



SDIC Community College Deans' Council Meeting

November 13, 2020

9:00 – 10:30 am

MINUTES

Deans Present: J. Ayala, A. Berry, D. Brown, B. Gamboa, R. LaMuraglia, J. Lewis, J. Lopez, A. Perman, T. Recalde, N. Roe, M. Romero, N. Saks, S. Sebring, C. Storey, A. Taccone

Guests: M. Ash, S. Cox, J. Edwards, K. McMackin, T. Ngo Bartel, M. Smith, C. Yerkes

A. Taccone called the meeting to order at 9:03am.

1. Minutes from 9.11.20

- Motion to approve by R. LaMuraglia, second by J. Ayala, **unanimously approved**.

2. Program Recommendations

- October LMI Requests: the program recommendation process can be found [here](#).
 - Reports completed:
 - **Palomar:** Advertising and Promotions Managers, Marketing Managers, Public Relations and Fundraising Managers, Meeting, Convention, and Event Planners, Gaming Managers, Advertising and Promotions Managers, Public Relations and Fundraising Managers
 - **San Diego City:** Photographers, Audio and Video Equipment Technician, Sound Engineering Technicians
 - Reports requested:
 - **San Diego City:** Electricians, Community and Social Service Specialists, All Other, Social and Human Service Assistants, Substance Abuse, Behavioral Disorder, and Mental Health Counselors, Rail-Track Laying and Maintenance Equipment Operators, Rail Car Repairers, Locomotive Engineers
 - **San Diego Mesa:** Medical Records and Health Information Technicians (Emphasis on Medical Coding), Medical Assistants
- Program Recommendations:
 - **Mesa College:**
 - [Web Development](#)-Modification
 - Motion to approve by R. LaMuraglia, second by J. Ayala, **unanimously approved**
 - **City College:**
 - [Cybersecurity, Associate of Science](#)- Modification
 - [Cybersecurity, Certificate of Achievement](#)-Modification

- [Network Security II, Certificate of Achievement](#)- Modification
- [Desktop Support Technician II, Certificate of Achievement](#)-Modification
 - Motion to approve all by J. Lewis, second by D. Brown, **unanimously approved.**
- [Fitness Specialist Certificate Program](#)-Modification
 - Motion to approve by J. Ayala, second by J. Lewis, **unanimously approved**

3. Employer Engagement

- Sector selection – March 2021: M. Smith and T. Ngo Bartel shared that the process for new sector selection will begin in spring 2021 and the sector refresh reports and data will be completed at that time. Tina invited everyone to participate in the Data & Research Committee meeting on 1.6.21 to review the metrics that will be used to analyze each sector. A. Perman wanted to know if there was an expectation that the sector selection will have an effect on the work being done with Perkins. M. Smith stated that it is her understanding from the CCCC that Perkins local funding will also need to be aligned with regional sector priorities.
- Regional block funding – Employer Engagement: M. Smith shared that it is her understanding that the region will receive a set amount of funding to support the work of employer engagement. This new funding model will replace the current funding model for Regional Directors in each priority sector. The region will need to decide how to allocate the funding in order to continue to support and develop employer engagement and achieve the metrics.

4. Retention, Success, Support and Completion

- Faculty Institute: T. Ngo Bartel shared a presentation that she hoped would clarify intent of the Faculty Institute (FI) 2.0. The goal of FI 1.0 was to teach faculty how to evaluate course-level enrollment, retention, and completion data with the goal of incorporating inclusive teaching practices in the classroom. FI 2.0 will provide faculty and counselors with Labor Market Information and student employment data from the COE and LaunchBoard, with the goal of guiding students in career and course planning. There will be an opportunity for FI 1.0 participants to contribute to FI 2.0 as data coaches. The full presentation can be found [here](#).
- Work-based Learning (WBL) Faculty Training: M. Smith shared that the WBL workgroup has started developing a self-paced WBL faculty training. The training areas will include a description of WBL, the benefits and importance, examples of tools and best practices, delivery methods, and professional development. The development process is being led by Kelly Metz-Matthews from San Diego City College and Richard Weinroth from San Diego Continuing Education.
 - Faculty representatives from each college: M. Smith requested that deans identify one faculty member from their colleges who is already embedding WBL into their coursework to participate in the development process.
- Short-term Training Investment: M. Smith shared a document outlining the initial discussions on an investment focused on delivering short-term training. T. Ngo Bartel stated that the COE is compiling a certification report that will identify the third party certifications that appear most often in online job postings. This information will help guide the selection of target occupations. K. McMackin confirmed that once the COE report is complete it will be validated by employers.
- Advancing Cities Software Development Application: D. Brown shared that the application for the Advancing San Diego Preferred Providers of Software Talent is open and is due 1.22.21. More information can be found [here](#).

5. Other

- Perkins Concerns: A. Perman provided the following updates from the Perkins monitor at the Chancellor's Office:
 - Perkins reserve funds may be released by the end of November, but will likely come in early December. The funds will be competitive, but they will be distributed regionally.
 - New quarterly reporting requirements in NOVA require colleges to report on core indicator progress.
 - Although the October 2020 quarterly report deadline was extended, all future quarterly reports are due on the 15th.
- CC Representatives on CP Workgroup #1: A. Perman announced that community college participation in the Career Pathways workgroup is lacking. She highlighted the importance of this workgroup's focus on outreach and engagement, accelerators and pathway alignment. She encouraged colleges to participate in the workgroup or to identify new members.
- NEW Four-year Regional Plan: S. Cox shared a review of the Strong Workforce Program Four Year Plan draft. The plan includes an overview of the governance structure, accomplishments, an inventory of the regional projects, and next steps. The final plan is due to the Chancellor's Office by 1.31.21. The draft plan can be found [here](#). S. Cox requested that all Deans' Council members review the document and provide feedback by 11.18.20.
- Deans' Curriculum Institute: A. Taccone shared that the curriculum institute is tentatively scheduled for late February 2021. Topics will include information on policy, AB1725, the Program and Course Approval Handbook, LMI, local and regional curriculum processes, industry advisory boards, and biannual CE program review.
- New Meeting times: starting with the 12.11.20 meeting, the Deans' Council will meet from 8:30-10:00am in order to allow for a small break before the WDC meeting begins at 10:30am.
ACTION ITEM: M. Ash to send updated calendar invites

Meeting adjourned at 10:23am.

Archived meeting minutes and handouts (including [meeting recording](#)) can be found in the [Resources Library](#)