COMMUNITY COLLEGES
SAN DIEGO & IMPERIAL COUNTIES
CAREER EDUCATION

SDIC Community College Deans' Council Meeting

April 9, 2021
8:30-10:00 am

MINUTES

Deans Present: J. Ayala, G. Dowden, J. Kropp, R. LaMuraglia, J. Lewis, J. Lopez, L. McLemore, A. Perman, T. Recalde, N. Roe, M. Romero, N. Saks, C. Storey, A. Taccone

Guests: M. Ash, S. Cox, D. Brown, M. Cassoni, R. Chu, J. Edwards, P. Fernandez, C. Jensen, J. Martin, K. McMackin, L. Wisdom

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A. Taccone called the meeting to order at 9:05am

1. Minutes from 3.12.21
    - Motion to approve by J. Ayala, second by R. LaMuraglia, **unanimously approved**.

2. March LMI Requests Report: As a reminder, the program recommendation process can be found [here](#).
    - Reports Completed
        o Imperial Valley: Community Health Worker, Home Health Aide, UAV Pilots
        o MiraCosta: Biological Technicians, Chemical Technicians, Quality Control Analysts
        o City College: Computer Network Support Specialists, Network and Computer Systems Administrators, Information Security Analysts
        o Regional Director: Food Manufacturing
    - Reports Requested
        o City College: Computer User Support Specialists, Computer Network Support Specialists, Network and Computer Systems Administrators, Information Security Analysts
        o Imperial Valley: Automotive Service Technicians and Mechanics, Bus and Truck Mechanics and Diesel Engine Specialists
        o Palomar: Interior Designers
        o Regional Director: Quality Control Analysts, Regulatory Affairs Specialist
        o San Diego College of Continuing Education: Digital Photography
        o City College: Chemical Technicians, Medical and Clinical Laboratory Technicians, Environmental Compliance Inspectors, Energy Engineers, Except Wind and Solar, Environmental Engineering Technologists and Technicians, Environmental Scientists and Specialists, Including Health, Energy Auditors
    - Program Recommendations
        o Palomar College:
            ▪ [Public Relations](#)-NEW-CoA

- Motion to recommend by J. Lewis, second by J. Ayala, **unanimously recommended.**
  - Advertising and Marketing- NEW-CoA
  - Small Business Entrepreneurship- NEW-CoA
    - Motion to recommend by L. McLemore, second by J. Lopez, **unanimously recommended.**
  - International Business- NEW-CoA
    - Programs will be resubmitted at a later date with updated LMI. **ACTION ITEM**: M. Ash will submit these programs back to draft.
  - Business Management- NEW-CoA
  - Web Design and Development-MODIFICATIONS-AS and CoA
  - Journalism/Blogging- NEW-CoA
    - Motion to recommend by J. Ayala, second by C. Storey, **unanimously recommended**.
  - CIS: Data Analytics-MODIFICATIONS-AS and CoA
    - Motion to recommend by J. Ayala, second by J. Lopez, **unanimously recommended.**
  - o Cuyamaca College:
    - Real Estate-MODIFICATIONS-AS and CoA
    - BROKER'S LICENSE- MODIFICATION-CoA
      - Programs will be resubmitted at a later date with updated LMI. **ACTION ITEM**: M. Ash will submit these programs back to draft.

3. CCAP Agreements with Charters/Small K-12: L. Wisdom and C. Jensen presented on a dual enrollment option for Altus Charter School. Altus Charter Schools would like to offer dual enrollment courses, but run into issues because:
- They have resource centers throughout the county/across CCD boundaries
- Their students are in an independent learning environment (~80% at home); online, asynchronous format preferred
- They often cannot meet the minimum student number to hold a dual enrollment class

They would like to find a solution to provide their students with a credit, online "personal growth/counseling" course. Interested in adding courses later (Government; Computer Skills; CTE). L. Wisdom and C. Jensen provided the following proposed solutions;
- Hold at least 5 spots in a class, at each CC campus, so that these students could have a guaranteed spot.
- Have one college "host" all Altus Charter locations and the CCAP agreement - course(s) would be online and would include career exploration using careered.org for information about all CC CE programs in region
- Open classes up to small/charter schools within the local college region to meet minimum numbers of students - ensures students are with other high school students. This would likely be asynchronous learning.

They ask that each dean reach out to their CIOs to discuss options with their district and contact L. Wisdom or their K12 PC by April 30 with questions, concerns, and interest. The full presentation can be found here.

4. SG 21 Framework Feedback: K. McMackin provided an overview of the SG 21 framework that was developed to establish regionally agreed upon procedures and goals for the SG21 MIS data element and

the work-based learning (WBL) data collection processes essential to the data element. The framework components are as follows. Anyone with questions or feedback can email K. McMackin directly.

- Purpose
- Work-based Learning Definition
- Work-based Learning Glossary
- Process for Adding WBL Experiences to the Glossary and Amending the WBL Definition
- Recommended Research Questions to Consider Ahead of Data Collection/Reporting
- Framework for WBL/SG21 Data Tracking and Reporting at the Sub-Category Level
- Regional Consistency in Sub-categories

5. WBL Professional Development: K. McMackin provided an update that the planning committee has been collaborating with the colleges and WestEd on developing the WBL professional development opportunity. A pilot course is being developed with a goal to offer it over the summer. K. McMackin requested that each college nominate one to three faculty members to participate. Please send him your names by April 30, 2021. D. Brown added that the core component will be 20 hours with an optional additional 10 hours available for participants who wish to obtain one unit of Professional Advancement credit.

6. SWP Round 5: D. Brown provided the following updates:
- Round 5 funding must be expended by June 30, 2022. She asked that everyone be diligent about entering their projects into NOVA as the Chancellor's Office is monitoring activity closely.
- There have been several questions about the availability of round 6 funds to continue WBL activities; she stated that WBL continues to be a priority but more information will be forthcoming once round 6 funding amounts are released.
- Job Placement Case Manager Renewals will be released by the end of April. New components include a request for updated metrics, success stories, and challenges.
- The RFA for the next sector investments will include the new sectors, with flexibility for programs that do not fall within existing sectors. The goal is to release the RFA by the end of April.
- M. Ash will be contacting all the deans with a meeting request to review marketing allocation outcomes, successes, and challenges.

S. Cox shared the following updates:
- A few colleges have entered their round 5 projects in NOVA 1.0 but they need to be entered into NOVA 2.0. She will notify those colleges.
- No new projects can be added to round 4 sector project reporting because of the NOVA platform issue so all projects must be combined.
- S. Fisher is contacting everyone for their Retention & Success expenditures so that round 3 can be closed out.

Meeting adjourned at 9:56am.

Archived meeting minutes and handouts (including meeting recording) can be found in the Resources Library.