



## SDIC COMMUNITY COLLEGE WORKFORCE DEVELOPMENT COUNCIL MEETING

May 14, 2021  
10:30 am - 12:00 pm  
Zoom Minutes

### **VOTING MEMBERS:**

**Ruishan Chow**, Regional Director, Advanced Manufacturing  
**Jonathan Kropp**, Regional Director, Advanced Transportation and Logistics  
**Connie Lafuente**, Regional Director, Health  
**Rose LaMuraglia**, Dean, San Diego City College  
**Jennifer Lewis**, Dean, School of Continuing Education and Workforce Development, Southwestern College  
**Larry McLemore**, Dean, Career & Technical Education, Cuyamaca College  
**Jennifer Patel**, Regional Director, Business & Entrepreneurship  
**Tina Recalde**, Dean, Health Sciences, SD Mesa College  
**Duane Rinehart**, Regional Director, ICT/Digital Media  
**Nichol Roe**, Interim Dean, Career Technical and Extended Education, Palomar College  
**Efrain Silva**, Dean, Economic & Workforce Development, Imperial Valley College  
**Cassandra Storey**, Dean, Healthcare Careers & Community Education  
**Al Taccone**, Dean, Career & Technical Education, MiraCosta College  
**Keau Wong**, Regional Director, Life Sciences and Biotechnology

### **NON-VOTING MEMBERS:**

**Robin Allyn**, WBL Liaison, MiraCosta College  
**Molly Ash**, Manager, Regional Consortium  
**Kim Bellaart**, Director, Grossmont Adult Education  
**Alex Berry**, Program Manager, SD Continuing Education  
**Danene Brown**, Chair, Regional Consortium  
**Heather Cavazos**, Coordinator, K14 Professional Development, Regional Consortium  
**Robert Chu**, Administrative Support Assistant, Center of Excellence for Labor Market Research  
**Ricardo Cisneros**, CTE Teacher, Sweetwater Union High School District  
**Pavel Consuegra**, Work-based Learning Specialist, Grossmont College  
**Rob Corona**, MSAP Resource Teacher, San Diego Unified School District  
**Svetlana Darche**, WestEd  
**Paula Delgado**, Assistant Principal, Steele Canyon High School  
**George Dowden**, Career Education Program Coordinator, Cuyamaca College  
**John Edwards**, Research Analyst, Center of Excellence for Labor Market Research  
**Claudia Estrada-Howell**, Supervisor, Career Center, San Diego Mesa College  
**Priscilla Fernandez**, Research Analyst, Center of Excellence for Labor Market Research  
**Tasha Frankie**, Assistant Professor, SD Mesa College  
**Ben Gamboa**, Associate Dean, Career Education, MiraCosta College  
**Katieann Henkel**, CTE Counselor, Oceanside Unified School District  
**Teresa Hill-Collis**, CTE Coordinator, Oceanside Unified School District

**Christine Jensen**, K12 SWP Pathway Coordinator, Southwestern Community College District  
**Michelle Kirk**, WestEd  
**Sasha Knox**, Job Placement Coordinator, San Diego City College  
**Ute Maschke**, CAEP Manager, East Region Adult Education  
**Kevin McMackin**, Director of Strategic Partnerships, Regional Consortium  
**Nicole Moersch**, K12 SWP Pathways Coordinator, MiraCosta Community College District  
**Tina Ngo Bartel**, Director, Center of Excellence for Labor Market Research  
**Amertah Perman**, Dean, Career Education and Workforce Development, SDCCD  
**Amy Pimentel**, Career Education Pathways Coordinator, MiraCosta College  
**Terri Quenzer**, Statewide Director, Life Sciences/Biotech, California Community College, Miramar College  
**Bruce Reaves**, Job Placement Coordinator, Palomar College  
**Monica Romero**, Associate Dean, CTE, San Diego Mesa College  
**Monica Rosas**, Coordinator, K14 Professional Development, Regional Consortium  
**Luisa Schultz**, Project Coordinator, Southwestern College  
**Angela Tilley-Ruiz**, Job Placement Case Manager, Cuyamaca College  
**Victor Torres**, Associate Dean, Workforce Development and Non-Traditional Instruction, Imperial Valley College  
**Leslie Wisdom**, K14 Technical Assistance Provider (TAP), Regional Consortium  
**Melissa Woods**, Internship and Workforce Development Coordinator, E3 Civic High School  
**Christopher Yerkes**, Program Specialist, Regional Consortium

#### **D. Brown called the meeting to order at 10:31 am**

1. Welcome/Introductions
2. Approval of April 9, 2021 Minutes
  - Motion to approve by A. Taccone, second by J. Patel, **unanimously approved** with the amendment that R. LaMuraglia is moved to the voting members section of the attendance.
3. Program Recommendations from Deans' Council: A. Taccone announced the following programs were recommended:
  - Imperial Valley College
    - [Automotive Technology: Fundamentals Of Automotive Service](#), NEW, CoA
    - [Automotive Technology: Maintenance And Basic Repair](#), NEW, CoA
  - Miramar College
    - [Business Management](#), MODIFICATIONS, CoA
    - [Entry Level Firefighter](#), MODIFICATIONS, CoA & A.S
  - Palomar College
    - [International Business](#), NEW, CoA
    - [Information Technology](#), MODIFICATIONS, CoA & A.S
  - Mesa College
    - [Radiologic Technology Certificate Of Achievement](#), MODIFICATION, CoA
    - [Radiologic Technology Associate Of Science](#), MODIFICATION, A.S
  - MiraCosta College
    - [Research And Development \(Biotechnology\)](#), MODIFICATION, A.S
    - [Bioprocessing Technician](#), MODIFICATION, CoA

- [Research And Development \(Biotechnology\)](#), MODIFICATION, CoA
  - [Biomufacturing](#), MODIFICATION, CoA
  - [Biomufacturing](#), MODIFICATION, A.S
4. K-12 to Community College Program Finder: H. Cavazos and M. Kirk presented the K-12 to Community College Program Finder. They described what the program finder is, the power of the program finder, who should use the program finder, how the program finder should be used. The full presentation can be found [here](#).
5. K-12 SWP Update Regional Director Updates
- Adv. Manufacturing: R. Chow shared two updates from the Advanced Manufacturing sector. First, she recognized the Preferred Provider awardees from the Advancing San Diego Initiative. These are SD City College, Palomar College and MiraCosta TCI. Second, she recognized the grant awardees for the CADANCE program. The awardees are Southwestern College and SD City College. In addition, she noted that six colleges are involved the Community of Practice (CoP). The next CoP will take place in August 2021.
  - Adv. Transportation & Logistics: J. Kropp shared two updates from the Advanced Transportation & Logistics sector. First, the People of Color in Green Spaces Initiative partner project was launched with some green cities from Southern California up to Washington. This project is part of an ongoing webinar series bringing together people from diverse backgrounds who are interested in sustainability. Second, on May 26, 2021 there will be a discussion forum for K-14 educators. Industry professionals will discuss workforce needs and the direction of the sector. In addition, he noted that four colleges participated in the first CoP.
  - Business/Entrepreneurship: J. Patel shared that her sector had its CoP in April. Nine colleges attended; five of which have already applied for Strong Workforce money. She also said there upcoming event May 24-28 with Startup San Diego called Convergence. This event is for entrepreneurship and technology students. The focus will be connecting students with local startups to get them hired.
  - Health: C. Lafuente shared that there are CNA, LVN and PCC CoPs active in the Health sector. She is also exploring apprenticeship opportunities from LVN to RN with IVC. Additionally, there is a great need for apprenticeships for the Obstetrician program in the south region. She is looking at these apprenticeship programs in the state and will be contacting colleges in the region for their input. In addition, there are several faculty development opportunities for those needing CEUs. On May 20, 2021, there is upcoming event for K-14 faculty called Creative Ways to Teach Diverse Learners. On May 21, 2021, the San Diego Nursing Education Consortium will hold its monthly meeting and discuss clinical placements and employment opportunities for students. Also, the California Community College (CCC) and California State University (CSU) Nursing Director Collaborative is meeting to streamline the process of nursing students transitioning from community colleges to four-year colleges.
  - ICT: D. Rinehart said that four colleges participated in the most recent CoP and that nine colleges have been active in the CoP on some level. In addition, Data Science Day 2021, which was collaboration between Tech San Diego and UCSD, took place on May 12, 2021. He believes that two or three of the community colleges will be exploring Data Science programs. Finally, he and M. Rosas will be convening a “Careers in ICT: Digital Media Forum” on May 21, 2021. This event is directed at students.
  - Life Science/Biotech: K. Wong shared that the CoP went well and is complementary to ongoing

statewide and national efforts in the sector. He also requested that anyone who is involved in the effort to bring students back to campus to let him know about Covid-19 testing initiatives and strategies, so that he can work with clinical and non-clinical partners to optimize the process.

#### 6. Economic Impact Report SWP Implementation Update

- Data/Research: A. Berry shared that the Data & Research Committee has two goals for the year. First is to advise other regional workgroups in their data and research efforts. Second is to support local campuses and their projects. Highlights from the last Data & Research Committee meeting include a discussion about the upcoming Faculty Institute, a presentation on Mesa College's H. Hoang on equity dashboards, and collecting equity tools to support the development of regional equity goals.
- Marketing: M. Ash said that there are new developments being brought to the CareerEd.org website. These include a WBL/Employer Engagement page and a blog section. Additionally, the fall enrollment campaign will be launched soon.
- Career Pathways & MS/HS (K-12): A. Perman shared that in addition to launching the Program Finder tool, the workgroup has been focused on Early College Credit needs. To support this work, the group has developed regional Early College Credit definitions. They were shared at the May 14, 2021 Deans' Council meeting. Colleges have until the end of June to review and provide feedback on the definitions. Once the definitions are regionally endorsed, resources will be created to help students, parents and practitioners understand Early College Credit options.
  - MS/HS Engagement: A. Perman said this group usually meets once a semester but may be moving towards meeting more often. The first update is that the Career Pathways and K-12 CTE WBL Needs Assessment has been sent out. The purpose of the survey is to find out about WBL activities that are already happening in K-12 classrooms and at schools sites, and identify local needs to improve WBL opportunities for students. Survey responses are requested by the end of May and the anonymous responses should be shared by the end of summer. The second update is about the Option after High School Survey, which is for students in 11<sup>th</sup> and 12<sup>th</sup> grade. This survey will be piloted to a small group of students in May and June. More dissemination is planned for late summer and early fall. The third update is the creation of the K-12 landing page for CareerEd.org. Development of this page will begin in the fall with key partners is the regional K-12 community.
  - Adult Ed. & Noncredit: K. Bellaart said the group is working on getting K-12 and Adult Education programs be represented in regional Program Finder tool. They have been aligning and coding K-12 and Adult Education programs using TOP codes and a shared set of definitions with noncredit and community college programs. All the programs in the region have been coded. They are developing their data collection process in order to keep that information up to date.
- Pathway Navigation: C. Estrada Howell said the workgroup is currently planning the June 17, 2021 CoP. Three more CoP events are planned before the close of the project in December 2021. The hope is to gather presentations on closing equity gaps from the regional colleges for the upcoming CoP. There will be a callout to the colleges to present. It will be a great opportunity for the colleges to reflect on their progress from the beginning to the end of the Pathway Navigation project.
- WBL/Job Placement: K. McMackin said that there are multiple ongoing WBL & Job Placement projects. First is SG-21 and the corresponding framework. It has been shared with the Deans' Council and Data & Research Committee. It will be shared with WG4 at the May 19, 2021

workgroup meeting. Second is the WBL Faculty PD. The development has been a collaborative effort with some WG4 participants and the colleges. The CE Deans have been asked to provide one or two participants from each college for the pilot, which is expected to start June 14, 2021. Third is discussing equity in WBL & Job Placement. Veronica Middlebrooks from Grossmont College is leading the discussions.

- Employer Engagement: K. McMackin shared that the region is continuing to work on Advancing San Diego and in its collaborative efforts with the Regional EDC, San Diego Workforce Partnership and others. Additionally, the Regional Directors (RDs) and Job Placement Case Managers (JPCMs) are continuing their monthly meetings to discuss their engagement with employers. Also, the Sector Investment CoPs have been very productive. Shared drives have been created to allow participants to access helpful resources. Finally, there is work with the Marketing workgroup to create a Request for Information (RFI) tab for employers on CareerEd.org. This will allow them to easily request information or volunteer their services.
- Retention, Success & Support: T. Ngo Bartel shared about the recent Faculty Institute add-on training sessions on the topics of Culturally Relevant Instructional Practices and LMI. The recordings of the LMI Training sessions and guided reflection sessions can be accessed [here](#). There are upcoming guided reflection session on May 27, 2021 and June 17, 2021. Both faculty and counselors were invited to these trainings. There are additional training planned for the end of 2021. The second Faculty Institute cohort will begin March 11, 2022. The current plan is to meet in-person. Potential participants should connect with the CE Dean at their college.

7. 2021-2022 Meeting Calendar: M. Ash presented the 2021-2022 WDC Meeting Calendar. The calendar can be found [here](#).

**Meeting adjourned at 11:44 am**

Next meeting: Friday, June 11, 2021. Zoom.