



PROMISING PRACTICES FOR ADULT EDUCATION TO COLLEGE

K-14 PATHWAY PARTNERS MEETING: DECEMBER 16, 2020

WELCOME AND INTRODUCTIONS



Kathleen Porter

*Poway Unified School District
Executive Director
Career, Technical, Adult and
Alternative Education*



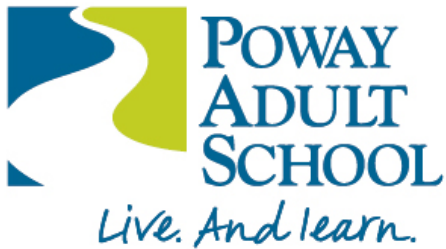
Suzanne Sebring

*Palomar Community College District
Director
Continuing Education*

EDUCATION TO CAREER NETWORK
of North San Diego County



Escondido Adult School



GOVERNANCE DOCUMENT

- Chair (rotates – 2 year terms)
- Priorities (in order of importance)
- Guiding Principles
- Leadership Council Member Responsibilities
- Meeting Protocols and Decision-making Process
 - Attendance Expectation
 - Consensus Model
 - Leadership Council – one member, one vote



FUNDING PHILOSOPHY

- Funding Philosophy
- Fiscal Agent Protocol
 - Outline of fiscal agent expectations



MOA FOR PARTICIPATION

- Participation agreement
- Outlines roles and responsibilities
- References the plan, governance document, and the funding philosophy



EVERY MEMBER FUNDED POSITIONS AND PRIORITIES

Positions

- Career Advisor
- Transition Specialist

Priorities

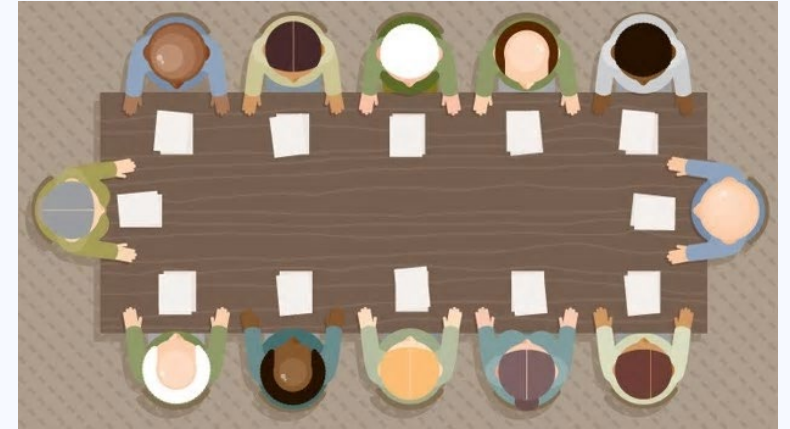
- Tutoring
- Professional Development

SHARED POSITIONS & CONTRACTORS

- Data Coordinator (hired by Escondido)
- Job Developer (hired by Poway)
- Support Counselor for Students with Disabilities (hired by Vista)
- Technology Integration Specialist (hired by Poway)
- Accountant (hired by Fiscal Agent)
- Administrative Assistant (contracted by Fiscal Agent)
- Curriculum Specialist (contracted by Fiscal Agent)
- Public Information and Marketing Firm (contracted by Fiscal Agent)

MEETINGS

- Monthly
- Location Rotates
- Monthly Meeting Agenda
 - Week before meeting, Leadership Council check-in phone call
 - Leadership Council first, add fiscal, add shared positions and contractors
 - Quarterly includes all consortium staff
- Annual Two-Day Planning Retreat (Goal Reflection, Setting, Work Plan)
 - Day 1: Leadership Council
 - Day 2: All Positions



EXAMPLES – GOOD (AND NOT SO GOOD!)

WHAT WORKED?

- Annual Audit
- Applied for WIOA as a consortium
- Joint FPM
- Joint Advisories
- Data Dialogue
- Curriculum Alignment Project
- Community Forums
- Path to Palomar Annual Event
- Leveraging Resources
 - Burlington English, Canvas, ASAP, CASAS-TOPSpro Enterprise, Digital Badging, OneNote, Shared Drive

WHEN THINGS DIDN'T GO AS WELL...

Difficult Conversations about

- Money
- Shared Positions
 - When it didn't work
 - Managing expectations around the role
- Turnover
- Services



PRESENTER CONTACT INFORMATION

- Kathleen Porter, kporter@powayusd.com
- Suzanne Sebring, ssebring@palomar.edu

