



SDIC Community College Dean's Council Meeting

August 9, 2019

9 – 10:30am

Mesa College, Rm. BT-101

MINUTES

Present: M. Ash, J. Ayala, A. Berry, D. Brown, M. Fritch, B. Gamboa, B. Herrin, R. LaMuraglia, B. Lane, J. Lewis, Z. Lindstrom, J. Lopez, L. McLemore, T. Ngo-Bartel, A. Perman, T. Recalde, N. Roe, M. Smith, A. Taccone, J. Tyler, K. Zant

Not Present: M. Romero, E. Silva, J. Lopez, C. Storey

D. Brown called the meeting to order at 9:05 a.m.

1. Welcome/Introductions

- Welcome to Kim Zant, Program Manager, Career Pathways

2. Minutes from 6.14.19

- Motion to approve by M. Fritch, second by J. Lewis, unanimously approved.

3. Program Recommendations

- No programs were submitted to Dean's Council for recommendation.

4. SDICCCA Fellowship

- Bridget Herrin, EdD, Acting Dean of Institutional Effectiveness, Mesa College presented on the SDICCCA Regional Fellowship Program whose purpose is to identify, recruit, train, and support a diverse group of current or prospective community college educators in their pursuit of part-time and full-time faculty positions as well as those interested in student services and administrative positions within community colleges in the region. The program is in need of marketing and recruitment for fellows for CTE positions. The full presentation which highlights the current model, key findings and value added is available [here](#).

5. Strong Workforce Implementation

- Student Success and Support: SWP Institute: T. Ngo Bartel shared that the planning team has been meeting regularly and has created key milestones for the project including specific details of the institute and roles and responsibilities of the researchers, faculty, and CE deans. Regional staff and the COE is developing an RFA that will be released on 9.23.19 to the researchers, the CE Deans and other senior administrators. The RFA will be due by 11.22.19. M. Smith shared that the funding to the research offices will be increased to \$200k over three years. The funding will be released to the

colleges once a completed RFA has been submitted and approved.

- Date for institute: In order to allow for more planning and time for colleges to recruit, the first convening of the institute is scheduled for February 28, 2020 and the second convening tentatively scheduled for fall 2020.
 - WBL/JP Hiring: B. Gamboa shared that all but two WBL Coordinators and JP Case Manager positions have been hired. B. Lane shared that IVC has hired their JP Case Manager.
 - PD Coordinator RFA: M. Smith shared that minimum qualifications have been added to the PD Coordinator RFA and it will be released to the CE Deans for recruitment in September.
 - Local spending: M. Smith shared that there is a concern at the Chancellor's Office that colleges are not spending their local funding. She suggested creating a simple model that categorizes how local funds are being spent so that the region may review it.
 - Pathway Navigation: M. Smith shared that we are missing a few reports from the colleges. She reminded the group that the first year (\$50k) is a planning year. Progress reports should reflect that planning for intake, differentiated orientation, and career planning before education planning and evidence toward preparing a strategic plan for developing common in-take, re integrated into the existing Guided Pathways framework. A detailed plan will need to be submitted before additional funding will be released.
6. K-12 SWP Component – Round 2: K. Zant reported that the application for round two will be available on 10.1.19, and available in NOVA on 11.1.19, and due on 12.16.19. She also shared that the regional priorities will be reviewed and discussed at the next Career Pathways workgroup meeting on 8.28.19.
- College district convening: M. Ash shared that there will be one K-12 training event for each community college district. The LEAs will be encouraged to attend the training hosted by the college district, but are welcome to attend training at any district. M. Ash will be reaching out to the colleges to confirm logistics.
7. Fiscal Agent Report: C. Gutierrez shared that some colleges still need to finish entering their fiscal reporting into NOVA. He pointed out that this is important so that the Chancellor's Office doesn't incorrectly assume that colleges are not spending their funds. He shared that although we will not spend out 2017-18 funding by 12.31.19, we will be allowed to continue spending out into the next year. He also reported that the regional plan update is due in January, but they aim to complete it in September. All K-12 projects have been approved and they are in the process of allocating funds. He announced that S. Fisher is now working 100% on SWP contracts in the fiscal agents' office.

Adjourned at 10:23 a.m.

Next meeting: **September 14, 2019** Mesa College - 7250 Mesa College Dr., San Diego, CA 92111 –Business and Technology Building, Room 101.