Application Preview & Submit

Details

Grant ID
20-C01-020

District Information

District
Grossmont-Cuyamaca CCD

Address
8800 Grossmont College Drive | El Cajon, CA | 92020

Allocations & Expenditures

Title 1C Allocation
$882,952

Planned Title 1C Expenditure
$882,952

Status

Submitted
Draft

Substantially Approvable
Once a date appears and is substantially approved, you are authorized to begin expending funds by the date but not before July 1, 2020 (whichever is later).

Not yet Substantially Approvable

Approved
Once a date appears and is approved, you can be reimbursed for expenditures at the regularly scheduled reporting periods.

Not yet Approved

Contacts: District Contact Information Form

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Forms

Responses (Sec I-D): Responses to Local Plan Requirements

1. Provide a description of the information on the CTE course offerings and activities that the eligible recipient will provide with funds under this part, which shall include not less than one program of study, including how the results of the comprehensive needs assessment informed the selection of the specific CTE programs and activities selected to be funded.

Grossmont College:

Grossmont college selected administration of justice, business office technology, child development, computer science information systems or information technology, nursing, respiratory tech, occupational therapy assistant, cardiovascular tech, and media communications. Our comprehensive needs assessment indicated a need to promote our programs with disadvantaged students, upgrade program relevancy, market programs, and assess needs of special populations, along with better on-boarding. In selecting these programs, we reviewed key indicator data, and found the aforementioned programs fitting the criteria for the local needs assessment. Through enhanced tutoring, career services, targeted career counseling, we are aiming to address the needs raised by the local need assessment.

Cuyamaca College:

The funding allocations for Paralegal, Ornamental Horticulture, Environmental health and safety management, Business Office Technology, Automotive Technology, Computer Aided Drafting and Design, Center for Water Studies, Graphic Design, Child Development, Computer Information systems, 2020-2021 were made from the recommendation of the Cuyamaca Workforce Development Committee members and were discussed and approved with the stakeholders. Indicators required by Perkins and the CLNA, which identified program priorities. The internal procedures for funding dissemination also requires programs to identify how funding requests specifically address the requirements under Perkins and how the activities will result in continuous program improvement.

2. Provide a description of any new programs of study the eligible recipient will develop and submit to the state for approval.

Grossmont College:

We did not identity any new TOP codes or new programs but identified the critical needs from the local needs assessment.

Cuyamaca College:

We did not identity any new TOP codes or new programs but identified the critical needs from the local needs assessment.

3. Describe how students, including students who are members of special populations, will learn about CTE course offerings and if a course is part of a CTE program of study.

Grossmont College;

Part of the needs assessment referenced marketing to special populations. We will solicit input from students and use that to increase awareness among special populations. Also, Strong Workforce will be used to market to students from special populations.

Cuyamaca College:

CTE programs are promoted through the new centrally located Career Center. Career focused social media, flyers, career fairs, are conducted attracting students including disabled students, adult education students, limited English students, and economically disadvantaged students.

4. Provide a description of how the eligible recipient, in collaboration with local workforce development boards and other local workforce agencies, one-stop delivery systems described in section 121(e)(2) of the Workforce Innovation and Opportunity Act (29 U.S.C. 3151 (e)(2)), and other partners, will provide career exploration and career development coursework, activities, or services.

Grossmont College:

Between March 25, 2020 and April 27, 2020, the UC San Diego Extension Center for Research and Evaluation conducted 22 stakeholder consultation interviews for the San Diego and Imperial Counties Community Colleges Career Education Perkins V Comprehensive Needs Assessment. Fifteen interviews were conducted with San Diego and Imperial County educational and special population service providers, workforce and economic development groups, and higher education officials. Each interview lasted roughly 30-45 minutes, and was conducted by telephone or Zoom. We will be working with all stakeholders in aligning marketing and communication, from career maps, to career exploration, and career development activities.

Cuyamaca College;

Between March 25, 2020 and April 27, 2020, the UC San Diego Extension Center for Research and Evaluation conducted 22 stakeholder consultation interviews for the San Diego and Imperial Counties Community Colleges Career Education Perkins V Comprehensive Needs Assessment. Fifteen interviews were conducted with San Diego and Imperial County educational and special population service providers, workforce and economic development groups, and higher education officials. Each interview lasted roughly 30-45 minutes, and was conducted by telephone or Zoom. We will be working with all stakeholders in aligning marketing and communication, from career maps, to career exploration, and career development activities.

5. Provide a description of how the eligible recipient, in collaboration with local workforce development boards and other local workforce agencies, one-stop delivery systems described in section 121(e)(2) of the Workforce Innovation and Opportunity Act (29 U.S.C. 3151 (e)(2)), and other partners, will provide career information on employment opportunities that incorporate the most up-to-date information on high-skill, high-wage, or in-demand industry sectors or occupations, as determined by the comprehensive needs assessment.

Grossmont College;

The local needs assessment identified key areas of high skill, high wage, and high demand, which led us to incorporating the programs of study into the application. We will share joint marketing and career information as we have for the last decade. Some of this information is already jointly published by our workforce agencies and the colleges.

Cuyamaca College:

The local needs assessment identified key areas of high skill, high wage, and high demand, which led us to incorporating the programs of study into the application. We will share joint marketing and career information as we have for the last decade. Some of this information is already jointly published by our workforce agencies and the colleges.

6. Provide a description of how the eligible recipient, in collaboration with local workforce development boards and other local workforce agencies, one-stop delivery systems described in section 121(e)(2) of the Workforce Innovation and Opportunity Act (29 U.S.C. 3151 (e)(2)), and other partners, will provide an organized system of career guidance and academic counseling to students before enrolling and while participating in a CTE program.

Grossmont College;

All colleges in the region work through the workforce development council. Each council member is a CTE dean and there a broader regional workforce council that incorporates workforce agencies, colleges, and career center directors. Efforts are coordinated through these groups as well as professional learning communities. In the overall councils, and professional learning communities work will be organized for system career guidance and academic counseling in a CTE program and executed at the educational providers.

Cuyamaca College:

All colleges in the region work through the workforce development council. Each council member is a CTE dean and there a broader regional workforce council that incorporates workforce agencies, colleges, and career center directors. Efforts are coordinated through these groups as well as professional learning communities. In the overall councils, and professional learning communities work will be organized for system career guidance and academic counseling in a CTE program and executed at the educational providers.

7. Provide a description of how the eligible recipient will improve the academic and technical skills of students participating in CTE programs by strengthening the academic and CTE components of such programs through the integration of coherent and rigorous content aligned with challenging academic standards and relevant CTE programs to ensure learning in the subjects that constitute a well-rounded education (as defined in section 8101 of the Elementary and Secondary Education Act of 1965).

Grossmont College:

Each program has an active advisory board of employers and instructors that annually review each program for academic and skills attainment.

Cuyamaca College:

All programs hold and utilize program advisory committees annually, incorporating all suggested adjustments in the program deliveries to ensure academic and skill attainment.

8. Provide a description of how the eligible recipient will provide activities to prepare special populations for high-skill, high-wage, or in-demand industry sectors or occupations that will lead to self-sufficiency.

Grossmont College:

Each CTE program works with the local accessibility offices to share information about careers that meet high-skill, high-wage, and demand criteria.

Cuyamaca College:

College programs in concert with the career center provide numerous programs and opportunities for all students to advance student understanding and abilities leading t self sufficiency as well as self advocacy in better understanding and navigating the industries related to the programs of study.

9. Describe how the eligible recipient will prepare CTE participants for non-traditional fields.

Grossmont College;

Through the use of student clubs and recruitment fairs and events and marketing information, the college will increase participate from non-traditional fields.

Cuyamaca College:

With extensive career center and program level outreach to nontraditional populations targeting our college equity and inclusivity efforts, the college actively looks to and engages non traditional students.

10. Describe how the eligible recipient will provide equal access for special populations to CTE courses, programs, and programs of study.

Grossmont College:

Working with the accessibility offices at the colleges and translation serves we aim to increase equal access to special populations.

Cuyamaca College:

All programs and college efforts to provide access for special populations follow the college strategic priorities, and are reviewed by the student success and equity committee in an on-going basis.

11. Describe how the eligible recipient will ensure that members of special populations will not be discriminated against on the basis of their status as members of special populations.

Grossmont College;

The college has a commitment to diversity and regularly conducts professional development activities for staff, faculty, and administrators to assure discrimination is mitigated for special populations.

Cuyamaca College:

Cuyamaca has as part of the strategic mission of the college to advance student diversity, and success of all populations. The student success and equity council meets and reviews all CTE efforts in pursuit of advancing our outcomes and service to all special populations.

12. Provide a description of the work-based learning opportunities that the eligible recipient will provide to students participating in CTE programs.

Grossmont College;

The college has one of the largest most engaged career center offices in the region. Currently, we have several work-based learning coordinators who serve all students participating in CTE programs. We also offer virtual offerings and orientations.

Cuyamaca College:

Cuyamaca now utilizes a new Career Center staffed with Work based learning professional to aid students participating in CTE programs with support and opportunities in Work based learning activities.

13. Describe how the recipient will work with representatives from employers to develop or expand work-based learning opportunities for CTE students, as applicable.

Grossmont College:

Each program has engaged and active employers who support work-based learning through job shadows, internships, and related work-based activities.

Cuyamaca College:

All programs work with employers, and regional industries, as well as the regional economic development to offer a multitude of work based learning opportunities for all CTE students.

14. Provide a description of how the eligible recipient will provide students participating in CTE programs with the opportunity to gain postsecondary credit while still attending high school, such as through dual or concurrent enrollment programs or early college high school, as practicable.

Grossmont College;

The college has established dual enrollment offerings in CTE and will ramp up efforts as more CTE programs are approved at the high school levels.

Cuyamaca College:

The college has established dual enrollment offering. Working collectively with Grossmont Collège and with the East County Education Alliance CTE committee, and our counterparts, we will continue to add opportunities for additional programs.

15. Provide a description of how the eligible recipient will coordinate with the eligible agency and institutions of higher education to support the recruitment, preparation, retention, and training, including professional development, of teachers, faculty, administrators, and specialized instructional support personnel and paraprofessionals who meet applicable State certification and licensure requirements (including any requirements met through alternative routes to certification), including individuals from groups underrepresented in the teaching profession.

Grossmont College;

All licensure programs have established advisory boards that regularly meeting with teachers, faculty, administrators. The focus along with program design is recruitment of students, preparation, and increasing retention.

Cuyamaca College:

Professional development is promoted and encouraged. It is especially important in CE to promote professional development for the many individuals that have transitioned from a career to help develop the knowledge and skills necessary for curriculum development and the integration of academic skills into CE program activities. The College will continue to implement departmental and college-sponsored workshops on topics such as teaching methods,

16. Provide a description of how the eligible recipient will address disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(II) in each of the plan years.

All Perkins recipients address performance indicators each year in our internal program reviews that identifies success baselines for special populations, growth projections, and achievements targets. Programs work with the College Office of Institutional Research to clearly understand the data elements and with Student Support Services to understand the challenges experienced by subgroups and special populations.

17. Describe the additional actions the eligible recipient will take to eliminate disparities or gaps if no meaningful progress has been achieved prior to the third program year.

Grossmont Cuyamaca Community College District (GCCCD) actively and collectively participate in district wide efforts for equity access and inclusion. The district and the colleges collectively share and utilize data to adjust and adapt to the ever changing gaps and disparities in our service area. Working collectively in our Region and as a district we regularly take actions to meet our student populations needs and to eliminate any disparities in the educational progress of our students.

Local Needs Assement: Summary of the Results of the Comprehensive Local Needs Assessment (CLNA)

1. Section 134(c)(2)(A): Provide a summary of Student Performance on Required Performance Indicators (Disaggregated)

Grossmont College:

Based on our disaggregated data we could improve out outcomes in relation to technical attainment for CTE students that are non-traditional. In the area of degree or certificate attainment, the district can improve its outcomes related to single parents and limited English speaking students. The data source for this analysis is the California Community College State Chancellor's Office and is attached.

Cuyamaca College:

Better serving our disadvantaged population economically, non traditional, and English language learners as well as single parents will continue to be at the forefront of the college strategic goals and a focus of the CTE efforts in advancing these strategic goals to the complement of the mission, vision, and purpose of the college.

2. Section 134(c)(2)(B)(i): Provide a summary of Program Size, Scope, and Quality to Meet the Needs of All Students

Grossmont College:

Each program that is submitted as part of the application has its learning outcomes assessment annually and each CTE program is reviewed every two-years by program review committee. Each program is reviewed for clear career pathways, demand in meeting high skill and high wage through the colleges curriculum committee.

Cuyamaca College:

Each program that is submitted as part of the application has its learning outcomes assessment annually and each CTE program is reviewed every two-years by program review committee. Each program is reviewed for clear career pathways, demand in meeting high skill and high wage through the colleges curriculum committee.

3. Section 134(c)(2)(C): Provide a summary of Progress Towards Implementation of CTE Programs of Study

Grossmont College:

Each CTE program has a pathway in the form of a sequence of courses, and intentional career onboard through the career center and departments. These programs of study are updated annual by faculty and shared with career counseling.

Cuyamaca College:

The college continually works to improve our course pathway mapping information in addition the career center provides opportunities to onboard students into the programs of study with the informational tools to help the students better navigate the program, and the potential outcome opportunities.

4. Section 134(c)(2)(D): provide a summary of Improving recruitment, retention, and training of CTE professionals, including underrepresented groups

Grossmont College;

The college has a team of career ambassadors that help with recruitment and retention of CTE underrepresented groups, housed in the career center and outreach office. Additionally, the college has several student success coaches that help underrepresented groups who struggle socially and academically. Training in equity is provided to all faculty, staff, and administrators.

Cuyamaca College:

The college Career Center, Outreach, and student ambassadors participate in specialized training focused on the CTE students and the program opportunities. These trainings collaborate with the student success and equity committee to help support improving recruitment, retention, and training of all CTE professionals with a lens toward underrepresented groups.

5. Section 134(c)(2)(E): provide a summary of Progress Towards Equal Access to CTE Programs for All Students

Grossmont College:

Every year during annual planning forums all data is aggregated by program to assess student access to programs. Data for CTE programs is shared by the CTE dean with department chairs and coordinators to discuss potential interventions.

Cuyamaca College:

Annual program reviews are coordinated with the research department, student success committee, CTE Dean, and program coordinators to communicate opportunities to improve access and service to our service area including all underserved populations as a component of the review process.

6. Section 134(c)(2)(B)(ii): provide a summary of alignment of programs to Labor Market Information (LMI)

Grossmont College

All programs require justification through the use of labor market information. An annual data set is shared with college leadership that shows wages, demand, and vacancies for each program.

Cuyamaca College:

All programs require annual justification through the use of labor market information. An annual data set is shared with college leadership that shows wages, demand, and vacancies for each program.

Local Needs Assessment(s)

Document Title	Type	Uploaded	Comment	Actions
California Communit y Colleges Chanc ellors Office - CTE (Perkin s IV).pdf	Local Needs Assessment Certification Form	6/4/2020, 9:47:42 PM	N/A	🗑
San Diego I mperial Car eer Edu Per kins V Consu ltation Final Report 4_30 _20 .pdf	Local Needs Assessment	6/3/2020, 5:40:42 PM	Comprehensive Local Needs assessment	🗑

Goals & Metrics: Vision for Success Goals and Student Success Metrics

✓ **Completion:** Increase the number of CCC students annually who acquire associate degrees, credentials, certificates, or specific job oriented skil sets.

Student Success Metrics

- CTE Perkins Participants Who Attained the Vision Goal Completion Definition

- CTE Perkins Participants Who Demonstrated a Skills Gain
- CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- CTE Perkins Participants Who Earned a Chancellor's Office Approved Credit Certificate
- CTE Perkins Participants Who Earned an Associate Degree (including ADTs)

✓ **Transfer:** Increase the number of CCC students system-wide transfering annually to a UC or CSU.

Student Success Metrics

- CTE Perkins Participants Who Earned an Associate Degree for Transfer
- CTE Perkins Participants Who Transferred to a CSU or UC Institution
- CTE Perkins Participants Who Transferred to a Four-Year Institution

✓ **Unit Accumulation:** Decrease the average number of units accumulated by CCC students earning associate degrees.

Student Success Metrics

- Average Number of Units Accumulated by AA and AS Degree Earners

✓ **Workforce:** Increase the percent of exiting studends who report being employed in their field of study.

Student Success Metrics

- All Unemployed Students Who Became Employed
- CTE Perkins Participants Who Attained the Living Wage
- CTE Perkins Participants with a Job Closely Related to Their Field of Study
- Median Annual Earnings of All Students
- Median Change in All Student Earnings

✓ **Equity:** Reduce equity gaps across all of the above measures through faster improvements among traditionally underrespresented student groups.

Student Success Metrics

- Students Who Ever Received a College Promise Grant/Board of Governor's Waiver
- Students Who Ever Received a Pell Grant

Budget Summary (Sec IV-A): Application Budget Summary

District
Grossmont-Cuyamaca CCD
Grant ID
20-C01-020
Title 1C Allocation
$882,952
Planned Title 1C Expenditure
$882,952

Combined 1C Application Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
1000 - Instructional Salaries	$22,000	$4,058	$26,058
2000 - Non-Instructional Salaries	$475,106	$0	$475,106
3000 - Employee Benefits	$31,393	$690	$32,083
4000 - Supplies and Materials	$104,436	$6,875	$111,311
5000 - Other Operating Expenses and Services	$126,472	$28,422	$154,894
6000 - Capital Outlay	$81,500	$2,000	$83,500
Total Expenditure	**$840,907**	**$42,045** **(4.76% of Total)**	**$882,952**

* District total Title 1C administration expenditure can not exceed 5% of district total Title 1C expenditure.

Grossmont-Cuyamaca CCD: Budget Summary

No budget items available.

Cuyamaca College: Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$160,000	$0	$160,000
3000 - Employee Benefits	$11,000	$0	$11,000
4000 - Supplies and Materials	$51,500	$0	$51,500
5000 - Other Operating Expenses and Services	$82,328	$21,022	$103,350
Total Expenditure	$304,828	$21,022 (6.45% of Total)	$325,850

Grossmont College: Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
1000 - Instructional Salaries	$22,000	$4,058	$26,058
2000 - Non-Instructional Salaries	$315,106	$0	$315,106
3000 - Employee Benefits	$20,393	$690	$21,083
4000 - Supplies and Materials	$52,936	$6,875	$59,811
5000 - Other Operating Expenses and Services	$44,144	$7,400	$51,544
6000 - Capital Outlay	$81,500	$2,000	$83,500
Total Expenditure	$536,079	$21,023 (3.77% of Total)	$557,102

Certification

Allocation Certification (CTE-1): College/District Certification

District
Grossmont-Cuyamaca CCD

Grant ID
20-C01-020

Amount Encumbered
$882,952

The allocation agreement shall consist of the RFA Specification; this Allocation Agreement face sheet; the Recipient's completed online application; and the Allocation Agreement Legal Terms and Conditions (Articles I and II, Rev. 3/09), with all other required forms as set forth in the RFA Instructions. All of these items are incorporated into this allocation agreement by reference.

The online application is complete once it is submitted online at https://nova.cccco.edu/ and approved by the Chancellor's Office.

The total amount payable for this Carl D. Perkins Career and Technical Education Improvement Act of 2006 (P.L. 109-270 CFDA # 84.048A) allocation shall not exceed the amount specified above as "Amount Encumbered." Further these funds are not used to supplant state funds and they are used to improve services targeted for CTE programs.

The term of this allocation agreement shall be from July 1, 2020 to and including August 31, 2021. All performance under this allocation agreement shall be completed by June 30, 2021, except for the submission of any Final Reporting that may be required by Article 1 of the Allocation Agreement. I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

Certification

District Chief Executive/Business Officer

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Certified by Melanie Kosic

06/11/2020 05:05 PM PDT

Assurances (CTE-3): Statement of Assurance

District
Grossmont-Cuyamaca CCD

Grant ID
20-C01-020

General Assurances

1. No Carl D. Perkins Career and Technical Education Act of 2006 (Perkins V or Act) funds will be used to acquire equipment/software in any instance in which the acquisition will result in a direct financial benefit to any organization representing the interests of the district, its employees, or affiliates.
2. No Perkins V funds shall be used to mandate that any individual will be required to participate in a CTE program, including a program that requires the attainment of a federally funded skill level, standard or certificate of mastery.
3. Perkins V funds shall supplement, and shall not supplant, nonfederal funds expended to carry out CTE activities.
4. All the funds made available under Perkins V shall be used in accordance with the requirements of the Act.
5. Sufficient demographic information and reports will be provided to the Chancellor's Office to permit it to carry out the administration and reporting activities required by Perkins V and the California State Plan for CTE.
6. Perkins V requires that a group of individuals, comprised of Business, Industry, Labor Organizations, Special Populations, Academic Faculty and CTE Faculty*, Career Guidance and Academic Counselors, Students, Others, be involved in the development, implementation, and evaluation of CTE programs assisted with Title I, Part C funds.
7. Every career and technical training program offered by a community college district shall be reviewed every two years by the governing board to ensure it meets documented labor market demand, does not represent unnecessary duplication, and is effective as measured by the employment and completion success of its students of the California Education Code].

* The majority of faculty should be representatives of CTE. (NOTE: If you are unable to recruit a representative of any of the required groups, you must attach to this form a plan how this requirement will be addressed.)

Specific Assurances

Perkins V Act identifies six required characteristics of programs in which the funds are to be used. To comply with these requirements for local uses of funds, the district assures that the program(s) to be assisted with Perkins V funds will—

1. strengthen the academic and career and technical skills of students participating in CTE programs, by strengthening the academic and CTE components of such programs through the integration of academics with CTE programs through a coherent sequence of courses, such as career and technical programs of study, to ensure learning in the core academic subjects and career and technical subjects;

2. link CTE at the secondary level and CTE at the postsecondary level, including by offering the relevant elements of not less than one career and technical program of study;

3. provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences;

4. develop, improve, or expand the use of technology in CTE, which may include—

a) training of CTE teachers, faculty, and administrators to use technology, which may include distance learning;

b) providing CTE students with the academic and career and technical skills (including the mathematics and science knowledge that provides a strong basis for such skills) that lead to entry into the technology fields; or

c) encouraging schools to collaborate with technology industries to offer voluntary internships and mentoring programs, including programs that improve the mathematics and science knowledge of students;

5. provide professional development programs that are consistent with §122 to secondary and postsecondary teachers, faculty, administrators, and career guidance and academic counselors who are involved in integrated CTE programs, including—

a) in-service and preservice training on—

(i) effective integration and use of challenging academic and CTE provided jointly with academic teachers to the extent practicable;   -

(ii) effective teaching skills based on research that includes promising practices;   -

(iii) effective practices to improve parental and community involvement; and   -

(iv) effective use of scientifically based research and data to improve instruction;

b) support of education programs for teachers of CTE in public schools and other public school personnel who are involved in the direct delivery of educational services to CTE students, to ensure that such teachers and personnel stay current with all aspects of an industry;

c) internship programs that provide relevant business experience; and

d) programs designed to train teachers specifically in the effective use and application of technology to improve instruction;

6. develop and implement evaluations of the CTE programs carried out with funds under this title, including an assessment of how the needs of special populations are being met; 7. initiate, improve, expand, and modernize quality CTE programs, including relevant technology;

8. provide services and activities that are of sufficient size, scope, and quality to be effective] and

9. provide activities to prepare special populations, including single parents and displaced homemakers who are enrolled in CTE programs, for high skill, high wage, or high demand occupations that will lead to self-sufficiency.

* The majority of faculty should be representatives of CTE. (NOTE: If you are unable to recruit a representative of any of the required groups, you must attach to this form a plan how this requirement will be addressed.)

Certification

District Superintendent/President
Lynn Neault lynn.neault@gcccd.edu **Sahar Abushaban** Interim Vice Chancellor-Business Services sahar.abushaban@gcccd.edu (619) 644-7575
Awaiting Certification

Regulations (CTE-4): Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

District
Grossmont-Cuyamaca CCD

Grant ID
20-C01-020

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, allocation, or cooperative agreement.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that: (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement; (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--

A.   The applicant certifies that it and its principals:

(a)   Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b)   Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c)   Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d)   Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B.   Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees Other than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

> No addresses have been added.

✕ Check if there are workplaces on file that are not identified here.

Certification

District Superintendent/President

Lynn Neault
lynn.neault@gcccd.edu

Sahar Abushaban
Interim Vice Chancellor-Business Services
sahar.abushaban@gcccd.edu
(619) 644-7575

Awaiting Certification

Target Performance (CTE-6): District Negotiation of Levels of Performance

District Negotiation of Levels of Performance

Core Indicator	2019-20 State Target	2019-20 FAUPL Target	2020-21 State Target	SPLT	Actual Performance Outcome	Accept SPLT	2020-21 FAUPL Target
1P1. Placement & Retention	N/A	N/A	73.00%	73.00%	N/A	Yes	73.00%
2P1. Recognized Postsecondary Credentials	N/A	N/A	79.65%	79.65%	N/A	Yes	79.65%
3P1. Equity: Non-traditional Participation	N/A	N/A	22.95%	22.95%	N/A	Yes	22.95%

✓ Check here to indicate you have completed this form.

Certification

Regional Fund Monitor - San Diego/Imperial

Jean Claude Mbomeda
Program Monitor/Perkins Accountability Lead
jmbomeda@cccco.edu
(916) 322-6883

Certified by Todd McDonald

06/11/2020 05:04 PM PDT

Actual Performance (CTE-7): District Performance Determination

District Performance Determination

Core Indicator	State Target	Agreed Target	90% of Agreed Upon Target	Actual Performance	Met 90% of Target
1P1. Placement & Retention	73.00%	73.00%	65.70%	N/A	N/A
2P1. Recognized Postsecondary Credentials	79.65%	79.65%	71.69%	N/A	N/A
3P1. Equity: Non-traditional Participation	22.95%	22.95%	20.66%	N/A	N/A

✓ Check here to indicate you have completed this form

Grossmont-Cuyamaca CCD

Status

Draft

Programs (Sec I-C): TOP Codes and Titles to be Funded Including Across CTE Programs

Budget Summary

Budget Summary Total	Direct	Admin	Combined Budget
Total Budgets	$0	$0	$0

TOP Code Programs

✓ Click here if no TOP Code funds are being expended at the district level.

Across CTE Programs

✓ Click here if no Across CTE funds are being expended at the district level.

Administration Programs

✓ Click here if no Administration funds are being expended at the district level.

Core Indicators (Sec I-E): District Aggregate Core Indicator Information

How many Core Indicators are at or above the District negotiated level(s)?

21

How many Core Indicators are below the District negotiated level(s)?

5

How many Core Indicators are listed as N/R or N/A?

8

Cuyamaca College

Status

Draft

Programs (Sec I-C): TOP Codes and Titles to be Funded Including Across CTE Programs

Budget Summary

Budget Summary Total	Direct	Admin	Combined Budget
Total Budgets	$304,828	$21,022	$325,850

TOP Code Programs

TOP Codes (*2-, 4-, and 6-digit)	Program Title	Budget Summary		
		Direct	**Admin	Combined Budget
140200 Paralegal	Paralegal	$8,500	$0	$8,500
010900 Horticulture	Ornamental Horticulture	$52,000	$0	$52,000
030300 Environmental Technology	Environmental health and safety management	$20,000	$0	$20,000
051400 Office Technology/Office Computer Applications	Business Office Technology	$29,000	$0	$29,000
094800 Automotive Technology	Automotive Technology	$20,000	$0	$20,000
095300 Drafting Technology	Computer Aided Drafting and Design	$15,000	$0	$15,000
095810 Water and Wastewater	Center for Water Studies	$8,000	$0	$8,000
103000 Graphic Art and Design	Graphic Design	$20,000	$0	$20,000
130500 Child Development/Early Care and Education	Child Development	$20,000	$0	$20,000
070100 Information Technology, General	Computer Information systems	$12,328	$0	$12,328
Total TOP Code Budget by College		**$204,828**	**$0**	**$204,828**

* Use of the 2-digit TOP Code means that all programs within the specified 2-digit TOP Code(s) is intended, and each of those programs will meet all 9 requirements by the end of the Act or each year until reauthorization.

** Amount is shown only if district permits Administation costs at the program level.

Across CTE Programs

Across CTE Programs (assigned in order of entry)	Program Title	Budget Summary		
		Direct	Admin	Combined Budget
Across CTE-01	Tutoring	$100,000	$0	$100,000
Total Across CTE Budget by College		**$100,000**	**$0**	**$100,000**
Total Budget by TOP Code and Across CTE Programs		**$304,828**	**$0**	**$304,828**

Administration Programs

Administration Programs (assigned in order of entry)	Program Title	Budget Summary
		**Admin
Administration-01	Administration	$21,022
Total Administration Budget by College		$21,022

** District Total Administration Expenditures Cannot Exceed 5% of the District's Title 1C Expenditures

Core Indicators (Sec I-E): District Aggregate Core Indicator Information

How many Core Indicators are at or above the District negotiated level(s)?

21

How many Core Indicators are below the District negotiated level(s)?

1

How many Core Indicators are listed as N/R or N/A?

8

TOP Code 140200.01 Paralegal

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 140200 Paralegal? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

6

How many Core Indicators are below the State negotiated level(s)?

3

How many Core Indicators are listed as N/R or N/A?

25

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3 5, are consistent with the college's economically disadvantaged and non traditional population in our service area. Students seeking short stackable credentials for a more immediate return on investment and less of a long term focus on transfer and advanced degree attainment.

Briefly describe how the issue(s) will be addressed.

increase access opportunity with low cost instructional materials, work experience opportunities, and regional work based learning collaborations.

Check all activity categories to be funded with Perkins V Funds: *

✕ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

student support and engagement

Activity Name

student support and engagement

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Unit Accumulation: Average Number of Units Accumulated by AA and AS Degree Earners
- Workforce: CTE Perkins Participants Who Attained the Living Wage
- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

PARA instructors are using the materials in the subscription in lieu of textbooks. When advertised, this makes the PARA program more affordable. Second, graduates will already be familiar with the use and contents of this data base. As most attorneys practicing CA law use this service, the PARA graduates become more marketable. The PARA program will be able to offer any student, even those who work full time, an opportunity to do a virtual internship.

Budget (Sec IV-B): Application Budget Summary

Budget Items

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- student support and engagement

Federal Funds

Direct Program Expenditure

$8,500

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Subscription to CEB OnLaw

Budget Item Total: $8,500

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
4000 - Supplies and Materials	$8,500	$0	$8,500
Total Expenditure	$8,500	$0 (0% of Total)	$8,500

TOP Code 010900.02 Ornamental Horticulture

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 010900 Horticulture? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

9

How many Core Indicators are below the State negotiated level(s)?

2

How many Core Indicators are listed as N/R or N/A?

23

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core Indicator 3 Persistence and Transfer : for economically disadvantaged students continues to be a need as most of students exiting the program go straight to work, and this is not a large cohort of transfer students typically. Transitioning to work is typically the path of the majority of students. Students from economically disadvantaged popu see wage gains, and sustainable wages as exit outcomes, allowing students to participate in the economy, but this also doesn't corelate typically to transfer.

Briefly describe how the issue(s) will be addressed.

Core Indicator 3 Persistence and Transfer : improvement strategies include student awareness opportunities such as employer panels and work experience opportunities to help expose students to the industry, and the need for continued learning. By sowing students the need for advanced level degrees in the industry along with opportunities to coach the students on the learning pathways, we feel we will increase transfer as a result.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✕ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Student support

Activity Name

Student support

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Transfer: CTE Perkins Participants Who Earned an Associate Degree for Transfer

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development
- Skill Development

Description of Activity

Utilize instructional aides to improve the success and completion of special populations. Instructional Aides are used to assist faculty with the use of materials, tools and equipment in classes with lab activities to improve student success and ensure safety.

Increase persistence and employability of non-traditional students to improve the success and completion of special populations through increased access to industry standard equipment and tools (common to the industry) through the purchase/lease of relevant equipment and tools.

Increase enrollment in the OH Program through increased engagement with potential students at horticultural trade shows and industry events and through improved digital marketing efforts.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$24,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Utilize instructional aides to improve the s…

Budget Item Total: $24,000

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$12,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Increase persistence and employabilitiy of …

Budget Item Total: $12,000

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$15,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Increase enrollment in the OH Program thr…

Budget Item Total: $15,000

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(C) Counseling / Direct Service to Students

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$1,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

benefits

Budget Item Total: $1,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$24,000	$0	$24,000
3000 - Employee Benefits	$1,000	$0	$1,000
5000 - Other Operating Expenses and Services	$27,000	$0	$27,000
Total Expenditure	**$52,000**	**$0** **(0% of Total)**	**$52,000**

TOP Code 030300.03 Environmental health and safety management

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 030300 Environmental Technology? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

5

How many Core Indicators are below the State negotiated level(s)?

7

How many Core Indicators are listed as N/R or N/A?

22

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3 5, are consistent with the college's economically disadvantaged and non traditional population in our service area. Students seeking short stackable credentials for a more immediate return on investment and less of a long term focus on transfer and advanced degree attainment.

Briefly describe how the issue(s) will be addressed.

We continue to offer stackable certificates and credentials as this is a component of the curriculum delivery. Sequential course delivery with stackable credentials will be part of our support to students and career coaching to expose student to the long term career opportunities in this area of instruction. This will result in more opportunities for continuing education and transfer.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✕ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

strengthen and support academic and technical skill achievement

Activity Name

strengthen and support academic and technical skill achievement

Select the Permissive Activity that Applies to this Activity

§135(c)(7)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Unit Accumulation: Average Number of Units Accumulated by AA and AS Degree Earners
- Workforce: All Unemployed Students Who Became Employed
- Workforce: CTE Perkins Participants Who Attained the Living Wage

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Additional equipment to allow the program to present new and innovative opportunities to students directly related to the field of study to enhance the exposing students to continuing educational opportunities.

Budget (Sec IV-B): Application Budget Summary

Budget Items

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- strengthen and support academic and technical skill achievement

Federal Funds

Direct Program Expenditure

$20,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

new technology for instructional delivery

Budget Item Total: $20,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
4000 - Supplies and Materials	$20,000	$0	$20,000
Total Expenditure	$20,000	$0 (0% of Total)	$20,000

TOP Code 051400.04 Business Office Technology

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 051400 Office Technology/Office Computer Applications? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

5

How many Core Indicators are below the State negotiated level(s)?

6

How many Core Indicators are listed as N/R or N/A?

23

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3 5a,5b, are consistently reflective of the population of the service area and the corresponding social and economic impacts to the service area and our students. Non traditional single parent, economically disadvantaged, and limited English proficiency are reflective of the immigrant population and the challenges to support all aspects of the students experience.

Briefly describe how the issue(s) will be addressed.

Provide embedded tutors for the high percentage of limited English proficient and other special population students who attend BOT and Business & Professional Studies classes. Provide professional development via conferences and trainings for faculty and staff

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**

Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✕ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Student support

Activity Name

Student support

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- Unit Accumulation: Average Number of Units Accumulated by AA and AS Degree Earners
- Workforce: CTE Perkins Participants Who Attained the Living Wage
- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Professional Development
- Career Exploration and Development
- Skill Development

Description of Activity

Students want to know what skills are required for various levels of jobs in the field, as well as current salaries. The additional help from embedded tutors helps students learn technical skills to earn certificates and persist in this field of study.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$24,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Provide embedded tutors for the high percentage of limited English proficient and other special population students who attend BOT and Business & Professional Studies classes

Budget Item Total: $24,000

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$3,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Provide professional development via conferences and trainings for faculty and staff

Budget Item Total: $3,000

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(C) Counseling /Direct Service to Students

Activities that Apply to this Budget Item

- Student support

Federal Funds

Direct Program Expenditure

$2,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

benefits

Budget Item Total: $2,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$24,000	$0	$24,000
3000 - Employee Benefits	$2,000	$0	$2,000
5000 - Other Operating Expenses and Services	$3,000	$0	$3,000
Total Expenditure	**$29,000**	**$0** **(0% of Total)**	**$29,000**

TOP Code 094800.05 Automotive Technology

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 094800 Automotive Technology? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

5

How many Core Indicators are below the State negotiated level(s)?

7

How many Core Indicators are listed as N/R or N/A?

22

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3 5, are consistent with the college's economically disadvantaged and non traditional population in our service area. additionally this program sees student with disabilities. Students seeking short stackable credentials for a more immediate return on investment and less of a long term focus on transfer and advanced degree attainment.

Briefly describe how the issue(s) will be addressed.

With the addition of distance and hybrid deliveries we will be more accommodating to the populations we see typically performing to our desired outcomes. virtual distance education with remote assessments will allow disabled and economically disadvantaged students increased access to this program.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Virtual classroom

Activity Name

Virtual classroom

Select the Permissive Activity that Applies to this Activity

§135(c)(7)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Unit Accumulation: Average Number of Units Accumulated by AA and AS Degree Earners
- Workforce: All Unemployed Students Who Became Employed
- Workforce: CTE Perkins Participants Who Attained the Living Wage
- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study
- Workforce: Median Change in All Student Earnings

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

virtual classroom and distance delivery of Automotive courses with new technology in our virtual real classrooms and labs

Budget (Sec IV-B): Application Budget Summary

Budget Items

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Virtual classroom

Federal Funds

Direct Program Expenditure

$20,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

new technology for virtual delivery of classroom and lab content and assesments.

Budget Item Total: $20,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
4000 - Supplies and Materials	$20,000	$0	$20,000
Total Expenditure	$20,000	$0 (0% of Total)	$20,000

TOP Code 095300.06 Computer Aided Drafting and Design

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 095300 Drafting Technology? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

2

How many Core Indicators are below the State negotiated level(s)?

3

How many Core Indicators are listed as N/R or N/A?

29

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators ,3 5a,5b, are consistently reflective of the population of the service area and the corresponding social and economic impacts to the service area and our students. Non traditional single parent, economically disadvantaged, and limited English proficiency are reflective of the immigrant population and the challenges to support all aspects of the students experience.

Briefly describe how the issue(s) will be addressed.

Working with regional industry as our valuable partner will help students to attain practical experience and that would assist them to be more competitive in job market. This is a well-balance program between theoretical and practical aspects of manufacturing.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✕ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

developing new career and technical education courses,

Activity Name
developing new career and technical education courses,

Select the Permissive Activity that Applies to this Activity
§135(c)(12)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- Workforce: All Unemployed Students Who Became Employed

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development
- Professional Development

Description of Activity
This fund will be used to support creating a new program in Advanced Manufacturing.

Budget (Sec IV-B): Application Budget Summary

Budget Items

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- developing new career and technical education courses,

Federal Funds

Direct Program Expenditure

$15,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

This fund will be used to support creating a new program in Advanced Manufacturing. The initial supplies and needed accessories will be purchased

Budget Item Total: $15,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
5000 - Other Operating Expenses and Services	$15,000	$0	$15,000
Total Expenditure	**$15,000**	**$0** **(0% of Total)**	**$15,000**

TOP Code 095810.07 Center for Water Studies

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 095810 Water and Wastewater? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

4

How many Core Indicators are below the State negotiated level(s)?

6

How many Core Indicators are listed as N/R or N/A?

24

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3,5a,5b indicate a need to provide additional support and learning opportunities for students to seek advanced degrees, transfer and persistence in our underserved populations.

Briefly describe how the issue(s) will be addressed.

Through our efforts in collaborating on a transfer degree in the discipline, an d the efforts to promote this opportunity to all students and especially our disadvantaged populations we will seek to improve our transfer degrees. including our disadvantaged populations.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

industry engagement

Activity Name

industry engagement

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- Workforce: All Unemployed Students Who Became Employed

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Attendance at American Water Works Association (AWWA) Fall Conference, a professional development activity intended to keep faculty current with industry practices and trends, and develop/maintain professional relationships within the water & wastewater industry. For two (2) CWS program instructors.

new equipment technology

Activity Name

new equipment technology

Select the Permissive Activity that Applies to this Activity

§135(c)(7)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- Workforce: Median Change in All Student Earnings

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Equipment replacement, C-More control panel to facilitate remote monitoring and control of pumps & motors, necessary for Instruction of CWS 106 & CWS 206 Electrical & Instrumentation Systems I & II

Budget (Sec IV-B): Application Budget Summary

Budget Items

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- industry engagement

Federal Funds

Direct Program Expenditure

$5,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Attendance at American Water Works Association (AWWA) Fall Conference, a professional development activity intended to keep faculty current with industry practices and trends, and develop/maintain professional relationships within the water & wastewater industry.

Budget Item Total: $5,000

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- new equipment technology

Federal Funds

Direct Program Expenditure

$3,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Equipment replacement, C-More control panel to facilitate remote monitoring and control of pumps & motors,

Budget Item Total: $3,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
4000 - Supplies and Materials	$3,000	$0	$3,000
5000 - Other Operating Expenses and Services	$5,000	$0	$5,000
Total Expenditure	$8,000	$0 (0% of Total)	$8,000

TOP Code 103000.08 Graphic Design

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 103000 Graphic Art and Design? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

12

How many Core Indicators are below the State negotiated level(s)?

1

How many Core Indicators are listed as N/R or N/A?

21

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicator 3 identifies students with disabilities, as a need or improvement. although this program see good participation from disabled populations, persistence and transfer need to be look into

Briefly describe how the issue(s) will be addressed.

additional training and raised awareness though professional development to help identify areas of improvement .

Check all activity categories to be funded with Perkins V Funds: *

✕ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✕ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

establishing effective programs and procedures to enable informed and effective participation in suc

Activity Name

establishing effective programs and procedures to enable informed and effective participation in suc

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- Unit Accumulation: Average Number of Units Accumulated by AA and AS Degree Earners

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Professional development should ensure that faculty and personnel stay current with all aspects of an industry and train faculty in the effective use and application of technology.

Budget (Sec IV-B): Application Budget Summary

Budget Items

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- establishing effective programs and procedures to enable informed and effective participation in suc

Federal Funds

Direct Program Expenditure

$20,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Professional development should ensure that faculty and personnel stay current with all aspects of an industry and train faculty in the effective use and application of technology.

Budget Item Total: $20,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
5000 - Other Operating Expenses and Services	$20,000	$0	$20,000
Total Expenditure	$20,000	$0 (0% of Total)	$20,000

TOP Code 130500.09 Child Development

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 130500 Child Development/Early Care and Education? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

11

How many Core Indicators are below the State negotiated level(s)?

6

How many Core Indicators are listed as N/R or N/A?

17

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3 5a,5b, are consistently reflective of the population of the service area and the corresponding social and economic impacts to the service area and our students. Non traditional single parent, economically disadvantaged, and limited English proficiency are reflective of the immigrant population and the challenges to support all aspects of the students experience.

Briefly describe how the issue(s) will be addressed.

Our Child Development Program works to support the success of all our students, including our students from those identified as "Special Populations" by the Perkins funding guidelines. We have very few male students in our program (Nontraditional Learners); a great number of our students are on financial aid and from families who receive public assistance, including cash aid; the majority of students in a great percentage of our classes are Limited or Very Limited English Proficient Learners (primarily Arabic, Chaldean, and Spanish first language); many students who receive support from DSPS (Disabled Students Programs and Services); and many students who are single parents or re-entry students. There are some students who leave school to seek employment before they are able to complete their education goals. These language and economic challenges make it difficult for our students to persist in and complete their degree and/or certificate. The Early Childhood Education field is a career path heavily populated by women, in part due to the low salary and the perception of our field. We will address required uses 1, 7, 8, and 9 through the presence and support of a Mentor/Lab Technician to provide the one-on-one explanations, demonstrations, and mentoring that will help students understand the behaviors, concepts, and technical information presented by our Child Development faculty. The lab technicians will be especially effective in clarifying expectations and appropriate classroom protocols. They will also model quality interactions and curriculum integration with the children and teachers, especially in the methods classes. The technician will participate in videoing the routines, transitions, activities, and events in the CDC for use in remote instruction and in face-to-face classes. We feel the addition of such training/teaching materials are going to greatly enhance our instruction and thus the success of our students. This mentor/technician position will provide services that are of sufficient size, scope, and quality to be effective.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**

Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

student support

Activity Name

student support

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Workforce: CTE Perkins Participants Who Attained the Living Wage
- Workforce: Median Change in All Student Earnings

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

students in the Child Development Lab by p…

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling /Direct Service to Students

Activities that Apply to this Budget Item

- student support

Federal Funds

Direct Program Expenditure

$19,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

students in the Child Development Lab by providing the services, mentoring, and feedback from a mentor-lab technician.

Budget Item Total: $19,000

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(C) Counseling /Direct Service to Students

Activities that Apply to this Budget Item

- student support

Federal Funds

Direct Program Expenditure

$1,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

benefits

Budget Item Total: $1,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$19,000	$0	$19,000
3000 - Employee Benefits	$1,000	$0	$1,000
Total Expenditure	**$20,000**	**$0** **(0% of Total)**	**$20,000**

TOP Code 070100.10 Computer Information systems

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 070100 Information Technology, General? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

10

How many Core Indicators are below the State negotiated level(s)?

5

How many Core Indicators are listed as N/R or N/A?

19

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicators 2,3 5, are consistent with the college's economically disadvantaged and non traditional population in our service area. Students seeking short stackable credentials for a more immediate return on investment and less of a long term focus on transfer and advanced degree attainment.

Briefly describe how the issue(s) will be addressed.

The CIS department is responsible for preparing students to enter into Information Technology jobs. IT is an extremely fluid field with technologies and skills that change on an almost daily basis. Keeping up with these changes requires

constant upgrading of skills on the part of Faculty. The ability to adequately prepare our students depends on having current training and facilities. WE currently have several areas of instruction that need updating. The following requests should help alleviate these deficits.

Check all activity categories to be funded with Perkins V Funds: *

✕ **Career Exploration and Development**

Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✕ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

professional development

Activity Name

professional development

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain
- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year
- Unit Accumulation: Average Number of Units Accumulated by AA and AS Degree Earners
- Workforce: CTE Perkins Participants Who Attained the Living Wage
- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Professional Development for Instructors. Information Technology is a rapidly changing field that requires continual updating and training. Faculty must be current with their subjects in order to provide the best possible learning environment for our students. Utilizing on-going training allows us to continually improve our courses and develop new pathways to meet the evolving requirements of our industry.

Budget (Sec IV-B): Application Budget Summary

Budget Items

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- professional development

Federal Funds

Direct Program Expenditure

$12,328

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Professional Development for Instructors, to continually improve our courses and develop new pathways to meet the evolving requirements of our industry.

Budget Item Total: $12,328

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
5000 - Other Operating Expenses and Services	$12,328	$0	$12,328
Total Expenditure	**$12,328**	**$0** (0% of Total)	**$12,328**

Across.01: Tutoring

Program Info (Sec III): Local Application Program Information Across CTE Programs

Briefly describe program improvements issue(s) concerning this program and include specific examples.

In order to maintain performance in Core Indicator 2 (Completion) and improve performance in Core Indicator 3 (Persistence and Transfer), Grossmont college will provide tutoring throughout the Learning Assistance program for CTE courses.

Briefly describe how the issue(s) will be addressed.

To improve the performance of our economically disadvantaged students:

a. Cuyamaca will continue to offer free tutoring and emphasize it is free in outreach, and our career center.

b. Cuyamaca works with EOPS to advertise tutoring services and provide additional time for students registered with that department.

2. To improve the performance of our students that are single parents:

a. Cuyamaca provides online tutoring services, so that students can get help from home.as well as online writing center assistance.

3. To improve the performance of our students with disabilities:

a. The learning assistance tutoring is collaborating with the Accessibility Resource Center's tutoring to provide better service to students with disabilities, including training and support.

Check all activity categories to be funded with Perkins V Funds: *

✕ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✕ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Career and Academic support

Activity Name
Career and Academic support

Select the Permissive Activity that Applies to this Activity
§135(c)(2)

Select Student Success Metrics that Apply to this Activity
- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

tutoring services, imbedded tutors, writing center tutors

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Career and Academic support

Federal Funds

Direct Program Expenditure

$93,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

hourly funding of tutor CTE services

Budget Item Total: $93,000

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Career and Academic support

Federal Funds

Direct Program Expenditure

$7,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

benefits

Budget Item Total: $7,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$93,000	$0	$93,000
3000 - Employee Benefits	$7,000	$0	$7,000
Total Expenditure	$100,000	$0 (0% of Total)	$100,000

Admin.01: Administration

Budget (Sec IV-B): Application Budget Summary

Budget Items

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Federal Funds

Administrative Expenditure (if allowed at the program level)

$21,022

Brief Description of Expenditure

conferences and PD such as CCCAOE, and other CTE related PD

Budget Item Total: $21,022

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
5000 - Other Operating Expenses and Services	$0	$21,022	$21,022
Total Expenditure	$0	**$21,022 (100% of Total)**	**$21,022**

Grossmont College

Status

Draft

Programs (Sec I-C): TOP Codes and Titles to be Funded Including Across CTE Programs

Budget Summary

Budget Summary Total	Direct	Admin	Combined Budget
Total Budgets	$536,079	$21,023	$557,102

TOP Code Programs

TOP Codes (*2-, 4-, and 6-digit)	Program Title	Budget Summary		
		Direct	**Admin	Combined Budget
210500 Administration of Justice	Administration of Justice	$45,400	$0	$45,400
051400 Office Technology/Office Computer Applications	Business Office Technology	$19,667	$0	$19,667
130500 Child Development/Early Care and Education	Child Development/Child Development Center	$59,613	$0	$59,613
123000 Nursing	Nursing	$62,900	$0	$62,900
121800 Occupational Therapy Technology	Occupational Therapy Assistant	$18,770	$0	$18,770
121300 Cardiovascular Technician	Cardiovascular Technician	$63,935	$0	$63,935
121000 Respiratory Care/Therapy	Respiratory Therapy	$13,940	$0	$13,940
070100 Information Technology, General	Computer Science Information Systems	$11,900	$0	$11,900
060400 Radio and Television	Media Communications	$3,600	$0	$3,600
Total TOP Code Budget by College		**$299,725**	**$0**	**$299,725**

* Use of the 2-digit TOP Code means that all programs within the specified 2-digit TOP Code(s) is intended, and each of those programs will meet all 9 requirements by the end of the Act or each year until reauthorization.

** Amount is shown only if district permits Administation costs at the program level.

Across CTE Programs

Across CTE Programs (assigned in order of entry)	Program Title	Budget Summary		
		Direct	Admin	Combined Budget
Across CTE-01	Tutoring	$141,900	$0	$141,900
Across CTE-02	CTE (New Horizons)	$24,498	$0	$24,498
Across CTE-03	Career and Job Placement	$62,172	$0	$62,172
Across CTE-04	General CTE Professional Development	$7,784	$0	$7,784
Total Across CTE Budget by College		**$236,354**	**$0**	**$236,354**
Total Budget by TOP Code and Across CTE Programs		**$536,079**	**$0**	**$536,079**

Administration Programs

Administration Programs (assigned in order of entry)	Program Title	Budget Summary
		**Admin
Administration-01	Admin	$21,023
Total Administration Budget by College		**$21,023**

** District Total Administration Expenditures Cannot Exceed 5% of the District's Title 1C Expenditures

Core Indicators (Sec I-E): District Aggregate Core Indicator Information

How many Core Indicators are at or above the District negotiated level(s)?

21

How many Core Indicators are below the District negotiated level(s)?

5

How many Core Indicators are listed as N/R or N/A?

8

TOP Code 210500.01 Administration of Justice

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 210500 Administration of Justice? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

24

How many Core Indicators are below the State negotiated level(s)?

3

How many Core Indicators are listed as N/R or N/A?

21

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core Indicator 3: Persistence and Transfer was 2.8% lower in non-traditional (female) students, and 0.2% lower in economically disadvantaged students.

Briefly describe how the issue(s) will be addressed.

Next year, we will explore ways to bring up percentages of persistence an transfer for non-traditional students. We will have discussions with advisory committees and non-traditional (female) students to assess the reason behind the lower percentage of program persistence and transfer. We will assess which programs need to increase support for non-traditional sutdents.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Retention

Activity Name

Retention

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Develop and Implement Evaluations

Description of Activity

Explore with department faculty ways to bring up percentages of persistence an transfer for non-traditional students. Partner with student support services in development strategies. We will have discussions with advisory committees and non-traditional (female) students to assess the reason behind the lower percentage of program persistence and transfer. We will assess which programs need to increase support for non-traditional students.

Budget (Sec IV-B): Application Budget Summary

Budget Items

1000 - Instructional Salaries

Account Number

1000 - Instructional Salaries

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Retention

Federal Funds

Direct Program Expenditure

$10,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Provide Professional / Technical Experts in the Field

Budget Item Total: $10,000

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling / Direct Service to Students

Activities that Apply to this Budget Item

- Retention

Federal Funds

Direct Program Expenditure

$30,841

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Training Officers time to assist with POST and retention activities development.

Budget Item Total: $30,841

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Retention

Federal Funds

Direct Program Expenditure

$3,859

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Employee benefits

Budget Item Total: $3,859

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Retention

Federal Funds

Direct Program Expenditure

$700

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Professional conferences to remain current with industry standards.

Budget Item Total: $700

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
1000 - Instructional Salaries	$10,000	$0	$10,000
2000 - Non-Instructional Salaries	$30,841	$0	$30,841
3000 - Employee Benefits	$3,859	$0	$3,859
5000 - Other Operating Expenses and Services	$700	$0	$700
Total Expenditure	$45,400	$0 (0% of Total)	$45,400

TOP Code 051400.02 Business Office Technology

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 051400 Office Technology/Office Computer Applications? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

6

How many Core Indicators are below the State negotiated level(s)?

15

How many Core Indicators are listed as N/R or N/A?

13

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

There is a need in the Business Office Technology program (0514) for improvements to Core Indicators 2 and 3, Persistence, Transfer and Completions: mainly for economically disadvantaged students and student with Disabilities. These are both below the State negotiated rate for disadvantaged students.

Briefly describe how the issue(s) will be addressed.

Improvements can be made by connecting students to College support services, referrals to the Office Professional Program, and tutoring, the Business Office Technology Department plans to improve these outcomes. The Business Office Technology Advisory Board has proposed that the more one-semester certificates be developed to meet the current needs of the business community. Continued development and revision of course content to reflect the new virtual environment while maintaining quality and S.L.O. attainment will be a focus of the coming year.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Program development

Activity Name
Program development

Select the Permissive Activity that Applies to this Activity
§135(c)(1)

Select Student Success Metrics that Apply to this Activity
- Workforce: CTE Perkins Participants Who Attained the Living Wage

Select the Activity Categories that Apply to this Activity
- Skill and Program Integration

Description of Activity
Engage with the advisory board on job placement and career activities to increase numbers of students being placed. This will help by making the business office technology program relevant to employer needs.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Program development

Federal Funds

Direct Program Expenditure

$16,324

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Support for program staff working with employment job placement.

Budget Item Total: $16,324

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Program development

Federal Funds

Direct Program Expenditure

$1,143

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits for program Instructional staff

Budget Item Total: $1,143

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Program development

Federal Funds

Direct Program Expenditure

$1,200

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Maintain relavance in teaching standards for business.and provide for current software for training

Budget Item Total: $1,200

6000 - Capital Outlay

Account Number

6000 - Capital Outlay

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Program development

Federal Funds

Direct Program Expenditure

$1,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

upgrades to outdated equipment.

Budget Item Total: $1,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$16,324	$0	$16,324
3000 - Employee Benefits	$1,143	$0	$1,143
5000 - Other Operating Expenses and Services	$1,200	$0	$1,200
6000 - Capital Outlay	$1,000	$0	$1,000
Total Expenditure	$19,667	$0 (0% of Total)	$19,667

TOP Code 130500.03 Child Development/Child Development Center

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 130500 Child Development/Early Care and Education? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

5

How many Core Indicators are below the State negotiated level(s)?

15

How many Core Indicators are listed as N/R or N/A?

14

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Child Development continues to be strong career of interest for both incoming and continuing students. This year we are working closely with our local QCC (Quality Counts California) consortia to develop specialized certificates (dual language, trauma informed care and children with challenging behaviors) to support students on their guided pathways.

Briefly describe how the issue(s) will be addressed.

We will form an advisory group that will help illustrate and inform the necessary skills and qualifications to support students on their guided pathways to earn specialized certificates or degree completion.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**

Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Parent/Industry curriculum development

Activity Name

Parent/Industry curriculum development

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants Who Attained the Living Wage

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Parent and advisory meeting for pathway development.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Parent/Industry curriculum development

Federal Funds

Direct Program Expenditure

$48,598

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

To provide teaching assistants in order to maintain regulated teacher to child ratios

Budget Item Total: $48,598

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Parent/Industry curriculum development

Federal Funds

Direct Program Expenditure

$3,402

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits

Budget Item Total: $3,402

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Parent/Industry curriculum development

Federal Funds

Direct Program Expenditure

$7,613

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Classroom supplies

Budget Item Total: $7,613

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$48,598	$0	$48,598
3000 - Employee Benefits	$3,402	$0	$3,402
4000 - Supplies and Materials	$7,613	$0	$7,613
Total Expenditure	**$59,613**	**$0** **(0% of Total)**	**$59,613**

TOP Code 123000.04 Nursing

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 123000 Nursing? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

18

How many Core Indicators are below the State negotiated level(s)?

10

How many Core Indicators are listed as N/R or N/A?

20

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Several components of core indicators 5a and 5b are below the state negotiated levels. These outcomes would indicate that this program needs to focus on nontraditional participation and completion. However, the program's performance percentages as a whole have been stable in comparison to previous years. In addition, as a program, students do persist and do transfer. The majority of the nursing students enroll in RN-BSN programs while in the program (dual enrollment) or immediately after their graduation. Some of the data required for nontraditional participation and completion are not routinely collected and the data reported in these categories are not reliable. Data on students with disabilities is collected; however, only if a student chooses to disclose this information

Briefly describe how the issue(s) will be addressed.

The plan to address accumulation of the requested data is to work closely with the campus based researchers to put in place research efforts to assess more accurately nontraditional participation and completion rates. The meetings are planned for a week of June 15th, 2020. The work will concentrate on setting up a system in place through college research office to collect more reliable data on nontraditional participation, completion, as well as on students with disabilities where appropriate and the correct research protocols for the college are followed. The plan is to integrate college's strategic goals of retention & engagement and the work that is being done to support improved retention. The goal is to be definitely more intentional about collection better data for the non-traditional categories, so that we have more complete and accurate data to work with going forward.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Industry Advisory Council

Activity Name

Industry Advisory Council

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Engage employers with data and work with the campus based researchers to put in place research efforts to assess more accurately nontraditional participation and completion rates. The work will concentrate on setting up a system in place through college research office to collect more reliable data on nontraditional participation, completion, as well as on students with disabilities where appropriate and the correct research protocols for the college are followed. The plan is to integrate college's strategic goals of retention & engagement and the work that is being done to support improved retention. The goal is to be definitely more intentional about collection better data for the non-traditional categories, so that we have more complete and accurate data to work with going forward.

Program Counseling

Activity Name

Program Counseling

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Transfer: CTE Perkins Participants Who Earned an Associate Degree for Transfer

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Fund career counselor for nursing.

Clinicals

Activity Name

Clinicals

Select the Permissive Activity that Applies to this Activity

§135(c)(3)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Use data to assess what can be improved for clinicals.

Clubs

Activity Name

Clubs

Select the Permissive Activity that Applies to this Activity

§135(c)(5)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Engage student clubs in providing input about the program.

Budget (Sec IV-B): Application Budget Summary

Budget Items

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Industry Advisory Council
- Program Counseling
- Clinicals

Federal Funds

Direct Program Expenditure

$17,300

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Supplies for course instruction and refreshments for industry advisory meetings.

Budget Item Total: $17,300

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Industry Advisory Council
- Program Counseling

Federal Funds

Direct Program Expenditure

$13,100

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Industry conferences, software upgrades and equipment repair.

Budget Item Total: $13,100

6000 - Capital Outlay

Account Number

6000 - Capital Outlay

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Program Counseling
- Clinicals

Federal Funds

Direct Program Expenditure

$32,500

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Equipment upgrades to maintain current and advancing technology in the industry.

Budget Item Total: $32,500

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
4000 - Supplies and Materials	$17,300	$0	$17,300
5000 - Other Operating Expenses and Services	$13,100	$0	$13,100
6000 - Capital Outlay	$32,500	$0	$32,500
Total Expenditure	**$62,900**	**$0** **(0% of Total)**	**$62,900**

TOP Code 121800.05 Occupational Therapy Assistant

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 121800 Occupational Therapy Technology? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

4

How many Core Indicators are below the State negotiated level(s)?

3

How many Core Indicators are listed as N/R or N/A?

27

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Need for state approved additional admission criteria to address attrition rate and improve retention rate in the OTA program. Core 5a indicators require increased marketing in those areas. Clinical site educators require training to strengthen their skills to help early identification of students at risk for clinical failure and provide remediation recommendations. Establishing contracts with additional clinical fieldwork and nontraditional fieldwork sits that will actively participate in the clinical program and activity labs. Faculty must maintain skills that involve changing techniques, standards of accreditation, and updated professional language/document. Update equipment and supplies.

Briefly describe how the issue(s) will be addressed.

Continue OTA Program Preview sessions to clearly outline the academic/clinical rigor of the program and the time requirements to be successful for prospective students. Increase marketing information to address 5a indicators special populations. Continue to track data on OTA content experts to help students at risk with the rigor of the program. Continue to market OTA Program through community site visits, training sessions, and continuing education events to increase number of nontraditional and traditional fieldwork placements. Work with USA to create activities with community, clinicals, and fieldwork sites to provide training. Attend state and national conference activities. Improve and expand equipment and supplies that reflect practice changes in the community and the field of OT. Continue to integrate simulation and interdisciplinary education activities into the program.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

program evaluation

Activity Name

program evaluation

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Review data of students who demonstrate skills gains.

career guidance

Activity Name

career guidance

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Earned an Associate Degree (including ADTs)

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Support career counseling for Occupations therapy students.

fieldwork partnerships

Activity Name

fieldwork partnerships

Select the Permissive Activity that Applies to this Activity

§135(c)(3)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Works with employers on assuring students are in the right field of study.

special population support

Activity Name

special population support

Select the Permissive Activity that Applies to this Activity

§135(c)(4)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants Who Attained the Living Wage

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Review data on diversity and increase numbers of underrepresented students.

equipment for training support

Activity Name

equipment for training support

Select the Permissive Activity that Applies to this Activity

§135(c)(7)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Seek input from employers on appropriate equipment purchases to assure program is relevant.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- special population support

Federal Funds

Direct Program Expenditure

$4,997

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Professional experts

Budget Item Total: $4,997

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- career guidance

Federal Funds

Direct Program Expenditure

$350

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

employee benefits

Budget Item Total: $350

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- program evaluation
- career guidance
- special population support

Federal Funds

Direct Program Expenditure

$3,923

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Instructional materials and refreshments for advisory meetings

Budget Item Total: $3,923

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- program evaluation
- fieldwork partnerships

Federal Funds

Direct Program Expenditure

$3,500

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Professional trainings for instructional staff

Budget Item Total: $3,500

6000 - Capital Outlay

Account Number

6000 - Capital Outlay

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- career guidance
- fieldwork partnerships
- special population support

Federal Funds

Direct Program Expenditure

$6,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

equipment to enhance insstsruction

Budget Item Total: $6,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$4,997	$0	$4,997
3000 - Employee Benefits	$350	$0	$350
4000 - Supplies and Materials	$3,923	$0	$3,923
5000 - Other Operating Expenses and Services	$3,500	$0	$3,500
6000 - Capital Outlay	$6,000	$0	$6,000
Total Expenditure	**$18,770**	**$0** **(0% of Total)**	**$18,770**

TOP Code 121300.06 Cardiovascular Technician

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 121300 Cardiovascular Technician? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

6

How many Core Indicators are below the State negotiated level(s)?

2

How many Core Indicators are listed as N/R or N/A?

26

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Core indicator 3 is below state negotiated level for economically disadvantaged students. Persistence can be difficult for these students in general, and the Cardiovascular Technology Program is Full-time and rigorous. Beginning wit the student orientation to the program and throughout the students'time in the program, we continually inform students of the student support offerings at the college. We notify students of scholarship opportunities when available. There is no transfer option for this program. All students who complete the program, earn an AS degree in Cardiovascular Technology. The associate degree is considered a terminal degree at a community college and the maximum degree requirement for employment in the cardiovascular technology profession.

Briefly describe how the issue(s) will be addressed.

We continually promote student support services on campus to our students with a focused introduction to these services at program orientation two months before the students begin courses. Tutoring is offered during open lab and embedded in the introductory courses for each CVT specialty track. Equipment is updated or purchased as technology changes in the professional practice.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Implementation and evaluation of program

Activity Name
Implementation and evaluation of program

Select the Permissive Activity that Applies to this Activity
§135(c)(1)

Select Student Success Metrics that Apply to this Activity
- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity
- Career Exploration and Development

Description of Activity

Engage with employers and review data on diversity.

Pathway navigation

Activity Name

Pathway navigation

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development
- Skill and Program Integration

Description of Activity

Communicate pathway more clearly to students when conducting career exploration.

Advisory council

Activity Name

Advisory council

Select the Permissive Activity that Applies to this Activity

§135(c)(3)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Incorporate input of employers into the program so students can be more success from disadvantaged groups.

Special population support

Activity Name

Special population support

Select the Permissive Activity that Applies to this Activity

§135(c)(4)

Select Student Success Metrics that Apply to this Activity

- Workforce: All Unemployed Students Who Became Employed

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Provide clear pathways to students and career orientation.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Special population support

Federal Funds

Direct Program Expenditure

$17,509

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

 Instructional tutors

Budget Item Total: $17,509

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Special population support

Federal Funds

Direct Program Expenditure

$626

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits

Budget Item Total: $626

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Implementation and evaluation of program

Federal Funds

Direct Program Expenditure

$8,800

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Supplies for instruction and refreshments for advisory meetings.

Budget Item Total: $8,800

6000 - Capital Outlay

Account Number

6000 - Capital Outlay

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Implementation and evaluation of program

Federal Funds

Direct Program Expenditure

$37,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

upgrades to equipment to remain current to the industry

Budget Item Total: $37,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$17,509	$0	$17,509
3000 - Employee Benefits	$626	$0	$626
4000 - Supplies and Materials	$8,800	$0	$8,800
6000 - Capital Outlay	$37,000	$0	$37,000
Total Expenditure	**$63,935**	**$0** **(0% of Total)**	**$63,935**

TOP Code 121000.07 Respiratory Therapy

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 121000 Respiratory Care/Therapy? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

6

How many Core Indicators are below the State negotiated level(s)?

2

How many Core Indicators are listed as N/R or N/A?

26

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Our primary career and technical education improvement issue is persistence in higher education, (CORE indicator 3). Currently respiratory therapy is a terminal degree and one completing the AS degree, successfully completing national competency exams, and obtaining state licensure, graduates obtain employment. Although higher education will allow graduates to progress to management or education positions it is not required to work as a respiratory therapist. The respiratory therapy profession is currently looking into recommending higher education for licensure.

Our records indicate that for the previous 3 years (the graduation classes of 2015-2018) our persistence is at 91%, well above our accreditation body's threshold of 70% and equal to the national average of 91%. Our program is a full-time program and requires many hours of study outside of the classroom. Many students, especially disadvantaged students, must work during the program and this can interfere with their persistence in this program. We offer tutoring at flexible times and on demand during exam preparation periods.

Briefly describe how the issue(s) will be addressed.

To encourage all students, especially economically disadvantaged students to pursue higher education the department will: Use funds to secure tutors to assist students from the first semester they enter the program. Success with AS degree requirements encourage graduates to pursue higher education. Use funds to sponsor professional speakers to assist with resume writing and interview skills. Students with life skills as well as academic skills and success in entry level respiratory therapy are more likely to aspire for advancement that may require higher education. Use funds for professional development to provide faculty with opportunities to keep up-to-date in the field of respiratory therapy. This keeps the program curriculum up to date and current with community practices. Program faculty must remain current on state and local licensure and education requirements in order to encourage and prepare students for higher education.

Tutoring is provided at various times and on-demand during exam preparation periods to assist students with persistence. In addition faculty are available during office hours, and open lab periods to assist students. Faculty meet with every student who receives an exam score <75%. This remediation process allows one on one student-faculty communication to discover areas of concern and possible solutions for the concern.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✕ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Mentoring

Activity Name

Mentoring

Select the Permissive Activity that Applies to this Activity

§135(c)(6)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Earned an Associate Degree (including ADTs)

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Create engagement activities to increase student retention of those economically disadvantaged.

Support Technology

Activity Name

Support Technology

Select the Permissive Activity that Applies to this Activity

§135(c)(7)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Identify appropriate technology with support of advisory board and students.

Professional Development

Activity Name

Professional Development

Select the Permissive Activity that Applies to this Activity

§135(c)(8)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Attend professional development to help increase awareness on how to support economically disadvantaged students.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Professional Development

Federal Funds

Direct Program Expenditure

$5,505

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Use of Professional Experts and Tutors to support student success, retention and completion in program.

Budget Item Total: $5,505

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Professional Development

Federal Funds

Direct Program Expenditure

$235

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits related to Professional Experts and Tutors.

Budget Item Total: $235

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Support Technology
- Professional Development

Federal Funds

Direct Program Expenditure

$3,200

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Supplies and materials to support student success. Refreshments for industry advisory meetings.

Budget Item Total: $3,200

6000 - Capital Outlay

Account Number

6000 - Capital Outlay

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Support Technology

Federal Funds

Direct Program Expenditure

$5,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Upgrades to technology to current standards in the industry.

Budget Item Total: $5,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$5,505	$0	$5,505
3000 - Employee Benefits	$235	$0	$235
4000 - Supplies and Materials	$3,200	$0	$3,200
6000 - Capital Outlay	$5,000	$0	$5,000
Total Expenditure	$13,940	$0 (0% of Total)	$13,940

TOP Code 070100.08 Computer Science Information Systems

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 070100 Information Technology, General? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

8

How many Core Indicators are below the State negotiated level(s)?

8

How many Core Indicators are listed as N/R or N/A?

18

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Our goal is to prepare students to obtain jobs in the high demand careers available in IT by increasing tutoring for computer programming and curriculum development of modules. We are creating new programs related to IT that have stackable credentials certificates to increase persistence and completion.

This year in particular we added THREE brand new degrees and Certificates of Achievement. We add:

1. Computer Science Associate Degree for Transfer

2. Cybersecurity and Networking

3. Information Technology Support Specialist

All three of the above are fully qualified Associate Degrees, just started live in Fall 2019;

Briefly describe how the issue(s) will be addressed.

Continue working on persistence and retention efforts and develop new programs this coming year which include Cybersecurity and Drone programming and increase the technology for these programs in coding related careers.

We have observed pretty high levels of technical skill improvement and attainment b all our students, including quite a few special population students. The CSIS program will continue to provide subject matter tutors and lab tutors to preside over our Computer Labs.

In regard to Faculty improvement to improve students"success rates in completion, persistence, transfer, and employment, the faculty will address what support services are available and how to best utilize them on our campus. We will also continue to pursue professional development on the recruitment and persistence of nontraditional students.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✕ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Student Support

Activity Name
Student Support

Select the Permissive Activity that Applies to this Activity
§135(c)(1)

Select Student Success Metrics that Apply to this Activity
- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity
- Career Exploration and Development

Description of Activity

Support students with computer program helps through targeted tutoring.

Mentoring

Activity Name

Mentoring

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants Who Attained the Living Wage

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Engage students with new computer club and have faculty mentor students who are nontraditional.

Advisory Board

Activity Name

Advisory Board

Select the Permissive Activity that Applies to this Activity

§135(c)(3)

Select Student Success Metrics that Apply to this Activity

- Workforce: All Unemployed Students Who Became Employed

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Get employer input on programs and incorporate into feedback into program improvement.

Tutoring

Activity Name

Tutoring

Select the Permissive Activity that Applies to this Activity

§135(c)(4)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Earned a Chancellor's Office Approved Credit Certificate

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Tutoring support.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Student Support

Federal Funds

Direct Program Expenditure

$10,421

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Provide for Tutors to support Student persistence and completion.

Budget Item Total: $10,421

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Student Support

Federal Funds

Direct Program Expenditure

$479

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits for Tutoring staff.

Budget Item Total: $479

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Student Support

Federal Funds

Direct Program Expenditure

$1,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Professional Development through attendance at industry conferences to maintain instructional currency in market trends.

Budget Item Total: $1,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$10,421	$0	$10,421
3000 - Employee Benefits	$479	$0	$479
5000 - Other Operating Expenses and Services	$1,000	$0	$1,000
Total Expenditure	**$11,900**	**$0** **(0% of Total)**	**$11,900**

TOP Code 060400.09 Media Communications

Core Indicators (Sec I-E): Certification Form for College Core Indicator Information by TOP

Is core indicator information available for TOP Code 060400 Radio and Television? *

Yes

How many Core Indicators are at or above the State negotiated level(s)?

2

How many Core Indicators are below the State negotiated level(s)?

5

How many Core Indicators are listed as N/R or N/A?

27

Program Info (Sec II): Local Application Program Information by TOP Code

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Media Communications is an innovative technological field of study, requiring specific technology in video, television, radio, audio and social media. Computers that are up to date with current Operating Systems, security as well as software that is being used in professional situations. Improvements generally involve the updating or replacement of old equipment, computers and software.

Specifically, we generally focus on Core Indicators 1, 2, 3, and 4. Skills and transfers are of primary importance to our students as well as pathways to gainful employment.

this past year or 13-year-old Video Switcher for our video/TV studio courses suffered a catastrophic failure, requiring replacement This 15,000-dollar cost exhausted all Perkins funds assigned to our department. However, the replacement was working well prior to the shutdown of face to face courses.

Other specific needs are the updating of a 14-year-old audio multi-track system, all of our audio editing software and computer interfaces, which has become incompatible due to computer upgrade; several 4K video cameras need replacing, as well as computer and software upgrades for our social media courses.

Data is needed and should be provided by the C-PIE office to ensure that the department is meeting other areas and serving other populations.

Funds are needed for promotion to outside entities.

Cooperation with our school's Academic Counselling need to be better communicated with Media Communications as a viable career opportunity being promoted by the Counselors.

Briefly describe how the issue(s) will be addressed.

To try to ensure proper skills attainment for the aforementioned Core indicators can take place the following is proposed;

1. Acquire funds to upgrade and replace old equipment, computers, software, and other ancillaries.

2. Work with Professional/Community Advisory Board to ensure that internship opportunities and proper training on professional end equipment and occur.

3. Promote program with the college Counselling Office to ensure they know of employment opportunities in Media and Communication areas.

4. Provide mentoring and leadership opportunities for student and provide opportunities for increased peer-to-peer learning when pandemic conditions permit.

5. Provide professional development opportunities to train faculty and staff on new hardware, software and other technological equipment, including travel to conventions.

6. Encourage students to seek gainful employment or transfer to 4-year colleges/universities to attain a bachelors degree in media/communications.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✓ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Program improvement

Activity Name

Program improvement

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill and Program Integration

Description of Activity

Review transfer information and employment data to assure students are transferring and getting employed in the field of study.

Program pathway

Activity Name

Program pathway

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Workforce: Median Change in All Student Earnings

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Integrate career pathways, career exploration, and navigation into the on-boarding.

Advisory council

Activity Name

Advisory council

Select the Permissive Activity that Applies to this Activity

§135(c)(3)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Solicit input of advisory boards to increase transfer and employment.

Budget (Sec IV-B): Application Budget Summary

Budget Items

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Advisory council

Federal Funds

Direct Program Expenditure

$100

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Advisory meeting refreshments

Budget Item Total: $100

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Program pathway

Federal Funds

Direct Program Expenditure

$3,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Industry conference to guide pathway development.

Budget Item Total: $3,000

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Program improvement
- Program pathway

Federal Funds

Direct Program Expenditure

$500

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Maps for programs.

Budget Item Total: $500

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
4000 - Supplies and Materials	$600	$0	$600
5000 - Other Operating Expenses and Services	$3,000	$0	$3,000
Total Expenditure	$3,600	$0 (0% of Total)	$3,600

Across.01: Tutoring

Program Info (Sec III): Local Application Program Information Across CTE Programs

Briefly describe program improvements issue(s) concerning this program and include specific examples.

In order to maintain performance in Core Indicator 2 (Completion) and improve performance in Core Indicator 3 (Persistence and Transfer), Grossmont college will provide tutoring throught the Learning Assistance program for CTE courses.

Briefly describe how the issue(s) will be addressed.

To improve the performance of our economically disadvantaged students:

　a. Grossmont will continue to offer free tutoring and emphasize it is free in outreach.

　b. Grossmont works with EOPS to advertise tutoring services and provide additional time for students registered with that department.

2. To improve the performance of our students that are single parents:

　a. Grossmont has child friendly policies for students that need to bring their children to campus which we can advertise when the campus reopens.

　b. Grossmont provides online tutoring services, so that students can get help from home.

3. To improve the performance of our students with disabilities:

　a. The learning assistance tutoring is collaborating with the Accessibility Resource Center's tutoring to provide better service to students with disabilities, including training and support.

Check all activity categories to be funded with Perkins V Funds: *

✕ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✕ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Career and Academic support

Activity Name

Career and Academic support

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Provide tutoring support to CTE students.

Special Population support

Activity Name

Special Population support

Select the Permissive Activity that Applies to this Activity

§135(c)(4)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Earned Nine or More Career Education Units Within the District in a Single Year

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Provide tutoring support to CTE students.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Career and Academic support
- Special Population support

Federal Funds

Direct Program Expenditure

$118,131

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Tutoring support services across CTE programs including special populations.

Budget Item Total: $118,131

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Career and Academic support
- Special Population support

Federal Funds

Direct Program Expenditure

$6,769

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits associated to Tutoring salaries

Budget Item Total: $6,769

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Career and Academic support

Federal Funds

Direct Program Expenditure

$2,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Supplies to support CTE Tutoring

Budget Item Total: $2,000

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Career and Academic support
- Special Population support

Federal Funds

Direct Program Expenditure

$15,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Software that supports tutoring in CTE curriculum

Budget Item Total: $15,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$118,131	$0	$118,131
3000 - Employee Benefits	$6,769	$0	$6,769
4000 - Supplies and Materials	$2,000	$0	$2,000
5000 - Other Operating Expenses and Services	$15,000	$0	$15,000
Total Expenditure	**$141,900**	**$0** **(0% of Total)**	**$141,900**

Across.02: CTE (New Horizons)

Program Info (Sec III): Local Application Program Information Across CTE Programs

Briefly describe program improvements issue(s) concerning this program and include specific examples.

New Horizon (CTE) students entering the program request economic resources that will assist with attending classes, additionally the students who are language learners have requested support strengthening their English language skills, specifically when courses are not offered. Those resources can support retention and completion.

Briefly describe how the issue(s) will be addressed.

New Horizon (CTE) students are enrolled in diverse vocational certificate and major programs as well as English as a Second Language courses- a supportive workshop series that will reinforce English language skills, academic adeptness and knowledge of non-traditional vocational majors supporting retention and completion

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**

Provide career exploration and career development activities through an organized, systematic framework;

✗ **Professional Development**

Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**

Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✗ **Skill and Program Integration**

Support integration of academic skills into CTE programs;

✗ **Implement Achievement Programs**

Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✗ **Develop and Implement Evaluations**

Develop and implement evaluations of the activities funded by Perkins;

Activities

Career guidance

Activity Name

Career guidance

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Support career counselor

Special population programs

Activity Name

Special population programs

Select the Permissive Activity that Applies to this Activity

§135(c)(4)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Skill Development

Description of Activity

Support career counselor

Mentoring

Activity Name

Mentoring

Select the Permissive Activity that Applies to this Activity

§135(c)(6)

Select Student Success Metrics that Apply to this Activity

- Workforce: All Unemployed Students Who Became Employed

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Identify students in need and support them with career counselor

Budget (Sec IV-B): Application Budget Summary

Budget Items

1000 - Instructional Salaries

Account Number

1000 - Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Career guidance
- Special population programs
- Mentoring

Federal Funds

Direct Program Expenditure

$10,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Guidance counseling

Budget Item Total: $10,000

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(C) Counseling/Direct Service to Students

Activities that Apply to this Budget Item

- Special population programs

Federal Funds

Direct Program Expenditure

$8,690

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

program assistants

Budget Item Total: $8,690

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Career guidance

- Special population programs
- Mentoring

Federal Funds

Direct Program Expenditure

$2,308

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits for counselors and assistants

Budget Item Total: $2,308

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Career guidance
- Special population programs
- Mentoring

Federal Funds

Direct Program Expenditure

$3,500

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Supplies.

Budget Item Total: $3,500

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
1000 - Instructional Salaries	$10,000	$0	$10,000
2000 - Non-Instructional Salaries	$8,690	$0	$8,690
3000 - Employee Benefits	$2,308	$0	$2,308
4000 - Supplies and Materials	$3,500	$0	$3,500
Total Expenditure	$24,498	$0 (0% of Total)	$24,498

Across.03: Career and Job Placement

Program Info (Sec III): Local Application Program Information Across CTE Programs

Briefly describe program improvements issue(s) concerning this program and include specific examples.

Attracting non-traditional students to CTE programs through career center ambassador will increase the number in CTE programs.

Briefly describe how the issue(s) will be addressed.

Training and recruit for CTE ambassadors to provide labor market information, and career paths information at the career center.

Check all activity categories to be funded with Perkins V Funds: *

✓ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✓ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✓ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✓ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Career guidance

Activity Name

Career guidance

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Onboarding and training of CTE ambassadors.

career presentations

Activity Name

career presentations

Select the Permissive Activity that Applies to this Activity

§135(c)(3)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Demonstrated a Skills Gain

Select the Activity Categories that Apply to this Activity

- Career Exploration and Development

Description of Activity

Onboarding and training of CTE ambassadors.

Budget (Sec IV-B): Application Budget Summary

Budget Items

2000 - Non-Instructional Salaries

Account Number

2000 - Non-Instructional Salaries

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- career presentations

Federal Funds

Direct Program Expenditure

$54,090

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Career Ambassadors

Budget Item Total: $54,090

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Career guidance

Federal Funds

Direct Program Expenditure

$1,082

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits for Student Ambassadors.

Budget Item Total: $1,082

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- career presentations

Federal Funds

Direct Program Expenditure

$6,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Event Refreshments, supplies for events and presentations

Budget Item Total: $6,000

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Career guidance

Federal Funds

Direct Program Expenditure

$1,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Conference attendance related to regional job trends and other career center related trainings.

Budget Item Total: $1,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
2000 - Non-Instructional Salaries	$54,090	$0	$54,090
3000 - Employee Benefits	$1,082	$0	$1,082
4000 - Supplies and Materials	$6,000	$0	$6,000
5000 - Other Operating Expenses and Services	$1,000	$0	$1,000
Total Expenditure	$62,172	$0 (0% of Total)	$62,172

Across.04: General CTE Professional Development

Program Info (Sec III): Local Application Program Information Across CTE Programs

Briefly describe program improvements issue(s) concerning this program and include specific examples.

The goal this coming year is to increase capacity by training faculty on new technologies in each program and related pathways. Funding in this budget piece would allow for capacity building to occur for all CTE Programs.

Briefly describe how the issue(s) will be addressed.

Professional Development will be in for addressing issues related to having relevant and current curriculum as well as having faculty become familiar and comfortable with new pedagogies related to technology and online teaching methods.

Check all activity categories to be funded with Perkins V Funds: *

✕ **Career Exploration and Development**
Provide career exploration and career development activities through an organized, systematic framework;

✓ **Professional Development**
Provide professional development for a wide variety of CTE professionals;

✕ **Skill Development**
Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations;

✕ **Skill and Program Integration**
Support integration of academic skills into CTE programs;

✕ **Implement Achievement Programs**
Plan and carry out elements that support the implementation of CTE programs and programs of study and that result in increased student achievement;

✕ **Develop and Implement Evaluations**
Develop and implement evaluations of the activities funded by Perkins;

Activities

Community development groups

Activity Name

Community development groups

Select the Permissive Activity that Applies to this Activity

§135(c)(1)

Select Student Success Metrics that Apply to this Activity

- Workforce: CTE Perkins Participants with a Job Closely Related to Their Field of Study

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Incorporate input of employers to assure professional development matches program needs.

Improving outcomes

Activity Name

Improving outcomes

Select the Permissive Activity that Applies to this Activity

§135(c)(2)

Select Student Success Metrics that Apply to this Activity

- Completion: CTE Perkins Participants Who Earned a Chancellor's Office Approved Credit Certificate

Select the Activity Categories that Apply to this Activity

- Professional Development

Description of Activity

Review aggregated data by disadvantaged populations.

Budget (Sec IV-B): Application Budget Summary

Budget Items

1000 - Instructional Salaries

Account Number

1000 - Instructional Salaries

Expenditure Category

(A) Curriculum Development/Instruction

Activities that Apply to this Budget Item

- Improving outcomes

Federal Funds

Direct Program Expenditure

$2,000

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Academic Administrative expense

Budget Item Total: $2,000

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Expenditure Category

(D) Other: You must provide a description of program/services funded

Activities that Apply to this Budget Item

- Improving outcomes

Federal Funds

Direct Program Expenditure

$140

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Benefits associated with academic administration of program

Budget Item Total: $140

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Expenditure Category

(B) Professional Development

Activities that Apply to this Budget Item

- Community development groups

Federal Funds

Direct Program Expenditure

$5,644

Administrative Expenditure (if allowed at the program level)

Not Entered

Brief Description of Expenditure

Attend CTE conferences such as CCAOE.

Budget Item Total: $5,644

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
1000 - Instructional Salaries	$2,000	$0	$2,000
3000 - Employee Benefits	$140	$0	$140
5000 - Other Operating Expenses and Services	$5,644	$0	$5,644
Total Expenditure	$7,784	$0 (0% of Total)	$7,784

Admin.01: Admin

Budget (Sec IV-B): Application Budget Summary

Budget Items

1000 - Instructional Salaries

Account Number

1000 - Instructional Salaries

Federal Funds

Administrative Expenditure (if allowed at the program level)

$4,058

Brief Description of Expenditure

Program administration

Budget Item Total: $4,058

3000 - Employee Benefits

Account Number

3000 - Employee Benefits

Federal Funds

Administrative Expenditure (if allowed at the program level)

$690

Brief Description of Expenditure

Benefits associated with administration salary

Budget Item Total: $690

4000 - Supplies and Materials

Account Number

4000 - Supplies and Materials

Federal Funds

Administrative Expenditure (if allowed at the program level)

$6,875

Brief Description of Expenditure

Supplies and meeting refreshments for Perkins related meetings

Budget Item Total: $6,875

5000 - Other Operating Expenses and Services

Account Number

5000 - Other Operating Expenses and Services

Federal Funds

Administrative Expenditure (if allowed at the program level)

$7,400

Brief Description of Expenditure

Travel & conferences, mileage and necessary software licenses

Budget Item Total: $7,400

6000 - Capital Outlay

Account Number

6000 - Capital Outlay

Federal Funds

Administrative Expenditure (if allowed at the program level)

$2,000

Brief Description of Expenditure

Non instructional computer equipment

Budget Item Total: $2,000

Budget Summary

Acct No. & Object of Expenditure	Federal Funds		
	Direct Program Expenditure	Administrative Expenditure	Total
1000 - Instructional Salaries	$0	$4,058	$4,058
3000 - Employee Benefits	$0	$690	$690
4000 - Supplies and Materials	$0	$6,875	$6,875
5000 - Other Operating Expenses and Services	$0	$7,400	$7,400
6000 - Capital Outlay	$0	$2,000	$2,000
Total Expenditure	$0	$21,023 (100% of Total)	$21,023

Approvers

Regional Fund Monitor

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Awaiting Submittal