



SDIC Community College Deans' Council Meeting

February 11, 2022

8:30-10:00 am

MINUTES

Deans and Associate Deans Present: J. Ayala, A. Berry, S. Carr, C. Estrada-Howell, B. Gamboa, G. Dowden, R. LaMuraglia, J. Lewis, J. Lopez, L. McLemore, A. Perman, N. Roe, T. Recalde, M. Romero, C. Storey, A. Taccone, S. Wyche

Guests: M. Ash, D. Brown, R. Chu, S. Cox, J. Edwards, P. Fernandez, K. McMackin, T. Ngo Bartel, S. Sebring, L. Wisdom, C. Yerkes

1. Welcome & Introductions

- Welcome to Shana Carr, Acting Associate Dean of SWP, San Diego City College
- Congratulations to Alex Berry for his new role as Acting Associate Dean, Career Technical Education, San Diego Mesa College

2. Minutes from 1.14.22

- Motion to approve by J. Ayala, second by T. Recalde, **unanimously approved.**

3. January LMI Requests: As a reminder, the program recommendation process can be found [here](#).

- Reports Completed
 - Palomar College: Emergency Medical Technicians and Paramedics
- Reports Requested
 - Palomar College: Emergency Medical Technicians and Paramedics
 - Grossmont College: Community Health Workers
 - Mesa College: Teaching Occupations
- Program Recommendations
 - Palomar College
 - [Basic Police Academy](#); MODIFICATION; CoA
 - [Fire Technology - Emergency Management](#); MODIFICATIONS; CoA & A.S.
 - [Fire Technology - General](#); MODIFICATIONS; CoA & A.S.
 - [Associate in Science \(AS\) In Nursing](#); MODIFICATION; A.S.
 - [EMT Basic](#); MODIFICATION; CoA
 - [Associate in Arts \(AA\) In Nursing \(LVN-RN\)](#); MODIFICATION, A.A.
 - [Associate in Arts \(AA\) In Nursing](#); MODIFICATION, A.A.
 - [Administration of Justice - Investigations](#); MODIFICATION; A.S.
 - [Administration of Justice - Homeland Security](#); MODIFICATION; A.S.
 - [Administration of Justice - General](#); MODIFICATION; A.S.
 - [Administration of Justice - Law Enforcement](#); MODIFICATION; A.S.

- Motion to approve by J. Lewis, second by L. McLemore, **unanimously recommended.**

4. Perkins V

- Guide: A. Perman shared the updated [CLNA Reporting Framework](#) and noted that the changes from the [regional guide](#) are minor and can be found in the following areas:
 - Stakeholder engagement
 - Elements 1-6
 - On-going strategy
 - CBO or designee signature page
- CLNAs are due 4.20.22
 - Regional sign off is no longer required
- Workshops: T. Ngo Bartel announced that Perkins V workshops will be held on 2.23.22 (2-4pm) and 2.25.22 (9-11am). The goal of the workshops are to better understand the Regional Comprehensive Needs Assessment and identify which findings and strategies align with local Comprehensive Local Needs Assessment (CLNA) and program needs. The workshops are intended for faculty members, but all are welcome.

5. CTE Credit by Exam CoP: The following updates were shared by A. Perman, J. Lewis, and L. Wisdom:

- A regional CoP has been developed to support high school to community college partnerships through shared processes, resources, documents, promising practices. The CoP is comprised of the lead staff for high school CTE credit-by-exam/articulation at the colleges/districts.
- The workgroup, with the support of WestEd, will examine each college district's board policies (BP) and administrative procedures (AP) related to CTE credit-by-exam/articulation.
- In the future, the workgroup will work with their colleagues throughout the state to refine the process for high school students to get their articulated credits transcribed.

6. Industry Relations Consultants Update: K. McMackin announced that three Industry Relations Consultants (IRCs) have been appointed thus far:

- Health- C. Lafuente will focus on
 - Increasing and improve clinical placements
 - Connecting with other Regions to improve regulatory challenges with the Board of Registered Nurses
 - Building a succession plan for the San Diego Nursing Consortium and Compilio
 - Helping recruit Health faculty to teach at the colleges
 - Establishing community college councils for Allied Health and Nursing
- Advanced Transportation & Logistics- J. Kropp will focus on
 - Developing 2 Electric Vehicle Strategy Reports
 - Automotive & Heavy Duty
 - Developing Sector Labor Market Information- with supporting timelines for both National & State goals/directives/legislation
- Advanced Manufacturing- Ruishan Chow will focus on
 - Developing Sector analysis/strategy for Phase 2 of Industrial Automation & Maintenance
 - Developing Sector analysis/strategy for Quality Control

7. Updated Employer Engagement Graphic: K. McMackin shared the updated internal and external graphic DRAFTS. The models will be available for use once they are finalized.

8. Student Services Experience Study: T. Ngo Bartel informed the group of a study that UCSD is conducting

in regards to the correlation between completion rates and student support services. The region-wide survey will ask members of the general public who have self-identified as having taken a community college course the following questions:

1. How familiar are students with support services across the San Diego and Imperial Counties Community Colleges?
2. Is there a significant relationship between support services participation and completion rates?
3. Is there a significant relationship between support services participation and student satisfaction with the college?

9. Updates/Reminders

- M. Ash announced that 3fold Communications has been hired as the new vendor to continue the regional career education marketing work.
- K. McMakin shared that the registration deadline for the next WBL Professional Development (PD) is 2.18.22. The PD starts on 2.25.22
- A. Perman and K. McMackin provided the update on the K-16 collaborative grant. No new information has been released, but they want to ensure that it is still on everyone's radar. As a reminder, the goal of the grant will be to strengthen high school to community college to 4-year pathways along with employer engagement integration in the areas of healthcare, education, business management, and engineering or computing.
- D. Brown shared that the first round of interviews for the new Employment Relations Liaisons (ERLs) have gone extremely well. The second round of interviews with the colleges will take place the week of February 21st. She reminded the colleges that the CEOs would like to make the final appointment. If anyone has interview questions they would like asked, please email them to D. Brown by 2.18.21. The target start date for the ERLs is early April.
- T. Ngo Bartel shared the revised agenda for the Faculty Institute.
- P. Fernandez announced that the COE will be conducting a labor market study on the childcare industry for the region. They will be hosting a Childcare Industry - Advisory Group Meeting on Wednesday, March 2, 2022, from 2 PM to 3 PM. This meeting will be a conversation to discuss research questions and brainstorm ideas for the report.
- S. Wyche shared that Palomar has revamped their Strong Workforce/Perkins application process in an effort to reduce the workload for faculty who have to do rankings and for those who are applying for funds. She will share their best practices.

Archived meeting minutes and handouts (including [meeting recording](#)) can be found in the [Resources Library](#).

Meeting adjourned at 9:50am.

Next meeting: Friday, March 4, 2022; 8:30-10:00am