuing Education; however, staffing has not been assigned, and individual departments are managing components of the work. The college is moving toward industry-recognized certificates.
      - A suggestion was made to consider forming a CoP.
  - o San Diego City College
    - ▪ J. Lopez noted that the college is interested in being more responsive to partners; however, bandwidth, specifically limited staffing and funding, is the primary barrier.
      - There is interest in replicating successful self-supporting models.
  - o MiraCosta College
    - ▪ B. Gamboa shared that colleges are leveraging ETP models (e.g., Shasta and San Bernardino) and expressed interest in learning how to implement ETP more broadly to build capacity.
  - o Cuyamaca College
    - ▪ G. Dowden reported that not-for-credit is not currently a priority and contract education activity is limited.
    - ▪ J. Ayala echoed Grossmont was the same.
  - o SDCCD
    - ▪ A. Perman shared that SDCCD does not have a not-for-credit branch. ETI runs Contact Training under the SD Continuing Education Foundation, with limited partnership across the colleges.
  - o Southwestern College
    - ▪ J. Lewis reported that Southwestern operates a model similar to MiraCosta's, with a full-time staff member dedicated to the program. The program is currently self-supporting following an initial one-year SWP investment to support sustainability.
      - The college is working with SDWP on ETPL
      - Also exploring the establishment of a Prometric Test Center that would be housed in this department.

8. Roundtable
- A. Perman highlighted the success of SDCCD's first Annual WBL Summit and expressed appreciation for the region's support.
- A. Perman shared that new guidance has been released for AB 232 and reminded the group to incorporate it into their SWP project plans.
- J. Lopez shared an invite to the group to attend the Fall 2025 Apprenticeship Forum taking place on December 4 @ San Diego City College.

Agenda Link: Deans Council Agenda - Google Docs
Next meeting: Friday, December 12, 2025, MiraCosta College - San Elijo Campus; Room 1131