



SDIC Community College Deans Council Meeting

May 12, 2023

8:30-10:00 am

Minutes

Deans and Associate Deans Present: J. Ayala, A. Berry, G. Dowden, C. Estrada, B. Gamboa, S. Knox, J. Lewis, A. Lucas, A. Perman, A. Rashvand, N. Roe, M. Romero, E. Silva, C. Storey, A. Taccone, J. Tyler, S. Wyche

Guests: M. Ash, D. Brown, R. Chu, J. Edwards, C. Jensen, E. Matthews, K. McMackin, L. Medina, T. Ngo-Bartel, S. Sebring, J. Stark, Z. Torres K. Watson, L. Wisdom

1. Welcome & Introductions

2. [Minutes from 4.14.23](#), motion to approve by J. Ayala, second by G. Dowden, **unanimously approved**

3. Program Informational Items

- No program modifications

3. Program Recommendations

- San Diego City:
 - [Accounting](#); NEW; CoA
 - Motion to approve by J. Lewis, second M. Romero, **unanimously recommended**
 - [April LMI Requests Report](#)
 - Reports Completed
 - Mesa: Cartographers and Photogrammetrists; Surveying and Mapping Technicians; Geographers; Machinists; Project Management Specialists; Interior Designers; Designers, All Other
 - Cuyamaca: Computer Numerically Controlled Tool Programmers; Computer Numerically Controlled Tool Operators
 - Imperial Valley: Psychiatric Technicians; Buyers and Purchasing Agents
 - Southwestern: Logisticians; Production, Planning, and Expediting Clerks
 - City: Computer and Information Systems Managers; Information Security Analysts; Computer Networking Support Specialists; Computer Network Architects; Network and Computer Systems Administrators; General and Operations Managers; Management Analysts; Personal Service Managers, All Other; Entertainment and Recreation Managers, Except Gambling, All Over; Human Resources
 - Report Requested
 - Southwestern: Farmers, Ranchers, and Other Agricultural Managers; First-Line Supervisors of Landscaping, Lawn Service, and Grounds keeping Workers; Pesticide Handlers, Sprayers, and Applicators, Vegetation; Soil and Plant Scientists; Landscape Architects
 - City: Computer and Information Systems Managers; Information Security Analysts; Computer Network Support Specialists; Computer Network Architects; Network and Computer Systems Administrators; General and Operations Managers; Management Analysts; Personal Services Managers, All Other; Entertainment and Recreation Managers,

5. Review of Revised Program Recommendation Process

- D. Brown reviewed the current PCAH process, and requested input on what to add to the revised PCAH process. D. Brown and COE team implement the recommended changes, and will send out to Deans' Council for final review.

6. COE Updates:

- E. Mathews shared the [Student Support Services Website Experience Study](#)
 - The Center of Excellence commissioned this study to understand prospective and current students' experiences with accessing student support services online
 - The survey asked participants to locate the student support services landing page and information about academic counseling, career center services, and student health services.
 - Report summarizes themes, provides an overview of the participants' experiences and makes recommendations based on
- T. Ngo-Bartel shared the [COE updates](#)
 - Upcoming Special reports
 - Arts, Media, and Entertainment Skills to Jobs
 - Experiences with Student Support Services
 - Hotel Industry Workforce Needs (San Diego Lodging Association)
 - Elder Care Workforce Needs (UCSD)
 - Homeless Services Occupations
 - Apprenticeship Opportunities
 - Regional Comprehensive Needs Assessment
 - ACUE Inclusive Teaching for Equitable Learning Cohort starts ([ACUE ITEL](#)) 3rd Cohort
 - Starts on 6.20.23
 - 8-week course (6.20 – 8.11)
 - Approximately 3 hours per week
 - ITEL completers will be able to access up to \$300 in implementation grants (per person)
 - Includes completers from 1st and 2nd cohorts
 - Grant applicants will be asked to show proof of implementation efforts
 - More information in July/August
 - Counselor Institute Kick-off Event
 - Friday, 10.27.23 from 8:30am – 1:30pm at Sheraton San Diego Hotel & Marina Bay Tower
 - T. Ngo-Bartel shared the suggested timeline for Regional Institutes and Research Funds
- J. Edwards shared the USC and UC Program Finder Tool
 - Tool stemmed from AB 927
 - Authorized the Board Governor of the California Community Colleges (CCC) to extend the operation of the statewide baccalaureate degree pilot program indefinitely
 - Documentation regarding unmet workforce needs
 - 5.C.i Employers are having difficulty filling positions that require a baccalaureate degree
 - 5.C.ii Employers are willing to pay baccalaureate degree holders more than those with a related associate degree or no postsecondary degree
 - 5.C.iii Employers have a preference for candidates with the proposed baccalaureate degree
 - J. Edwards provided instruction on how to utilize the Program Finder Tool
 - J. Edwards shared the discussions at the 3.2.2023 Baccalaureate Conference
 - Some discussions on maybe switching to 30 applications, once a year. Instead of twice a year with 15 applications
 - Associate degree is needed no exceptions to apply for B.S. if the program does not already have an Associates, then the application will be thrown out
 - Still to be considered, giving an opportunity to those that don't have a bachelor's degree vs. those campuses that already have one program. No language to limit how many applications a district or college can submit
 - Is your campus ready to support a 4 year program
 - Update college mission statement

- Update systems for upper division records and reporting
- Create detailed Administrative Plan that addresses:
 - Faculty, Facilities, Student Support Services, Library, Estimated Costs to Student and Districts
- Survey students and industry partners to determine need consults with the CSU and UC to address duplication concerns
- J. Edwards shared [Dropbox link for program finder tool](#).

7. CCCCAOE: N. Roe shared updates:

- Reminder: please fill out surveys at CCCAOE
- 685 Attendees at Spring 2023 conference
- 27 Sponsors
- Vacant Executive Director Position
 - Updated job description
 - Goal to open position 7.29.23

8. CCCCCO Updates: Z. Torres shared updates

- Reminder to keep NOVA point of contacts up-to-date
- Fiscal Year 2023-2024
 - Chancellor's office is working on a new funding formula
 - Will be released end of 5.2023
 - Enrollment growth notification will be included in the letter of intent in the Nursing Program
- Perkins 2023-2024
 - Due 6.15.23
 - No anticipated date for the new Reserve Grant application
- SWP
 - For round 6 and 7 nothing is due until 11.15.2023
 - Round 8 is on schedule
 - Anticipate to open NOVA Summer 2023

9. Roundtable

- D. Brown gave an update with the Teacher Prep Course. The deans prefer the course to be a cohort model. An email will be sent to the deans requesting the number of anticipated faculty to take the course annually and the names and contact information of 3-4 faculty to participate in the summer pilot. A stipend will be provided for the pilot participation.
- C. Jensen shared the [K16 update link](#)
- M. Ash shared Marketing update
 - Regional Marketing Campaign is ready to launch
 - Marketing will be advertised on billboards, transit centers, buses, etc.
 - In negotiation with a partnership with the San Diego Padres
 - In field advertising, tabling opportunities, sweepstakes opportunities targeting veterans

Next meeting: Friday, August 12, 2023 at 8:30am