



**PORTFOLIOS:
SELF
EVALUATION
AND GOAL
SETTING**

My preparation for today

GOALS

Give background on the purpose of the portfolio assignment.

Suggest steps for creating portfolio assignment instructions and performance standards.

Reflect on strengths and weaknesses of portfolio assignments.

ASSUMPTIONS

Your students regularly do low-stakes assignments in preparation for major assignments.

You want students to take ownership of their learning.



HELLO!

I am April Cunningham

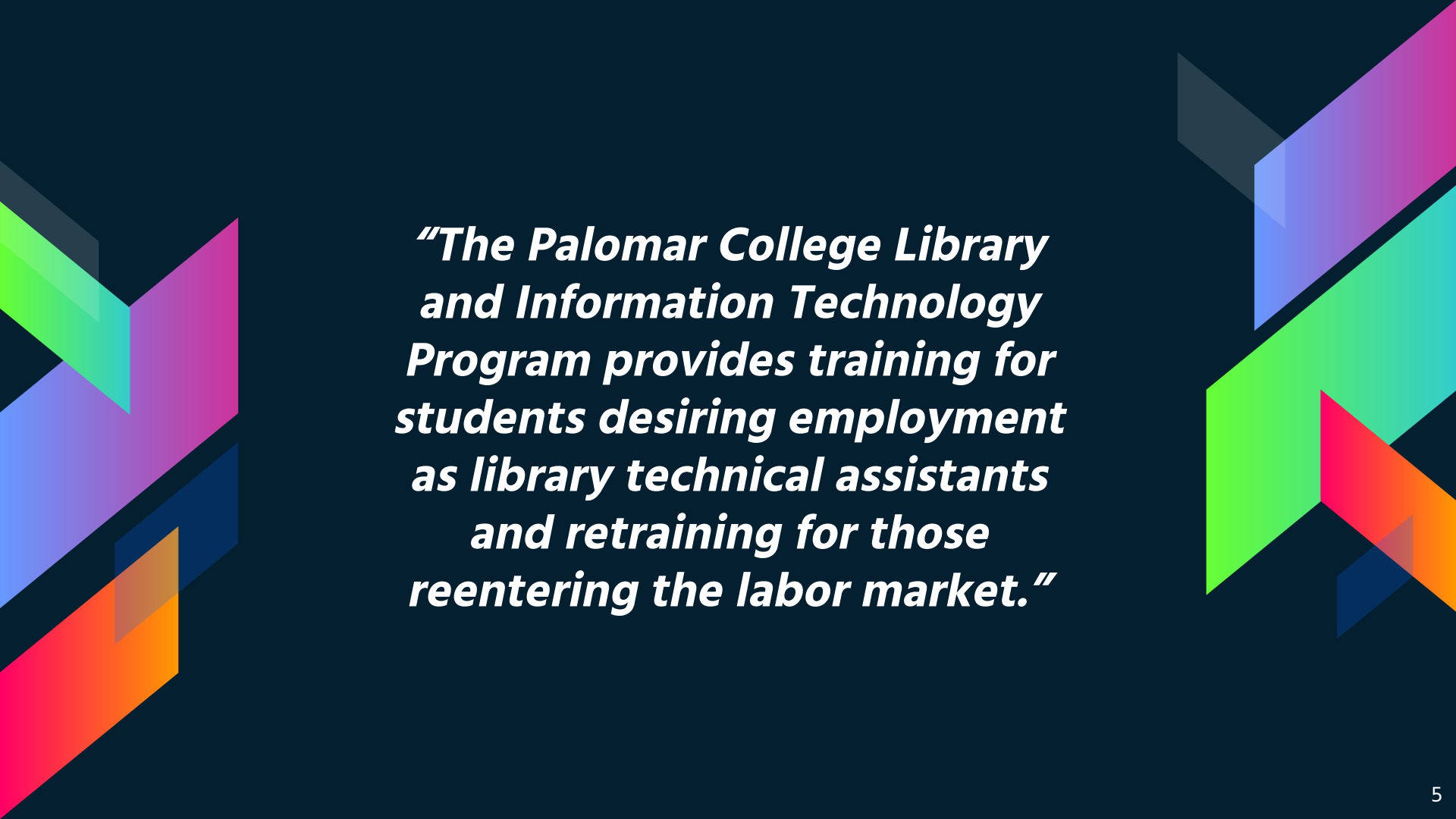
Information Literacy & Instruction Librarian

Palomar College



1. **BACKGROUND**

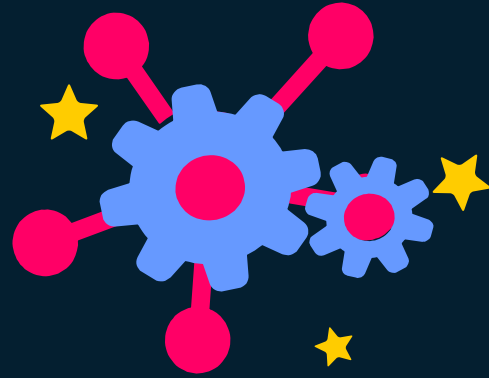
The program, the students, and my goals



“The Palomar College Library and Information Technology Program provides training for students desiring employment as library technical assistants and retraining for those reentering the labor market.”



The RP Group Says



Students succeed when they feel:

Focused

Valued

Directed

Connected

Nurtured

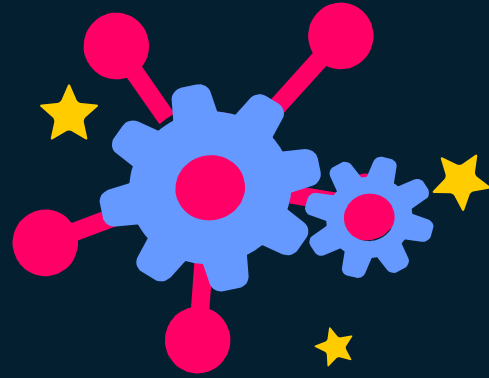
Engaged

My Goals for Students

- › Gain confidence
- › Communicate professionally
- › Set goals and make a plan for achievement

Workplace context: Library Techs often have to work independently without much supervision. Annual reviews are common.

Link to worksheet:
<http://bit.ly/Reg10ws>



Goals

What goals are meaningful for your field
and your students?

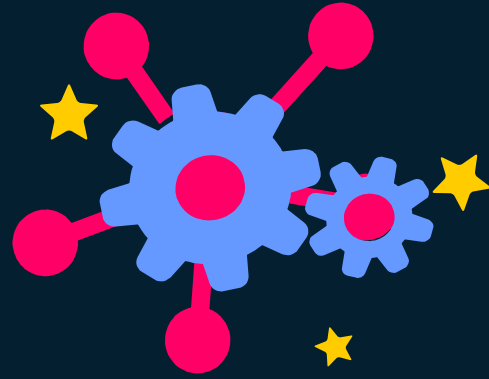


2. CREATING THE ASSIGNMENT

The framework, instructions, and format

The Assignment Framework

- › Students write a discussion post each week.
- › In each portfolio the student selects one or more discussion posts and at least one response or reply for 3 total work samples.
- › Students complete 3 portfolios during the semester and assign their own grade for each.



Assignments

What are the low-stakes assignments that students do regularly in your classes?

The Assignment Instructions

- › Use the rubric I provide to select best work samples.
- › Answer evaluative questions about each work sample.
- › Connect the skill practiced in each sample to workplace expectations.
- › Set goals for performance improvement.

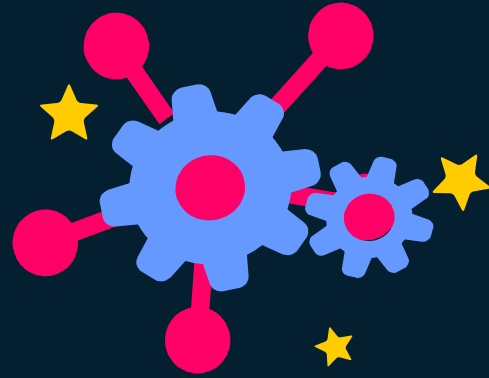
The Rubric, i.e., how students know if you did their work well

Dimensions

- › Completeness
- › Accuracy
- › Clarity
- › Synthesis

Performance Levels

- › Advanced Expert
- › Emerging Expert
- › Developing
- › Beginning
- › No Evidence



Dimensions

What dimensions and performance levels would be meaningful for your field and your students?

The Portfolio: Examples of Reflection Questions

The Class

What are the strengths/weaknesses in terms of meeting the course requirements?

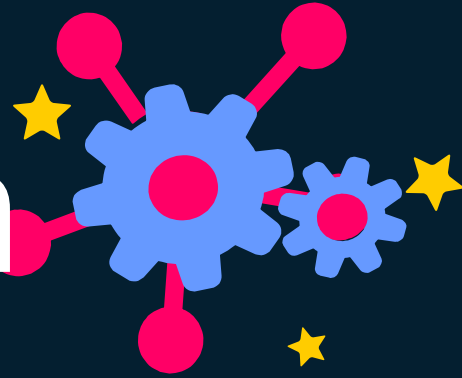
The Workplace

What are the strengths/weaknesses in terms of how you are preparing yourself to meet your [library] work goals?

Setting Goals

List 2-5 [public services] learning goals you have set for yourself based on your experience in this class and list the steps you will take to achieve each goal.

Reflection Questions



What class, workplace, and goal-setting questions would be meaningful for your field and your students?



3. **CONSIDERATIONS**

Strengths, weaknesses, and my goals for improvement

Strengths

- › Focused -- eye on the prize of library work
- › Directed -- have a goal and know how to achieve it
- › Valued -- recognizing students' skills and abilities
- › Engaged -- students have to reflect on whether or not they have effectively participated

Weaknesses

- › Nurtured? -- students may not feel that I'm a big enough part of this process which might lead some to believe that I don't care
- › Connected? -- the portfolio is very individual, though the discussion assignments on which they are based are meant to connect students

Students' feedback

- › It's hard to give myself full credit, but the rubric gives me evidence so I can
- › It's hard, but useful to look back at work I've already done
- › It pushed me to find areas for improvement even in my best work
- › It gave me a more critical way to evaluate my work rather than just receive a grade for my work
- › It was tedious because I was already very aware of how the assignments served or did not serve my library goals



**Thoughts?
Questions?**

Credits

Special thanks to all the people who made and released these awesome resources for free:

- › Presentation template by [SlidesCarnival](#)
- › Photographs by [Startupstockphotos](#)



THANKS!

Let's keep in touch.

You can find me at:

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