

## **MEETING MINUTES** – Wednesday, June 2, 2021, 1:00 – 3:00 pm

T. Ngo Bartel called the meeting to order at 1:03 pm.

**Attendees:** Tina Ngo Bartel, Alexander Berry, Katie Cabral, Brittney Carroll, Robert Chu, John Edwards, Priscilla Fernandez, Brianna Hays, Hai Hoang, Michael Large, Jennifer Lewis, Rachel Miller, Monica Romero, Veronica Rosales, Christopher Yerkes, Xi Zhang

### **Introductions and Check-in, 1:03 pm**

No workgroups presenting today but will get a presentation from Miramar College from Xi regarding dashboards.

### **Miramar College Data Tools, 1:05 pm**

X. Zhang showed Miramar's Program Review Equity Data Dashboard (PREDD) to show context to make connection to data they are seeing and how they can use it to build a quality program review. Embedded data coaching in the data tool so people know how to and why to use it.

Contained different tabs for the following:

- Benchmark using college wide data
- Qualitative data (student and employee surveys)
- Resources (including statewide data tools)
- Request research from research office

Enrollment and Student Outcomes can be used to break down disproportionately impacted (DI) groups to find trends based on ethnicity. Collegewide outcomes has downloadable tables to compare multiple different courses to collegewide outcomes to visualize equity gaps.

Need for this tool was made necessary because Miramar only has one research analyst; this tool provides quality data to people through the website but additionally training is needed. There has always been low interest in training, however, the Faculty Institute has raised awareness to data needs and now there is currently three cohorts that have gone through training.

T. Ngo Bartel mentioned that data training may be a possible next step for the Faculty Institute.

### **Equity Gap Analysis Research Questions, 1:22 pm**

T. Ngo Bartel provided a background for current uses of funding. San Diego Workforce Partnership's (SDWP) Daniel Enemark is leading work on creating equity in DI communities. As a region, the community colleges have been looking for a project to work with SDWP. Working on equity gap analysis.

Goal of this project is to identify and analyze occupations that require no more than two years of upskilling and identifying and analyzing individuals in and out of community colleges to find out where the equity gap is so that future work can be done to help close the gap for San Diego and Imperial County. R. Chu will be setting up a doodle poll to schedule a kickoff meeting to discover equity questions. Demographic data will be utilized from Launchboard and the Chancellor's Office Curriculum Inventory (COCI) System.

Deliverables for this project include a shared dashboard where contractor and COE/colleges can update, a designed report, and presentations on inequities found in the labor market and colleges.

The number crunching portion of the project will begin in July and complete in September to be presented to this committee. Report will be finalized in October.

### **Perkins V Regional Comprehensive Needs Assessment, 1:29 pm**

T. Ngo Bartel gave background of Perkins V report last year with UCSD to ask how people can serve the needs of special populations defined by Perkins V. Interviewed community providers to ask questions for specific needs.

Here are some trends from last year's report as well as needed adjustments:

- More follow-up questions

- Transportation issues
- Faculty members need to be aware of special populations needs, not just counselors

This project will start in July, draft report in September, and finalize report in October.

H. Hoang mentioned that last year the COE and UCSD spent time and effort putting together the report and it may be a good opportunity to showcase an equity dashboard to share best practices, how to use the report, and how the report interacts with other research and dashboards.

**Schedule Next Meeting, 1:37 pm**

Voted to keep the August 4 meeting and C. Yerkes will be sending out next year's meetings.

**Roundtable Updates, 1:38 pm**

No updates.

**Adjourn, 1:40 pm**