



Adult Education/Noncredit Workgroup Notes

January 23, 2024

2:00 - 2:55 pm

Summary of action items:

- I. Populate your representatives for *Hospitality, Tourism and Recreation* in the [Google Document](#).
- II. 2024 Repository Update schedule
 - a. January (now): Update the [Data Repository](#) if you have not done so recently.
 - b. May 15th, 2024
 - c. September 15th, 2024
- III. The Adult Ed co-chair role is open for the AE/NC Workgroup. Please reach out to [Suzanne](#) if you are interested in this role.

Meeting Summary:

1. Suzanne opened the meeting congratulating Ute Maschke on her new position as the Director of Continuing Education at Palomar College. Group introductions followed.
2. Alignment
 - a. The next OTPs is *Hospitality, Tourism and Recreation* for the horizontal alignment project. - please populate your representative in the [Google Document](#).
 - b. Student Referral - Suzanne shared one of the benefits of this project is learning where we can refer our students, if our program is not a fit for them.
 - i. example: In a recent meeting on education, child development, and family services, the discussion focused on an Instructional Aide program at Grossmont Adult that initially had a curriculum of 72 hours but was later reduced to 48 hours based on employer feedback, allowing students to enter the workforce more quickly. The program also integrated CPR certification within the shortened time frame. A comparison was made with San Diego Continuing Ed, where programs were longer due to articulated onboarding classes providing credit for child development courses. Despite differences, the meeting emphasized the importance of understanding and leveraging the strengths of various programs to better serve students and provide suitable options based on individual needs and preferences.
 - ii. Greg Hill Jr. discussed the importance of breaking administrative boundaries in adult education today. Students' lives revolve around work, family, and practicalities. Collaborations between Adult Ed and Community Colleges reveal opportunities to address specific needs and bridge gaps in education access.
 - c. Data Repository Updates
 - i. [Program Finder](#) has been launched. The information shared here comes from the [Data Repository](#), so it's important that the data there is up to date and accurate for students. We have found during our horizontal alignment inaccurate information, so please make sure your data leads are updated (data leads have also been invited to the bimonthly workgroup meeting)
 1. 2024 Repository Update schedule
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- d. Next steps
 - i. Professional Development with adult school staff
 - 1. Ute spoke of having a breakout session at our in-person Super Region meeting to discuss the alignment between the data repository and Program Finder. Exploring how this can enhance collaboration across the region, especially in aligning students with programs that best fit their needs. This approach could also improve data repository updates over time as practitioners become more engaged.
 - ii. Begin conversation with high school staff
 - 1. Discussing the importance of initiating conversations between high school and adult school staff for effective professional development. Highlighting the need to dispel misconceptions about adult education, especially the valuable programs available. Svetlana emphasizes that high school counselors often lack awareness of post-high school options, underscoring the importance of showcasing viable pathways in adult schools. Suzanne mentions using tools like the "Options after High School" survey to bridge this knowledge gap and encourage collaboration on pathways between high schools and adult schools.
 - a. Steve Bailey - Idea of embedding in senior high school classes for economics or government to share with students their options.
 - b. Kelly Henwood highlighted that following their Apprenticeship event at San Diego College of Continuing Education, they invited unified counselors for a presentation to foster relationships. She also asked how to inform parents about Adult education and noncredit options, broadening perspectives beyond traditional credit college pathways.
- e. Roundtable
 - i. Kelly Henwood shared [California Adult Education Administrators Association State Conference](#) happening in Sacramento February 8-9.
 - ii. Suzanne Sebring announced we are looking for a new adult education volunteer to be the co-chair of this workgroup. Please [email](#) her if you are interested.

Next meeting: Tuesday, March 19th @ 2 PM-2:55 PM