



SDIC Community College Deans' Council Meeting

August 13, 2021
8:30-10:00 am

MINUTES

Deans Present: J. Ayala, B. Gamboa, G. Dowden, C. Estrada-Howell, R. LaMuraglia, J. Lewis, J. Lopez, L. McLemore, A. Perman, T. Recalde, N. Roe, N. Saks, C. Storey, A. Taccone, S. Wyche

Guests: M. Ash, D. Brown, R. Chu, S. Cox, P. Fernandez, K. McMackin, L. Wisdom

A. Taccone called the meeting to order at 8:35am

1. Minutes from 6.11.21

- Motion to approve by J. Lewis, second by J. Ayala, **unanimously approved.**

2. June & July LMI Requests Report: As a reminder, the program recommendation process can be found [here](#).

- Reports Completed:
 - San Diego City: Child, Family, and School Social Workers, Psychiatric Aides, Psychiatric Technicians, Substance Abuse, Behavioral Disorder, and Mental Health Counselors, Web Developers and Digital Interface Designers, Special Effects Artists and Animators, Graphic Designers
 - Palomar: Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic, Extruding and Drawing Machine Setters, Operators, and Tenders, Metal and Plastic, Fiberglass Laminators and Fabricators, Layout Workers, Metal and Plastic, Molding, Coremaking, and Casting Machine Setters, Operators, and Tenders, Metal and Plastic
 - Imperial Valley: Computer Programmers, Web Developers, Graphic Designers, Multi-Media Artists and Animators, Medical Assistants, Computer Systems Analysts, Network and Computer Systems Administrators, Occupation, Skill or Topic, Cashiers, Driver/Sales Workers, First-Line Supervisors/Managers of Retail Sales Workers, Retail Salespersons, Sales Representatives, Services, all Other, Stock Clerks and Order Fillers
- Reports Requested:
 - San Diego College of Continuing Education: Bookkeeping, Accounting, and Auditing Clerks, Managers, All Other, Business Operations Specialists, All Other, Secretaries and Administrative Assistants, Except Legal, Medical, and Executive, Medical Secretaries, Desktop Publishers, Prepress Technicians and Workers, Web Developers, Communications Teachers, Postsecondary, Editors, Writers and Authors, Data Entry

- Keyers, Computer Network Support Specialists, Computer Programmers, Software Developers, Software Quality Assurance Analysts and Testers , Web Developers, Web and Digital Interface Designers, Computer Science Teachers, Postsecondary, Computer Systems Analysts, Computer Network Support Specialists, Computer Network Architects, Database Architects, Software Quality Assurance Analysts and Testers , Computer Science Teachers, Postsecondary, Computer Network Support Specialists, Computer Network Architects, Computer Network Support Specialists, Computer User Support Specialists, Web Developers, Computer Occupations, All Other, Electric Motor, Power Tool, and Related Repairers, Electrical and Electronics Repairers, Commercial and Industrial Equipment, Heating, Air Conditioning, and Refrigeration Mechanics and Installers, Engineering Technicians, Except Drafters, All Other, Commercial and Industrial Designers, Electrical and Electronics Installers and Repairers, Transportation Equipment, Electrical and Electronics Repairers, Commercial and Industrial Equipment, Automotive Service Technicians and Mechanics, Transportation Inspectors, Forging Machine Setters, Operators, and Tenders, Metal and Plastic, Rolling Machine Setters, Operators, and Tenders, Metal and Plastic, Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic, Drilling and Boring Machine Tool Setters, Operators, and Tenders, Metal and Plastic, Grinding, Lapping, Polishing, and Buffing Machine Tool Setters, Operators, and Tenders, Metal and Plastic, Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic, Milling and Planing Machine Setters, Operators, and Tenders, Metal and Plastic, Machinists, Multiple Machine Tool Setters, Operators, and Tenders, Metal and Plastic, Heat Treating Equipment Setters, Operators, and Tenders, Metal and Plastic, Layout Workers, Metal and Plastic, Extruding and Drawing Machine Setters, Operators, and Tenders, Metal and Plastic, Automotive Body and Related Repairers, Automotive Glass Installers and Repairers, Painters, Transportation Equipment, Upholsterers, Septic Tank Servicers and Sewer Pipe Cleaners, Computer Numerically Controlled Machine Tool Programmers, Metal and Plastic, Metal Workers and Plastic Workers, All Other, Welders, Cutters, Solderers, and Brazers, Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders, Web and Digital Interface Designers, Art, Drama, and Music Teachers, Postsecondary, Art Directors, Multimedia Artists and Animators, Artists and Related Workers, All Other, Graphic Designers, Medical Secretaries, Nursing Assistants, Home Health Aides, Fashion Designers, Merchandise Displayers and Window Trimmers, Childcare Workers, Childcare Workers, Childcare Workers, First-Line Supervisors of Food Preparation and Serving Workers, Chefs and Head Cooks, Cooks, Institution and Cafeteria, Cooks, Restaurant, Cooks, All Other, Chefs and Head Cooks, First-Line Supervisors of Food Preparation and Serving Workers, Cooks, Institution and Cafeteria, Cooks, Restaurant, Cooks, All Other, Food Service Managers, Chefs and Head Cooks, First-Line Supervisors of Food Preparation and Serving Workers, Cooks, Private Household
- San Diego City: Child, Family, and School Social Workers, Psychiatric Aides, Psychiatric Technicians, Substance Abuse, Behavioral Disorder, and Mental Health Counselors, Web Developers and Digital Interface Designers, Special Effects Artists and Animators, Graphic Designers
 - San Diego Mesa: Special Effects Artists and Animators
 - Program Recommendations
 - MiraCosta College:
 - [Supply Chain Management](#); NEW; A.S.

- [Supply Chain Management](#); NEW; CoA
 - [Registered Nursing Track II – LVN-RN ADN](#); MODIFICATION; A.S.
 - [Registered Nursing Track I – Generic ADN](#); MODIFICATION; A.S.
 - Motion to recommend by L. McLemore, second by T. Recalde, **unanimously recommended.**
 - Mesa College:
 - [Culinary Arts/Culinary Management](#); MODIFICATION; CoA
 - [Culinary Arts/Culinary Management](#); MODIFICATION; A.S.
 - [Meat And Seafood Processing](#); NEW; CoA
 - [Baking And Pastry](#); MODIFICATION; CoA
 - Motion to recommend by J. Ayala, second by C. Storey, **unanimously recommended.**
3. Fiscal Update: S. Cox provided the following updates:
- NOVA/reporting: fiscal reports are due. Please contact the Foundation office if you have any spending issues or questions.
 - Round 4 Close-out: in order to avoid a multi-month process, the Foundation will be asking colleges to submit expenses and invoices in late November as part of a ‘trial reporting round’ to ensure that the colleges are prepared ahead of close-out.
4. Early College Credit: A. Perman shared a [feedback summary](#) the captures all of the feedback and action items thus far. She also shared that an updated [Regional Early College Credit Definitions draft](#) is available for further review and response due by 10.1.21. The next step will be to share this document with ROC on 11.10.21.
5. New Proposed Employer Engagement Model: D. Brown and K. McMackin presented on the new proposed employer engagement model. The model will:
- Create an employer engagement model to improve alignment, coordinate employer engagement and establish regional tracking of KPIs
 - Bring best practices and techniques to all CTE students in the region
 - Increase work-based learning opportunities for students
 - Increase student jobs and employment outcomes
 - Develop and implement approaches that are responsive to employers’ immediate training needs
 - Align sectors to the 5 economies (new CCCCCO model)
 - Increase connection with COE
 - Create a Regional Employer Engagement Team consisting of:
 - Director of Strategic Partnerships: current Position; manages regional employer engagement model
 - Employer Relations Liaisons (ERL): each college will be assigned a ERL to support employer engagement
 - Industry Relations Consultants (IRC): professional service contracts through regional Strong Workforce; IRCs will focus on regional priority sectors/5 economies
- As a next step, the model will be shared with the CEOs on 8.23.21.
6. SWP Advocacy: A. Perman and T. Recalde brought forward the opportunity for the region to compile a list of challenges and pain points experienced with the Chancellor’s Office. T. Recalde stated that she

could take this, along with some recommendations on working more effectively, forward as part of her advocacy work with CCCAOE. D Brown also shared that there is an opportunity to share these concerns and recommendations with the CIOs and the CEOs as well.

7. Updates/Reminders

- [Contacts for Outreach](#): L. Wisdom reminded the group to ensure that they have updated their outreach contacts in the google doc.
- WBL Professional Development: K. McMackin shared a [WBL Flyer](#) that highlights the professional development course that will begin on 10.1.21. The modules include Introduction to Work-based Learning, Getting Started with Work-based Learning, and Designing a Work-based Learning Lesson. There is an opportunity for ten faculty members from each college to attend. The registration deadline is 9.30.21.
- Cyber Hire: K. McMackin reiterated that applications for the Cyber Hire opportunity are open and end on 8.29.21. There are two designations; entry-level cyber security and IT.
- Culturally Relevant Instructional Practice: D. Brown reminded the group that this past spring, the Regional Consortium and the COE hosted two Strong Workforce Faculty Institute add-on trainings focused on Culturally Relevant Instruction and Labor Market Information. She announced that the next offering will be Culturally Relevant Instructional Practice and Leadership.
 - Will be held 10.4.21-10.7.21 (with three reflection sessions to be held in Oct & Nov)
 - Facilitated by UCSD Extension
 - Up to 20 spots per college are available. Priority will be given to Career Education faculty as this being offered through SWP funding
 - R. Chu will send out an email with the flyer and registration link next week
- Credit for Prior Learning/Faculty Recruitment: N. Roe shared that there is a need for college CPL faculty leads. Details include:
 - Fall 2021: Training
 - Attend orientation trainings (1 per month) = \$500 stipend (regional SWP funds)
 - Special topic each month and can invite additional campus representatives
 - Complete Train the Trainer Series (10 hrs) = \$750 stipend (IEPI funds)
 - Additional funds available for assisting with development of trainings
 - Spring 2022 - Fall 2022: Implementation of CPL (\$10k per college for equivalent to ~0.20 release)
 - Provide process maps/documentation
 - Faculty review of course for CPL eligibility
 - Student application for CPL
 - Provide data collection plan
 - Provide college baseline data (18/19 - 20/21)
 - Provide college 21/22 data
- She also announced that the region is looking for attendees to send to the Council for Adult and Experiential Learning (CAEL) Conference being held in San Diego 11.17.21-11.19.21. Recommended attendees are: Instructional Faculty Lead, Student Services Faculty Lead and/or Administrator Lead. Colleges are asked to submit names of three attendees: <https://docs.google.com/spreadsheets/d/1ivwx8nJJAXtdpqhYlCTOX-5NUVC2TGHbop4LjOrWI40/edit?usp=sharing>

- Short term Program Information: D. Brown thanked those who have sent in their college spreadsheets and reminded those who have not to please do so.
- Perkins series: D. Brown reminded the group that the region will be offering a series of Perkins related workshops. The first one will be held in September and will focus on the Basics of Perkins V and Comprehensive Local Needs Assessment. D. Brown will send out a doodle poll with date/time options.
- Program Finder Updates: M. Ash reminded the group that the careered.org program finder updates are due 8.13.21.

Meeting adjourned at 10:01 am

Archived meeting minutes and handouts (including [meeting recording](#)) can be found in the [Resources Library](#).

Call for agenda items for September 10, 2021, send to Molly Ash, Molly.ash@gcccd.edu