COMMUNITY COLLEGES
SAN DIEGO & IMPERIAL COUNTIES
CAREER EDUCATION

SDIC Community College Deans' Council Meeting

October 8, 2021
8:30-10:00 am

MINUTES

Deans Present: J. Ayala, B. Gamboa, G. Dowden, J. Kropp, R. LaMuraglia, J. Lewis, J. Lopez, L. McLemore, A. Perman, N. Roe, M. Romero, E. Silva, C. Storey, A. Taccone, S. Wyche

Guests: M. Ash, D. Brown, R. Chu, S. Cox, M. deRuyter, J. Edwards, P. Fernandez, A. Love, K. McMackin, T. Ngo Bartel, S. Sebring, J. Toth, C. Yerkes

Time	Item	Speaker

1. A. Taccone called the meeting to order at 8:32 am

2. Welcome & Introductions

3. Budget Updates: S. Cox shared that round 4 SWP reporting is due on 11.15.21. This includes the following projects:
    - WBL
    - Pathway Navigation
    - Marketing
    - Faculty Institute
    - Sector Projects & ICT

    The purpose of this early check-in is to ensure the following ahead of the 12.31.21 close out:
    - Do you need to make transfers?
    - Is everything in the correct smartkey?
    - Do you have outstanding invoices for purchases?
    - Will you be below budget targets?

    She also shared the following round 5 projects with a 6.30.22 end date:
    - Work-Based Learning
    - Pathway Navigation
    - Marketing
    - Faculty Institute 2.0
    - Credit for Prior Learning

    The following projects will be associated with round 6:
    - JPMC
    - Work-Based Learning
    - Marketing

- Pathway Navigation
- Counselor Institute
- Sector Projects

4. Minutes from 9.10.21: Motion to approve by J. Lewis, second by C. Storey, **unanimously approved.**

5. Program Recommendations
   - Imperial Valley
     - [Industrial Automation Technology](#); NEW; CoA & AS
       - Motion to approve by E. Silva, second by S. Wyche, **unanimously recommended.**
   - MiraCosta:
     - [Patient Care Coordinator](#); NEW; CoA
     - [Electrical Vehicle, Hybrid And Alternative Fuels Technician](#); NEW; CoA
       - Motion to approve by M. Romero, second by J. Lewis, **unanimously recommended.**
   - Mesa:
     - [3D Modeling And Animation Certificate Of Achievement](#); MODIFICATION; CoA
     - [3D Modeling And Animation Associate Of Science](#); NEW; AS
     - [Interactive Media Production Certificate of Achievement](#); MODIFICATION; CoA
     - [Video Game Design and Development Associate of Science](#); MODIFICATION; AS
     - [Video Game Design and Development Certificate of Achievement](#); MODIFICATION; CoA
     - [Software Engineering Foundations Certificate of Achievement](#); NEW; CoA
       - Motion to approve by R. LaMuraglia, second by L. McLemore, **unanimously recommended.**

   September LMI Requests Report: As a reminder, the program recommendation process can be found [here](#).
   - Reports Completed:
     - San Diego Mesa: Merchandise Displayers and Window Trimmers, First-Line Supervisors of Retail Sales Workers, Advertising and Promotions Managers, Market Research Analysts and Marketing Specialists, Marketing Managers, Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products, Business Operations Specialists, All Other
     - Palomar: Patternmakers, Metal and Plastic, Layout Workers, Metal and Plastic, Aerospace Engineering and Operations Technologists and Technicians, Mechanical Engineering Technologists and Technicians, Commercial and Industrial Designers, Electrical and Electronics Drafters, Mechanical Drafters, Drafters, All Other
     - Imperial Valley: Electrical and Electronic Engineering Technologists and Technicians, Industrial Engineering Technologists and Technicians, Electro-Mechanical and Mechatronics Technologists and Technicians, Environmental Engineering Technologists and Technicians, Mechanical Engineering Technologists and Technicians
   - Reports Requested:
     - San Diego Mesa: Merchandise Displayers and Window Trimmers, First-Line Supervisors of Retail Sales Workers, Advertising and Promotions Managers, Market Research Analysts and Marketing Specialists, Marketing Managers, Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products, Business Operations Specialists, All Other

- o Palomar: Patternmakers, Metal and Plastic, Layout Workers, Metal and Plastic, Aerospace Engineering and Operations Technologists and Technicians, Mechanical Engineering Technologists and Technicians, Commercial and Industrial Designers, Electrical and Electronics Drafters, Mechanical Drafters, Drafters, All Other
- o Imperial Valley: Electrical and Electronic Engineering Technologists and Technicians, Industrial Engineering Technologists and Technicians, Electro-Mechanical and Mechatronics Technologists and Technicians, Environmental Engineering Technologists and Technicians, Mechanical Engineering Technologists and Technicians, Exercise Trainers and Group Fitness Instructors, Dietetic Technicians, Electrical and Electronic Engineering Technologists and Technicians, Industrial Engineering Technologists and Technicians, Electro-Mechanical and Mechatronics Technologists and Technicians, Environmental Engineering Technologists and Technicians, Mechanical Engineering Technologists and Technicians
- o MiraCosta: Food Service Managers, Lodging Managers, Personal Service Mangers, All Other; Entertainment and Recreation Managers, Except Gambling; and Managers, All Other

6. SD County of Education – Collaboration: A. Love and M. deRuyter engaged the group in a discussion about how the K12s and community colleges can collaborate in their efforts to increase enrollment into postsecondary education. Ideas included sharing of data, increasing dual enrollment, and improving counselor training. The feedback will be shared with the Career Pathways workgroup. The full presentation can be found here.

7. Roadmap Talking Points Feedback: D. Brown shared the updated talking points that are associated with the new Student's Road to Career Success. If anyone has any edits or feedback, send them to D. Brown directly.

8. SG21 Glossary/Framework/Inventory Update: K. McMackin presented the summary of 2021 Changes to the WBL Glossary. A sub-committee consisting of the Regional Chair, Workgroup 4 Chairs, Data and Research Workgroup representative, and two WBL Practitioners reviewed and approved the changes to the WBL Glossary.

9. WDC Voting Membership: D. Brown reminded the group that the current WDC membership consists of the designated career education deans and Regional Directors. She highlighted that when funding for the Regional Directors ends in December, the voting structure will be the same as it currently is for Deans' Council. She suggested that the membership be re-evaluated to include participation from a wider variety of stakeholders. This agenda item will be brought back to a future meeting.

Meeting adjourned at 10:01 am

Archived meeting minutes and handouts (including meeting recording) can be found in the Resources Library.

Next meeting: No face-to-face meeting in November. Items will be handled electronically.