



## SDIC Community College Deans' Council Meeting

January 8, 2021

9:00-10:00 am

### MINUTES

Deans Present: J. Ayala, A. Berry, B. Gamboa, J. Lewis, J. Lopez, L. McLemore, A. Perman, T. Recalde, N. Roe, M. Romero, N. Saks, E. Silva, C. Storey, A. Taccone, V. Torres, J. Tyler

Guests: M. Ash, S. Cox, D. Brown, J. Edwards, K. McMackin, T. Ngo Bartel, C. Yerkes

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A. Taccone called the meeting to order at 9:03am.

1. Minutes from 12.11.20

- Motion to approve by J. Lewis, second by J. Ayala, **unanimously approved.**

2. Program Recommendations

- December LMI Requests: the program recommendation process can be found [here](#).
  - Reports completed:
    - **San Diego Miramar:** Administrative Services Managers, Managers, All Other, Business Operations Specialists, All Other, General and Operations Managers, Sales Managers
    - **Imperial Valley:** Electricians, Electrical and Electronics Installers and Repairers, Transportation Equipment, Electrical and Electronics Repairers, Powerhouse, Substation, and Relay, Maintenance and Repair Workers, General
    - **San Diego Mesa:** Human Resource Occupations, Chefs and Head Cooks, First-Line Supervisors of Food Preparation and Serving Workers, Cooks, Private Household, Food Preparation Workers, Bakers
    - **San Diego City:** Dietitians and Nutritionists, Dietetic Technicians, Athletic Trainers, Exercise Trainers and Group Fitness Instructors, Computer Programmers, Software Developers and Software Quality Assurance Analysts and Testers, Web Developers and Digital Interface Designers
  - Reports requested:
    - **San Diego Mesa:** Chefs and Head Cooks, First-Line Supervisors of Food Preparation and Serving Workers, Cooks, Private Household, Food Preparation Workers, Bakers, Neurodiagnostic Technologists
    - **Imperial Valley:** Registered Nurses, Sales Managers, Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products, Administrative Services Managers, First-Line Supervisors of Office and Administrative Support Workers, Customer Service Representatives

- **Palomar:** Geographic Information Systems Technologists and Technicians, Cartographers and Photogrammetrists, Surveying and Mapping Technicians, Remote Sensing Scientists and Technologists, Helpers--Production Workers, Prepress Technicians and Workers, Graphic Designers, Fine Artists, Including Painters, Sculptors, and Illustrators
    - **San Diego City:** Electrical and Electronics Engineering Technicians, Computer, Automated Teller, and Office Machine Repairers, Electrical and Electronics Repairers, Commercial and Industrial Equipment, Computer and Information Systems Managers, Electronics Engineers, Except Computer, Telecommunications Equipment Installers and Repairers, Except Line Installers, Telecommunications Line Installers and Repairers
    - **San Diego Miramar:** Lifeguards, Ski Patrol, and Other Recreational Protective, Service Workers, Transportation, Storage, and Distribution Managers, Commercial Pilots
- Miramar College
  - Fire Prevention- Modification: Certificate of Achievement, A.S. Degree
  - Technical Achievement for Field Training Officers- Modification: Certificate of Achievement
  - Law Enforcement Technologies- Modification: Certificate of Achievement
  - Law Enforcement Supervision- Modification: Certificate of Achievement
  - Advanced Traffic Accident Investigation- Modification: Certificate of Achievement
  - Contemporary Police Technologies- Modification: Certificate of Achievement, A.S. Degree
  - Public Safety Management- Modification: Certificate of Achievement, A.S. Degree
  - Automotive Transmissions- Modification: Certificate of Achievement
  - Automotive Technology Modification: A.S. Degree
  - Automotive Electrical- Modification: Certificate of Achievement
  - Automotive Engine Performance- Modification: Certificate of Achievement
  - Automotive Chassis- Modification: Certificate of Achievement
  - Entrepreneurship-Modification: Certificate of Achievement, A.S. Degree
    - Motion to approve by T. Recalde, second by C. Storey, **unanimously recommended.**
- Palomar College
  - Web Designer I- New Program: Certificate of Achievement
    - Motion to recommend by J. Lopez, second by C. Story, **unanimously recommended.**
  - Drone Operator I- New Program: Certificate of Achievement
    - Palomar College did not submit current LMI. Motion to table for a future meeting by J. Lewis, second by J. Ayala, **unanimously recommended.**
    - **ACTION ITEM:** M. Ash will submit this program back to “draft” so Palomar can submit updated LMI.
  - Multimedia Production 1- New Program: Certificate of Achievement
    - Palomar College did not submit current LMI. Motion to table for a future meeting by J. Lewis, second by J. Ayala, **unanimously recommended.**
    - **ACTION ITEM:** M. Ash will submit this program back to “draft” so Palomar can submit updated LMI.
- Mesa College
  - Dental Office Administration- New Program: Certificate of Achievement

- Baking and Pastry Certificate of Achievement- New Program: Certificate of Achievement
  - Motion to approve by J. Ayala, second by J. Lopez, **unanimously recommended.**

3. Curriculum Institute Update: A. Taccone reminded the group that the Curriculum Institute is tentatively scheduled for Friday, February 26, 2020 from 9:00am-12:00pm. A Save-the-Date outlook invitation will be sent to the region in the coming weeks. The target audience for the institute is career education deans, career education associate deans, and anyone who oversees the administrative aspects of their campus career education curriculum process.

4. Sector Investments Update: S. Cox gave an update on the sector projects. The current snapshot of each college's project status is below. Please reach out to her directly if there is a tracking mistake with your college.

	Business	Health	Adv Man	ICT	Biotech	Logistics
Cuyamaca			Submitted	x		
Grossmont						
IVC	x	Submitted	x	x		
MiraCosta	x	Funded				
Palomar			Funded			
City						
SDCE	x	x	x			
Mesa		Funded		Funded		
Miramar	Submitted				x	
Southwestern	x	x	x	x		

S. Cox also provided a highlight summary of the sector project proposals which can be found [here](#). She reminded the group of the following deadlines:

- New Letters of Intent for Life Sciences & Biotechnology are due **1.13.21**
- Previous proposals will be finalized by **1.15.21**
- New proposals will be finalized by **1.31.21**

5. Fiscal Update: S. Cox provided an update on the regional Strong Workforce budget. Highlights include:

- Round 3 Projects COMPLETE
  - College-Based Marketing
  - College-Based Acceleration
  - Improving the Student Enrollment Experience (except SDCE)
- Round 3 Project Extensions
  - Pathway Navigation
  - Retention and Success
- Round 4 New Scopes of Work – *Application Available Soon*
  - Pathway Navigation
  - Work-Based Learning

D. Brown shared that a [Close out of Strong Workforce Program 1st Four Year Cycle \(FY16-17 to FY 19-20\) memo](#) was released by the Chancellor's Office. She encouraged anyone with questions or concerns to direct them to [strongworkforcehelpdesk@cccco.edu](mailto:strongworkforcehelpdesk@cccco.edu).

Meeting adjourned at 10:03am.

Archived meeting minutes and handouts (including [meeting recording](#)) can be found in the [Resources Library](#)