

**Promising Practices #1
Noncredit Milestones - Policies and Practices**

Assessment (MiraCosta, Palomar)

- Provided PD for faculty and staff on assessment tools
- Increased investment in assessment to determine progress toward noncredit milestone outcomes measures
 - Dedicated an ESL instructor to building Integrated Education and Training programs, which helps shorten the pathway to employment and higher education goals, and has implemented the use of COAAP (Civic Objective and Additional Assessment Plan) measures to determine progress toward identified milestones for students.
 - Assessed milestones, which can result in additional payment points through WIOA II (Work Innovation and Opportunity Act), a supplemental funding source.

Data (MiraCosta, Palomar)

- Created policies and practices that provide accurate and timely data
- Emphasized accurate reporting along with alignment
 - Used CASAS (Comprehensive Adult Student Assessment Systems) pre and post assessments to align with adult education partners.
 - Allowed application for WIOA II supplemental funding for the program and complete data dialogues as a regional consortium to improve and better serve students
 - Tracked student movement among consortium member districts through the Consortium Data Manager working with Information Services and Institutional Research and Planning.
- Examined data to determine relationships between delivery, support and outcomes.

Enrollments (IVC, Palomar, SDCE)

- Increased programming in nursing preparation (TEAS exam and computer literacy)
- Emphasized noncredit programs and increased coordination with departments that have credit programs.
 - Created new noncredit certificate programs created for: Preparation for college level English and Mathematics; Pre-apprenticeship in the construction industry; Nursing or Paramedic Training; Drone safety, applications, and career pathways
 - Created five new noncredit certificate programs to equip non-native speakers of English with the skills needed for employment or to successfully complete college level courses for a career or for associate or transfer degree programs
 - Developed mirrored noncredit courses to serve older adults in many disciplines including art, music, and photography
- Increased sections in healthcare and child development

Instructional Strategy (IVC, MiraCosta)

- Taught computer literacy with concepts in English and instruction in Spanish
- Integrated assessment of noncredit milestones into instruction
- Created laboratories for healthcare that provided students with the hands on practicum to practice skills in conjunction with curriculum
- Shifted from parent education to child development certification that focuses on KSAs
- Created more short-term stackable certificates
- Made a significant investment in tutoring
- Developed mirrored courses
 - Created mirrored courses with credit and noncredit in the same classroom
 - Established concurrent credit/noncredit courses in ESL, art, music, and photography.
 - Dedicated noncredit counselor supports both our noncredit students and assists students transitioning from the adult schools to the college.

Professional Development for Faculty and Staff (MiraCosta, SDCE)

- Included assessment tools, awareness of noncredit milestones, assessment of noncredit milestones, and created a peer support network in PD topics.
- Used Passport to Success and Five Day Experiential Learning Institute (FELI) for PD programs.

Student Support (IVC, SDCE)

- Made a significant investment in tutoring
- Hired job developers early on to find and place students in jobs

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