



## SDIC Community College Deans' Council Meeting

May 8, 2020  
9:00 – 11:10 am

### MINUTES

Present: M. Ash, J. Ayala, A. Berry, D. Brown, J. Edwards, M. Fritch, B. Gamboa, R. LaMuraglia, J. Lewis, Z. Lindstrom, J. Lopez, L. McLemore, K. McMackin, T. Ngo-Bartel, A. Perman, R. Price, T. Recalde, N. Roe, M. Romero, N. Saks, M. Smith, L. Soukhaseum, C. Storey, L. Wisdom, C. Yerkes, K. Zant

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#### 1. Minutes from 4.10.20

- Motion to approve by J. Lewis, second by T. Recalde, **unanimously approved.**

#### 2. Program Recommendations

- April LMI Requests: The following are the completed LMI reports as well as the requested LMI reports from April. As a reminder, the regional program recommendation process can be found [here](#).
  - Reports completed:
    - **Mesa:** web developer, web administrators, search marketing strategists, copy writers, dental assistants
    - **San Diego City:** manicurists and pedicurists
    - **Palomar:** industrial automation
  - Reports requested:
    - **Miramar:** automotive service technicians and mechanics
- Program Recommendations:
  - **Palomar College:**
    - [Cybersecurity Specialist](#)-Certificate of Achievement
    - [Cyber Defense Infrastructure Support Specialist](#)-Certificate of Achievement
    - [Cloud Computing Technician](#)-Certificate of Achievement
    - [Cloud Computing & Virtualization](#)-A.S. Degree
      - T. Ngo Bartel noted that based on the feedback from the deans on 4.10.20, program titles were accurately changed to Cybersecurity Specialist and Cyber Defense Infrastructure Support Specialist, however, the program descriptions still reflected the old titles. M. Ash will send these programs back to “draft” so that edits can be made.
  - **Southwestern College:**
    - [Entry Level Firefighter](#)-A.S. Degree
    - [Entry Level Firefighter](#)-Certificate of Achievement
    - [Regional Fire Academy](#)-Certificate of Achievement

- **Mesa College**
  - [Foundations of Web Development](#)-Certificate of Achievement
  - [Foundations of Apparel and Textiles](#)-Certificate of Achievement
    - The LMI provided by the COE indicated that there is little to no demand for the occupations that the Foundations of Apparel and Textiles program trains for. Based on the LMI, neither the COE nor the deans endorse the program, but encourage Mesa’s faculty to get employer endorsement. This program was not recommended.
- To authorize the need for industry demand when the COE report does not show a supply gap; the regional program recommendation process will be changed from “If the COE does not endorse the requested program, alternative evidence of labor market need **can** be presented including an employer letter” to “If the COE does not endorse the requested program, alternative evidence of labor market need **must** be presented including an employer letter”.
- Motion to approve all programs, with the exception of Foundations of Apparel and Textiles, and with the caveat that the Cybersecurity Specialist and Cyber Defense Infrastructure Support Specialist program descriptions will be updated by M. Fritch, second by J. Lopez, **unanimously recommended.**

3. New PCAH Requirements for CTE Certificates: A. Perman presented a summary of the significant changes to Career Technical Education Submission Requirements outlined in the PCAH 7<sup>th</sup> Ed. She noted that the document states that modifications to CTE certificates are now required to be presented to the regional consortia and approval must be documented in meeting minutes. A. Perman will confirm if “modification” is the same as “substantial change” and if not, what the difference is. Once that is determined, the regional approval process will need to be established. **ACTION ITEM:** Add regional approval process for CTE certificate modifications to the 6.12.20 agenda.

4. Fall Scheduling: A. Perman surveyed the deans about the discussions at their colleges regarding fall scheduling. The general consensus was that most colleges are moving forward with modified schedules with most courses delivered online or remotely. Classes that are difficult to convert to online, like science and allied health laboratory classes and career technical education courses that require specialized equipment and training, may be delivered using a hybrid model. J. Lewis shared that Southwestern is taking a more conservative approach and will likely keep campus closed throughout the fall.

5. Local Perkin’s Plan – LCNA: Z. Lindstrom shared the Perkins V Local Comprehensive Needs Assessment Consultation report. Between March 25, 2020 and April 27, 2020, the UC San Diego Extension Center for Research and Evaluation conducted 22 stakeholder consultation interviews for the San Diego and Imperial Counties Community Colleges Career Education Perkins V Comprehensive Needs Assessment. Results from this report will enable all colleges to submit the same data for the region. Report highlights include:

- Top five barriers to access for special populations:
  - Lack skills
  - Lack support
  - Access to resources
  - Need more awareness
  - Financial needs/concerns
- Top five ways to alleviate barriers:
  - Target resources

- Awareness
- Integration programs (culture of support)
- Training/education for staff
- Support
- Key findings: facilitate access to higher education, maintain/increase visible marketing and communication, connect programs to workforce demand, and facilitate access to high-wage jobs.

Z. Lindstrom recommended that readers pay special attention to the report's executive summary and summary of the interviews. The full report can be found [here](#).

6. HS Articulations- Spring 2020: K. Zant asked the deans what strategies they are employing in their spring high school articulated courses that typically have a face-to-face lab component or specific lab equipment requirements. **ACTION ITEM:** K. Zant will send an email to the deans clarifying the ask and requesting feedback on best practices.

7. RFAs: M. Smith reminded the deans that the Retention, Success and Support and Internal Marketing RFAs are due on Monday, May 11, 2020. The Software Development RFA will be released on Wednesday, May 13, 2020. She also asked the deans to think about faculty that are proficient in online delivery of laboratories. The region would still like to hire faculty to curate resources for online delivery.

8. Technology – Guiding Principles: B. Gamboa introduced Career and Employer Engagement Guiding Principles for Implementation document which outlines principles and practices of working together as a region. The document outlines overarching principles, regional-level principles, and college-level principles, while recognizing college variations in practices, adoption timelines, and capacity. Ben asked the group to read through the document in preparation for discussion of the document at the 6.12.20 Deans' Council.

9. SWP Outcomes by Metric: D. Brown shared slides showing the SWP metrics by college. The trends across three years, show which colleges demonstrate positive outcomes. The colleges with positive outcomes will be interviewed in order to identify and share best practices. The following metrics were highlighted:

- The number of SWP students who earned nine or more career education units within the district in a single year
- The number of SWP students who earned a degree or certificate or attained an apprenticeship journey status
- Percent of students who attained a noncredit workforce milestone in a single year
- Change in number of SWP students who transferred to a four-year postsecondary institution between the 2015-2016 & 2016-2017 school years
- Percentage change in median earnings for SWP exiting students between the 2015-2016 & 2016-2017 school years
- Change in the median annual earnings in dollars for SWP exiting students between the 2015-2016 & 2016-2017 school years
- Change in percent of SWP exiting students who attained a living wage between the 2015-2016 & 2016-2017 school years

10. Engineering Talent Demand in San Diego- Preferred Provider Round 2: K. McMackin shared that the second round of Advancing San Diego has been announced and will focus on engineering. The

application will be open from 5.8.20- 6.1.20. He stated that there will be a tiered preferred provider system to include entry level and internship level. The skill requirements include technical skills and non-technical skills.

11. Call for Dean Chair Nominations – Via e-mail: M. Smith announced that it is time to nominate candidates for WDC Chair for the 2020-2022 term. Discussion occurred regarding if associate deans can be nominated. The decision was that only the college designated career education deans can serve as a dean chair. She asked the deans to email their nominations to M. Ash by 5.15.20. Those who have been nominated will be contacted and if interested, they will be asked to submit a short paragraph sharing why they would be a good fit. A survey link with all nominations will be sent to the deans for voting and the announcement will be made at the 6.12.20 Deans' Council meeting.

12. Announcement – Regional PD Coordination: D. Brown shared that the current MS/HS Engagement Coordinators, Monica Rosas and Heather Cavazos will also now be coordinating the professional development activities for the region.

Call for agenda items for June 12, 2020, send to Molly Ash, Molly.ash@gcccd.edu.

It is likely the June 12, 2020 meeting will be on-line as well, but we will keep you informed.