



SDIC Community College Deans Council Meeting

April 14, 2023

8:30-10:00 am

Minutes

Deans and Associate Deans Present: C. Alsbaugh, J. Ayala, A. Berry, G. Dowden, C. Estrada, S. Knox, J. Lewis, J. Lopez, A. Lucas, A. Perman, A. Rashvand, M. Romero, C. Storey, A. Taccone, J. Tyler, S. Wyche

Guests: M. Ash, D. Brown, R. Chu, S. Cox, J. Edwards, C. Jensen, E. Matthews, K. McMackin, L. Medina, T. Ngo-Bartel, S. Sebring, E. Shapiro, J. Stark, K. Watson, L. Wisdom

1. Welcome & Introductions

2. [Minutes](#) from 3.10.23, motion to approve by J. Lewis, second by G. Dowden, **unanimously approved**

3. Program Recommendations

- San Diego City:
 - Cyber Defense and Analysis; NEW; Bachelor of Science
 - Motion to approve by J. Tyler, second by G. Dowden, **unanimously recommended**
 - [Social Work](#); NEW; CoA
 - Motion to approve by J. Tyler, second M. Romero, **unanimously recommended**
 - [Nutrition and Community Wellness](#); NEW ; CoA
 - City requested to rescind the Nutrition and Community Wellness recommendation
 - [Child Development: Associate Teacher](#); MODIFICATION; CoA
 - [Child Development: Master Teacher](#); MODIFICATION; CoA
 - [Child Development: Teacher](#); MODIFICATION; CoA
 - [Early Care and Education](#); MODIFICATION; A.S.
 - Motion to approve J. Lewis, second by M. Romero, **unanimously recommended**
- Southwestern:
 - [Logistics Data Analyst](#); NEW; CoA
 - [Supply Chain Fundamentals](#); NEW; CoA
 - Motion to approve by G. Dowden, second by M. Romero, **unanimously recommended**
 - [Supply Chain Management & Logistics](#); MODIFICATION; A.A.
 - [Senior Data Analyst](#); MODIFICATION; CoA
 - [Logistics Operations Specialist](#); MODIFICATION; CoA
 - [International Trade Logistics & Transportation](#); MODIFICATION; CoA
 - [Supply Chain Management & Logistics](#); MODIFICATION; A.S.
 - Motion to approve by J. Ayala, second by J. Lopez, **unanimously recommended**
- [March LMI Requests Report](#)
 - Reports Completed
 - Mesa: Physical Therapists; Architectural and Civil Drafters; Civil Engineering Technologists and Technicians; Community and Social Service Specialists, All Over
 - City: Substance abuse, Behavioral Disorder and Mental Health Counselors
 - Imperial Valley: Nursing Assistants; Medical Assistants; Licensed Practical and Licensed Vocational Nurses; Registered Nurses; Pharmacy Technicians; Dental Assistants

- Report Requested
 - Mesa: Cartographers and Photogrammetrists; Surveying and Mapping Technicians; Geographers; Interior Designers; Designers, All over
 - City: Community and Social Services Specialists, All Other; Substance Abuse, Behavioral Disorder, and Mental Health Counselors
 - Cuyamaca: Machinists; Computer Numerically Controlled Tool Programmers; Computer Numerically Controlled Tool Operators; Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic
 - Imperial Valley: Psychiatric Technicians; Buyers and Purchasing Agents
 - Southwestern: Logisticians; Production, Planning, and Expediting Clerks; Project Management Specialists

5. Program Recommendation Process

- New PCAH
 - Program Modifications
 - Program modifications no longer need regional approval according to the new PCAH, therefore colleges are not required to enter these programs into regionalcte.org. However, to ensure curriculum and program communication across the region, the designated CE dean will send any modifications to the Regional Consortium Program Coordinator to be placed on the Deans Council agenda as an Information Item for discussion. If anyone would like more information, please reach out to the college.
 - Updates reflecting these changes will be made to the Regional Program Recommendation Process document.
 - Bachelor's Degree Program
 - Discussion regarding being able to enter in these programs into regionalcte.org and matching the LMI Report Request to the current process.
 - T. Ngo-Bartel proposed a small group to provide feedback on how to revise LMI brief

6. COE Updates:

- T. Ngo-Bartel shared the [Equity Gaps in Priority Jobs and Programs Report](#):
- If college would like to have small presentation, please reach out to the Center of Excellence
- Equity Gaps in Priority Jobs and Program Report:
 - Research Objectives:
 - Analyze
 - LMI (Demand)
 - Post-secondary education data (Supply)
 - Identify
 - Priority jobs
 - Requires at least high school diploma but less than a bachelor's degree
 - Has 50 annual job openings or more in San Diego County
 - Pays at or above the living wage of \$18.43/hr for a single adult
 - Typically requires fewer than 5 years of work experience
 - Priority programs
 - Community college that trains a priority job
 - Equity gaps based on age, gender, and race/ethnicity
 - Gender percentage in Labor Force
 - 45% Female
 - 55% Male
 - Gender in Community College
 - 54% Female
 - 46% Male
 - Age % in Labor Force
 - 16% Female, 50% Male (16-24 years of age)
 - 38% Female, 31% Male (25-39 years of age)
 - 47% Female, 19% Male (40 + years of age)
 - Establishing the Baseline

- 48% Female, 33% Male(White)
 - 30% Female, 41% Male (Hispanic/Latino)
 - 12% Female, 12% Male (Asian)
 - 5% Female, 6% Male (Black/African American)
 - 0.40% Female, 0% Male (American Indian/Alaskan Native)
 - 0.40% Female, 0% Male (Native Hawaiian/Pacific Islander)
 - 5% Female, 5% Male (other)
- E. Matthews shared Child Care Report and Memorandum of Understanding (MOU) Temporary CTE/CE Research Support

Childcare Report:

Background:

- Approximately 30% of family's monthly budget is spent on childcare costs
- Nearly 2,000 childcare spots were lost since the start of the pandemic

Report – 4 Components:

- Traditional Labor Market Information
 - Childcare & Early Childhood Education Occupations
 - Childcare Workers (SOC 39-9011)
 - Education and Childcare Administrators, Preschool and Daycare (SOC 39-9031)
 - Preschool Teachers, Except Special Education (SOC 25-2011)
 - Special Education Teachers, Preschool (SOC 25-2051)
- Advisory Discussion (March 2022)
 - 13 Participants
 - Community college industry experts met to discuss:
 - Research project
 - Labor Market Information
 - Wages in the industry
 - Business entrepreneurship
 - Barriers employers
 - Skills, courses, additional training
- Qualitative Interviews (April 2022)
 - 8 Childcare Providers
 - Interviews with childcare providers across both counties to discuss:
 - Workforce needs
 - Projected openings
 - Covid-19 impact
 - Barriers to hiring
 - Important skills/training
 - Interest in partnerships
- Quantitative Survey (June 2022)
 - There is a strong demand for new centers and business owners in the region
 - Supply gap analysis of childcare providers
 - San Diego County: There are 195,431 children under the age of five but only 89,633 available spots in childcare centers
 - San Diego County: 54% would not have a spot available in a licensed facility
 - Imperial County has 13,365 children under five, but only 7,341 available spots in childcare centers
 - Imperial County: 45% would not have a spot available in a licensed facility
- Temporary CTE/CE Research Support MOU
 - Email will be sent out 4.24.23 outlining the MOU
 - The idea
 - Institutional Research staffing for CTE data requests

- Provide staffing to help build capacity for regional projects
- Data sharing agreement with MiraCosta and Institution
- COE will hire/train/onboard one research expert; assign to interested College
- Manage HR-Related needs
- Help facilitate the prioritization of tasks if needed
- Staff member would be part of the Institutional research team
- College's Role:
 - Institutional Research Dean integrates researcher into Institutional Research office, provides guidance
 - Institutional Research office provides access to necessary software and databases
 - CTE Dean/Associate Dean influences prioritization of CTE research tasks
- Timeline would be two years
 - 5.15.23 - Signed MOU due
 - 5.23-6.23 – Meet with COE to specify research activities
 - 6.5.23 – Data sharing agreement finalized
 - 7.5.23 – Research experts are hired by the COE and assigned to College
 - 6.25.25 – funding for Research Experts ends

7. CCCCAOE: D. Brown shared the following updates on behalf of N. Roe:

- 655 registered to attend the conference
- Regional Basket: Every conference each region puts together raffle prizes. Please contact N. Roe with donations
- 4.20.23 conference will be conducting professional recordings from participants
- Event Mobi and digital conference program, including event code, will be sent out 4.14.23
- For more information contact N. Roe

8. K-16 Talent Pipeline Grant

- C. Jensen shared the following [updates](#):
 - Will have 1:1 meetings with each colleges
 - Building Community of Practice Meetings for Computing & Engineering
 - Will be conducting verification, reverification, & emerging programs meetings
 - Flyer with information will be sent out by the K-16 Talent Pipeline Program Coordinator

9. Regional Updates: D. Brown provided the following updates:

- The K-16 Career Pathways Workgroup will be held on 4.25.23 from 10:00am – 11:30am
 - T. Ngo-Bartel will be presenting Equity Gap Reports
 - Would like to get feedback from Deans and Associate Deans

10. Roundtable

- K. McMackin shared that that next Workforce Development Council meeting will be showcasing a panel on Supply Chain Management. Deans' Council is invited to attend
- M. Ash inquired about the best time to request current curriculum updates from the college. Deans agreed that end of the Fall semester is the best fitting time frame.
- A. Perman shared that the new statewide CTE plan has been published
 - We'll be assisting in the organizing of regional convening groups to review the plan
 - SDCOE is looking for community college volunteers to participate in the process
 - A webinar will be held on 4.19.23 from 10:00am – 11:00am
 - If interested in volunteering please contact D. Brown

Next meeting: Friday, May 12, 2023 at 8:30am