

Advisory Committee Meeting Script 02/25/21

Chris

Slide 1 on screen “Welcome it is great to see so many familiar faces. The third CTE Advisory Committee meeting will come to order. Please make sure to sign in on the chat, include your full name, contact information, mailing address, and industry affiliation so our records stay updated. Just like before everyone will be on mute and will be unmuted when a hand is raised to proceed with a motion or for questions. If you are not joining the meeting on a device with video, please use the participant box below to raise your hand. Ariel will be our Zoom master and Katieann will act as meeting facilitator.”

Slide ___ on screen “For anyone unfamiliar with the Officer team, my name is Chris Ing and I am the Chair. My background is as an Energy Manager for K-12 schools and I now provide a variety of consulting services related to energy efficiency,”

*****Other officers please introduce yourselves.*****

Chris W.

“Hi I am Chris Weiner the Co-Chair.”

Amy Kleman

“Hello, I am Amy Kleman the Treasurer. I work at the Oceanside Public Library and represent the Arts, Media, and Entertainment Pathway.”

Should each Executive Committee member give a brief bio/intro? Yes please feel free to add which pathway you represent and who you work for.

Slide ___ on screen Chris: Here is the contact information for the OUSD District Office Educator Team, Teresa, Katieann, Ariel, and Mike. We would also like to take a moment to acknowledge the following OUSD Board of Education members in attendance, _____ and _____.”

Slide ___ on screen Chris: Here are the orders for the day, At this time I am going to ask Ariel to put the full agenda and past minutes into the chat for everyone if they need to review. Ariel please do the honors.”

Slide ___ on screen

Katieann- “Old Business”

Minutes

Chris- “Please take a minute if you have not had time to review the minutes from our last meeting. (Pause) May we have a motion to approve the 2nd Quarter minutes?

[If people look confused you can say: ‘For those of you new to this process we need someone to raise their hand, be acknowledged then state, I move to accept of the 2nd quarter Advisory Committee meeting minutes.’]

(Pause)

[Hopefully, someone raises their hand and states, ‘I move we accept the 2nd quarter CTE Advisory Committee meeting minutes.’]

Chris: “_____ (person's name) has moved that we accept the minutes. Is there a second on the motion?”

Chris: “The motion has been seconded by _____ (persons name). If you are not on a device with video, please use the participant box down below to raise your hand so we can get a count of the votes that way for this motion. All those in favor signify by raising your hand. (Pause take a quick count) Thank you, hands down. All those opposed, please raise your hands..”

If there are no oppositions, say, “Motion Passes”.

Katieann- “Officer Reports”

Slide _____ on Screen

Chris-“Treasurer's report.”

Amy- Here are the total amounts of outflows and balances for the OUSD CTE Grants as of February 18th which reflects spending between November 1st, 2020 and February 18th, 2021:

- Perkins V had outflows totaling \$_____, leaving a balance of \$_____.
- CTEIG had outflows for 2019-2020 totaling \$_____ leaving a carry over balance of \$_____.
- SWP Round 1 had an outflow total of \$_____, leaving a balance of \$_____. SWP Round 2 had no outflow leaving a balance of \$99,680.00 earmarked for Surfside CTE Pathway creation.

Chris- “Can we have a motion to accept the treasurer’s report as presented? This motion does not need a second. _____ has moved the acceptance of the report. All in favor, raise your hand. (Pause) Hands down, all opposed, hands up. Motion carries. Additional reports.”

Chris W- “The CTEAC met during December and January to write the CTEAC Bylaws. Bylaws are a Perkins V grant requirement for any CTEAC. The draft Bylaws were submitted to Dr. Lawrence on January 19th 2021. Committee voting committee members received a copy February 17th 2021 to review for today’s discussion and vote. Our work as a committee on this task is a big step forward on behalf of OUSD with Perkins V compliance.”

Katieann- **“Committee Reports”**

Slide _____ on Screen

Chris W.- Surfside Design Team Committee- “The Surfside Design Teams met January 15th and February 12th 2021. The Committee has been split into 2 committees to continue working on the launch of the newest CTE pathways at Surfside Academy which are projected to launch Fall of 2022. Any member from this committee can attend any of the design teams meetings. Please let Katieann or myself know if you have any leads to help us network during the process. ”

Chris- “At this time do we have any teacher reports, what’s going on in classes, triumphs, struggles, etc? If so please raise your hand? (Pause Ariel will tell you who) Thank you for sharing”

Chris- “Teresa any grant renewal updates?(Pause for **Teresa’s Update**) Thank you Teresa.”

Slide _____ on Screen

Slide ____ on Screen **Chris**- “Now for a quick Pathway Spotlight.” Slide _____ on Screen
someone please press play

Slide _____ on Screen

Katieann- **“Special Orders”**

N/A

Chris- “None”

Slide _____ on Screen

Katieann- **“Unfinished Business”**

Chris: “Chris Weiner.”

Chris W- “We are still looking for industry leader representatives for the CTEAC in the following Pathways: Engineering, Building and Construction, and Transportation as well as a CTEAC Secretary. Please reach out to anyone of us if you know other industry leaders that would like to help out OUSD CTE programs.

Katieann- “New Business”

Slide _____ on Screen

Chris- “Bylaws vote.”

Amy- “I move to accept the CTEAC Bylaws as presented.

Chris- “Is there a second?”

Chris W- “I second.”

Chris- “Is there any discussion on the motion? Seeing none we will proceed to vote. All in favor, raise your hand and keep them up (Ariel counts). Thank you you may lower them. All opposed hands up. Thank you hands can go down. This congratulations fellow members we now have Bylaws. If any of you are interested in developing a handbook let one of us know.”

Chris- “Grandfathering of Officers”

Chris W- “ I move that this year's officer team be Grandfathered in under the adoption of the Bylaws to serve two more years completing there term of 3 years.”

Amy- If no one seconds it, you are up. “I second the motion.”

Chris- “The motion has been seconded is there any discussion on the motion?” (Pause) Seeing none we will proceed to vote. All in favor, raise your hand and keep them up (Ariel counts). Thank you you may lower them. All opposed hands up. Thank you hands can go down, motion carries.

Slide _____ on Screen **Katieann- “Announcements”**

Chris- “Any announcements from any industry members regarding events over summer we should be present at? Any teacher announcements for su that you would like to invite any of us to? Or other items to be covered?” (Pause) “Teresa”

Katieann- “Please remember February is CTE Month. Take the time to reflect on you very much appreciated involvement to help OUSD students.

Chris- “Any other announcements?”

Amy-- “Oceanside Public Library will be continuing it’s Teens Work paid internship program for teens ages 14-18 throughout the rest of 2021. For more information, direct students to the City of Oceanside’s website or to me. Thank you!”

Teresa- “Other was for members to get involved include classroom technology walk throughs, design team meetings,

Katieann- Adjournment

Slide _____ on Screen

Chris- “Is there any other business that should now come before this committee? Seeing none, may we have a motion to adjourn?”

(Pause) Hopefully says, I move we adjourn the meeting.

“The meeting is now adjourned (ring the bell). Please feel free to stay on the Zoom meeting if you have questions after. If not we will see everyone next time. Thank you again for your attendance today.”

Old Business

Minutes

Officer Reports

Treasurer- Amy Kleman

Secretary- Dr. Trickey

Committee Reports

Co-Chair- Surfside Design Team

Teacher Reports

CTE Pathway Spotlight- ???

Special Orders

N/A

Unfinished Business

N/A

New Business

Secretary

Bylaws

Announcements

Adjournment