

B. 2019 ACCOMPLISHMENTS AND CHALLENGES
2019 Accomplishments
2019 Challenges

C. TWO-YEAR OVERARCHING IMPLEMENTATION AND RESOURCE ALLOCATION PLAN

Detailed Description of Implementation Plan for 2020-2021

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Detailed Description of Resource Allocation Plan for 2020: \$100,000

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Detailed Description of Resource Allocation Plan for 2021: \$75,000

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D. 2020 FOCUS
2020 Goal(s)
2020 Outcomes
2020 Strategies

E. DETAILED 90-DAY ACTION PLAN – JANUARY to MARCH 2020

Specific Actions and Tasks	Timeline	Person(s) Responsible	Others Involved	Expected Results

F. EVIDENCE OF PROGRESS AND POSSIBLE ADJUSTMENTS (January – March 2020)

Evidence of Progress	Possible Adjustments

G. MEETING SCHEDULE

Date	Purpose	Who

H. COMMUNICATION PLAN

Stakeholder or Audience (who)	Message or Information (what)	Method or Approach (how)	Timing and Frequency (when)	Responsible Person (who)

I. SIGNATURES				
Role	Name	Title	Signature	Date
Project Lead (Dean or Vice President)				
CSSO				
CIO				
College President				