SDIC Community College Deans' Council Meeting

December 13, 2024
In person - Grossmont College - ASGC board room
8:30-10:00 am

Minutes

Deans and Associate Deans Present: J. Ayala, A. Berry, G. Dowden, B. Gamboa, C. Estrada-Howell, J. Lewis, J. Pena, A. Perman, A. Rashvand, M. Romero

Guests: S. Bradley, D. Brown, S. Cox, U. Maschke, A. Mazon, T. Ngo Bartel, T. Rodriguez

1.Welcome & Introductions
- T. Ngo Bartel introduced T. Rodriguez as the new Regional Professional Development Manager at the COE

2. Minutes from November 8, 2024, motion to approve by C. Estrada-Howell, second by M. Romero, **unanimously approved**

3. Program Informational Items
- none

4. Program Recommendations
- Imperial Valley College
    - Instrumentation Technology; New; CoA
        - Motion to open by M. Romero, second by J. Ayala, **unanimously recommended**
    - Industrial Automation; New; B.S
        - Motion to open by B. Gamboa, second by M. Romero, **unanimously recommended**
- SD Miramar
    - Fire Fighter 1 Academy; New; CoA
        - Motion to open by M. Romero, second by G. Dowden, **unanimously recommended**
- Palomar
    - Building Performance and Environmental Design; New; B.S.
        - Motion to open by M. Romero, second by B. Gamboa, **unanimously recommended**
    - Motion to bundle and open 3 CoA by C. Estrada-Howell, second G. Dowden, **unanimously recommended**
        - Regular Basic Course: Police Academy Module I; New; CoA
        - Regular Basic Course: Police Academy Module II; New; CoA
        - Regular Basic Course: Police Academy Module III; New; CoA

5. T. Ngo Bartel shared the LMI & COE Updates
- November LMI:
    - Reports completed
        - MiraCosta:
            - Credit Counselors
        - SD City College:
            - Industrial Engineering Technologists and Technicians; Industrial Machinery

Mechanics; Electrical and Electronic Engineering Technologists and Technicians; Mechanical Engineering Technologists and Technicians; Electro-Mechanical and Mechatronics Technologists and Technicians
- Southwestern College:
    - Sound Engineering Technicians; Audio and Video Technicians; Musicians and Singers
    - Welders, Cutters, Solderers, and Brazers; Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders
- Reports requested:
    - Southwestern College:
        - Welders, Cutters, Solderers, and Brazers; Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders
    - Grossmont College:
        - Computer Systems Analysts; Computer Network Architects; Computer and Information Systems Managers; Computer Network Support Specialists
- Reminder: COE reports provides a breakdown of programs by SRC codes, detailing occupations trained for, the top code, the college, and the request date.
- Discussion on Bachelor's course naming: The Chancellor prefers regional programs to have consistent naming to avoid student confusion. However, this poses a challenge as Community College Bachelor's programs must have distinct names from university offerings.
- Comprehensive Local Needs Assessment (CLNA): Focus groups will be hosted by the COE to gather qualitative data from nine constituent groups as per Perkins V requirements.
    - COE is considering hosting geographically-based in person focus groups to gather diverse data and help colleges reconnect with local community members.
    - A note that the regional needs assessment offers a broader view for institutional process improvements but does not replace the detailed local needs assessment for program-level improvements.
    - Suggestion to pre-schedule fall regional sessions for faculty engagement across colleges, offering both regional presentations and individual college workshops. Feedback sought from deans on improving workshops to make them more interactive and useful.
        - September Deans: CNLA analysis by AI
        - September WDC Presentation
        - October COE & individual College meetings
- Apprenticeship Report: Updating the apprenticeship report, focusing on the development of apprenticeship-specific positions.
- Inclusive Workplace Champions Awards: Event scheduled for March 28, recognizing inclusive employers.

6. CCCAOE Updates given by U. Maschke on behalf of N. Roe
- U. Maschke shared the call for proposals are open now, will close January 13, 2025.
    - A. Perman & E. Matthews will submit a presentation on SDCCD WBL Dashboard
        - considering broader approach to include a framework and tools for practitioners, focusing on employer relationships, and addressing common questions about dashboards and data collection.
        - Although now we are cutting the investment, this work only happens because of SWP
    - There's a proposal to present on CTE research agenda development, targeted at administrators, with a potential collaboration with colleges for real-world examples.
    - Employer engagement leads in other regions
        - K. McMackin is collaborating with other regions to create focused presentations on employer engagement, ensuring that sessions address specific roles and responsibilities.

7. CCCCO Updates given by D. Brown for L. Ochoa
- Chancellors office has a new newsletter: ESLEI Newsletter
    - Purpose: disseminate recent program updates, memos, upcoming events, and pending legislation for the Equitable Student Learning, Experience and Impact (ESLEI) Office to external stakeholders

8. Regional Updates give by D. Brown & K. McMackin
- D. Brown shared the new SDI Vision 2030 Alignment Chart which was added to the Regional Annual Plan
  - Visual of Regional activities that align with the Chancellor's Vision 2030
  - R9 RFA to include a checkbox indicating the corresponding Vision 2030 focus area
  - Recommendation to include a note in the annual report clarifying that certain efforts are managed locally
  - Beyond traditional LMI—highlighting investment in CTE research capacity
- K. McMackin shared DOE Career Services requirement
  - [DOE Regulations Require "Adequate Career Services"](#)
  - [New Regulations Proposed by the Department of Education Will Impact Proprietary and Nonproprietary Schools Alike](#)
  - [Department of Education's Proposed Administrative Capability & Certification Procedures Regulations](#)
  - New DOE regulations include guidelines on "adequate career services" without clear definitions.
    - Concerns expressed about appropriate staffing levels and potential audits based on student complaints.
    - The past two years of Career Navigation work have positioned colleges well, though budget cuts pose challenges, especially with potential increased scrutiny due to student complaints.
    - Cross-Department Communication: If a student receives career services from DEPS and files a complaint, ensure systems between DEPS and Career Services are integrated, as complaints will likely be directed to Career Services.
    - Be aware of geographical requirements for clinical placements, even though specific distances are not yet clear.
    - Students in licensure-required programs must begin their clinical or externship within 45 days of completing coursework. Program start dates should be carefully planned to meet this requirement.
    - Emphasis on accurate data collection and documentation of services provided, including no-shows. Need to able to demonstrate efforts to provide adequate career services.
  - Advocacy on behalf of Career Services – SDICCCA
    - Request: Region to advocacy to the Presidents/CEOs using Strategic Plan, data (WBL)
    - Reminder to use 50% law when advocating – balanced in what cuts are being made
    - Reminder faculty voice are strong and will vigorously advocate to secure their funding if faced with cuts.
- Round 9 RFA updates shared by D. Brown
  - 5 RFAs will be offered opening on February 3rd
  - Vision 2030 question will be added to application to better track our regional work in alignment to Vision 2030
  - R8 Q2 progress report to be one narrative question, along with the budget questions.
    - UPDATE: there will be no GroupTrail progress reports for R8 RFAs for Q2
  - NOVA R8 Q2 - February 18, region will provide Nova template by end of January.
    - UPDATE: there are only budget questions, so no template will be provided by the region.
  - Reminder, if you make a change to NOVA please do so quickly.
    - We don't know when they will pull data for the LAO
    - Recommend: Uncertify data, make change & email Talia immediately. Don't leave open

9. Roundtable
- B. Gamboa shared hiring fulltime career counselor, automotive faculty (alternative fuel, EV)
- E. Silva sends thank you to J. Lewis for guidance; SWFP pre-apprenticeship at SWC
- E. Silva shared UCR received a federal grant and is building a Critical Minerals Lab Facility. They are working with IVC and potentially will have the lab on IVC campus, which would benefit IVC greatly.
- E. Saiva shared the Chancellor will be at ICV to learn about the lithium program on February 20.

Next meeting: Friday, January 10, 2025 at 8:30am (Virtual)