



SDIC Community College Deans' Council Meeting

December 13, 2019

9:00 – 10:30am

Mesa College, Rm. BT-101

Minutes

Present: M. Ash, J. Ayala, A. Berry, D. Brown, M. Fritch, B. Gamboa, J. Lewis, Z. Lindstrom, J. Lopez, L. McLemore, T. Ngo-Bartel, A. Perman, T. Recalde, M. Romero, E. Silva, M. Smith, L. Soukhaseum C. Storey, A. Taccone, K. Zant

Not Present: N. Roe

D. Brown called the meeting to order at 9:02am

Welcome to Lance Soukhaseum, newly appointed Acting Associate Dean, Strong Workforce, SD City College.

- Minutes from 10.17.19 & 11.8.19
 - Motion to approve by M. Fritch, second by L. McLemore, unanimously approved.
- Program Recommendations: No programs were presented for recommendation.
 - LMI Requests: The following are the completed LMI reports as well as the requested LMI reports from November. As a reminder. The regional process can be found [here](#).
 - Reports completed
 - **Imperial Valley:** Medical Secretaries
 - **Palomar:** Preschool Teacher
 - **Grossmont:** Electro-Mechanical Technicians, Engineering Technician, Electrical and Electronic Repairers
 - Reports requested
 - **Southwestern:** Landscape Architects, Soil and Plant Scientists, Floral Designer, First-Line Supervisors of Landscaping, Lawn Service and Groundskeeping Workers, Pesticide Handlers, Sprayers, and Applicators, Vegetation, Heath Educator, Community Health Worker, Hairdressers, Air Traffic Controller, Childcare Worker
- Data
 - Regional Workgroups- Request for Information Form: T. Ngo Bartel reminded the group that the Data/Research committee is working on standardizing the data request process and asked each college for their point of contact. Please forward names directly to T. Ngo Bartel.
 - TOP Code Crosswalk: As part of the K-12 to Community College Mapping project WestEd created a code crosswalk and asked for volunteers to help review and refine the data. M. Fritch nominated S. Garland from Palomar; J. Lewis will identify someone from Southwestern; A. Perman will identify someone from SDCCD and nominated S. Vielma from SDUSD; and L. McLemore nominated G. Dowden from Cuyamaca. T. Ngo Bartel will reach out to them directly.

- WBL and Job Placement Mapping: B. Gamboa presented the Faculty Outreach to Employers for Advisory Board & Curriculum process map which can be found [here](#). Presentation of the following maps is scheduled for 1.10.20. Deans are asked to review them prior to the January meeting. They can be found [here](#).
 - Employer Outreach to College
 - Faculty Outreach to Employers for Job/WBL Opportunities
- Collaborative Programming: A Perman noted that new guidelines on collaborative programs have been distributed by the CCCCCO. She asked if there were institutions exploring new CTE collaborative programs and if they had any concerns? M. Fritch shared that the concern with the process is always who will receive credit for program completion. No one in the region has reviewed the guidelines in depth yet or has begun planning for new collaborative programs.
- Perkins V – Comprehensive Needs Assessment Tool: Z. Lindstrom shared a draft of the assessment tool created by the Data/Research committee that can be used to complete the Local Comprehensive Needs Assessment as required by Perkins V. The document outlines recommended data elements, sources, and guiding questions.
- Technology Report: B. Gamboa shared that the report has been completed and distributed to the region; it can be found [here](#). The report includes an executive summary, research into career and employer engagement tools, and implementation recommendations. B. Gamboa suggested that readers pay special attention to the Statement of Need (pg. 4, section 1.2) as they review the report and take note of where the report highlights the region’s strengths and weaknesses in meeting those nine needs. B. Gamboa noted that the recommendations still need to be vetted through other stakeholders, but suggested the deans take time to fully discuss the report and recommendations before disseminating it further. Further discussion will be had at the 1.10.20 Deans’ Council meeting; deans are asked to review the report and send any questions to B. Gamboa prior to the meeting.
- Northrup Grumman: M. Smith shared an internship opportunity for an Engineering Assistant available through Northrup Grumman. She noted that they are currently working with MiraCosta and Palomar and are hoping to expand their partnership to include City, Mesa and Miramar because of the partnership Northrup Grumman already has with the high schools within the City, Mesa and Miramar service areas. The deadline to apply is 12.31.19.
- Fiscal Agent SWP Report: S. Cox shared that there will be heightened oversight by the CCCCCO for the local SWP projects. She offered to assist colleges in ensuring their plans and expenditures are up to date in NOVA. A. Berry and Z. Lindstrom asked for assistance from the region in highlighting the importance of NOVA to local fiscal directors. S. Cox agreed and offered to coordinate a discussion. She also provided the following updates:
 - Pathway Navigation plans are due 12.20.19. If you need an extension on the \$50k planning funds, notify S. Cox immediately. She will send an email out to all the CE Deans and Associate Deans with a current status for their college.
 - Faculty Institute: Funds will come in two contracts; faculty stipends and research support. M. Smith noted that all faculty that applied will be accepted.

Meeting adjourned at 10:33am

Call for Agenda Items for January 10, 2019; send to Molly Ash.

Next meeting: January 10, 2019; Mesa College, Room BT-101