



## SDIC Community College Deans Council Meeting

June 14, 2019

9 – 10:30

Mesa College

### MINUTES

Present: M. Fritch, N. Roe, J. Tyler, B. Lane, A. Berry, A. Perman, T. Ngo-Bartel, E. Silva, M. Romero, B. Gamboa, C. Storey, D. Brown, M. Smith, J. Lewis, G. Bulkin, E. Helscher, K. Graham, J. Lopez, L. McLemore, Z. Lindstrom, M. Ash, B. Price, T. Recalde, L. Wisdom

Not Present: R. LaMuraglia, A. Taccone

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D. Brown called meeting to order at 9:05am

1. Welcome/Introductions

2. Minutes from 5.10.19 (*handout*)

**Unanimously approved.**

3. Program Recommendations

- Program approval process (*handout*)

T. Ngo-Bartel reviewed the Program Recommendation Process and requested any additional feedback. She mentioned that the COE is willing and able to help communicate the importance of LMI to campuses if needed. M. Fritch clarified that the next steps are for CE Deans to inform their campus curriculum committee of the Program Recommendation Process if they are not already familiar with it. T Ngo-Bartel offered that the COE is willing to do exploratory program requests as well as data requests if CE Deans hear of emerging industry needs. The Program Recommendation Process will be presented to the committee at a later meeting for adoption.

- Program recommendations

**San Diego Miramar College**

- Hawthorne Technician Apprenticeship Program

J. Lopez stated that Miramar is proposing an apprenticeship program in collaboration with employers and with the help of an apprenticeship grant. The new courses are in collaboration with Catapillar Inc. There are a small amount of apprentices for now but that number is projected to grow. The program is 11 courses (32 units) for the Certificate of Achievement with an Associate of Science degree option. The program will also be approved by the Department of Apprenticeship Standards.

- 300-Hour Registered Yoga Teacher

B. Gamboa said that the program would have three levels of courses. Yoga Aligns is the certifying body. The 200 level program leads to employment as yoga instructors for big gym businesses, while the 300 level program leads to private business studios (includes a course for entrepreneurship). The internship requirement is embedded into the 270 course.

M. Fritch motioned to recommend, T. Recalde seconded, **unanimously approved**.

#### **Imperial Valley College**

- Correctional Science: Corrections Officer  
B. Price added courses to supplement the Corrections Program already in place. IVC received additional funding from the State of California, Workforce Development in Economically Stressed Communities fund, to add courses to the program (fire arms, report writing) to make students more employable.

#### **Southwestern College**

- Yoga Teacher Training - 200 Hour  
J. Lewis specified that this was an entry level program.
- Associate in science (Film, Television Media Arts)
- Certificate of Achievement (Film, Television Media Arts)  
G. Bulkin stated that the program streamlined the various degrees and certificates and has an ADT - Film, Television Media Arts for Transfer.

M Fritch motioned to recommend, **unanimously approved**.

**Action Item:** L Wisdom will put the Film, Television, Media Arts submissions back into drafts so the name of the program can be changed.

#### **Palomar College**

- Social Work and Human Services  
M. Fritch indicated that the courses were not new courses; the program is just being re-packaged.

J. Lewis motioned to recommend, T. Recalde seconded, **unanimously approved**.

#### **San Diego Mesa College**

- Health and Wellness Coaching  
K. Graham shared that this program meets an emerging trend in the industry. Industry representatives indicate a deficit in this area. ACE and National Board for Health and Wellness Coaches are the certifying boards. There is only one community college in Colorado offering this certification in the United States.

M. Fritch motioned to recommend, T. Recalde seconded, **unanimously approved**.

#### **4. Strong Workforce Implementation**

- Student Success and Support: SWP Institute (*handout*)  
M. Smith shared that the region's leadership including CEOs, CIOs, and ROC all are in support of the

new investment in retention, success and support. B. Gamboa announced that the region's CSSO group has a new leader from MiraCosta and he will make the connection and share our new investment. There was a meeting with the researchers this week and one researcher from Miramar and one researcher from IVC expressed interest in working on designing the SWP Institute. The next step is to move forward with development with the assistance of the two researchers and faculty members. Faculty from IVC, Mesa and Grossmont volunteered to participate. The first development meeting will take place before the end of June. The region will reimburse IVC participants for their travel. M. Smith will also reach out to GP Coordinators to share the new investment and invite them to participate. CE Deans chose September 27, 2019 as the date for the first convening.

**Action Item:** C. Yerkes will send the customizable flyer to CE Deans and will include a deadline in the email for faculty participants to be named/registered by.

- WBL/JP Hiring (*handout*)

B. Gamboa presented the hiring status for each of the colleges' WBL Coordinator and Job Placement Case Managers (JPCM). **Most of the colleges have hired their coordinators and case managers.** Miramar and Palomar are already realizing the value of the JPCM on their campuses.

**Action Item:** A Berry will email L. Wisdom and B. Gamboa the name and email of the WBL Coordinator. J. Tyler mentioned that City also has a prospective JPCM coming July 1 and will notify L. Wisdom and B. Gamboa of their name and email.

- PD Coordinator RFA (*handout*)

M. Smith asked about the timeline for releasing the PD RFA. There was clarification that the position could be 1-2 faculty on release time from a college(s) to coordinate the region's professional development offerings. M. Fritch suggested adding minimum qualifications to the RFA before release. M. Smith suggested releasing the RFA in fall during flex activities; there will be an update to the start date from July 1 to a later date.

- Technology

B. Gamboa provided an update on the Jobspeaker pilot for WBL and job placement. The colleges are extending the pilot until November, which will allow students and faculty to be involved and to test different processes. The WBL/JPCM Workgroup is focused on finalizing the job placement and WBL process maps, which are nearly complete. He shared that the employer engagement process map is more complicated because there are many different processes to consider and that it will be a focus of the workgroup retreat on 6.26.19. The technology timeline also showed the plan for Career Exploration and Student Success Tools/Technology with research by WestEd in June, a summary in July, and workgroup 3 evaluating the products in order to develop recommendations for the region in August.

**Action Item:** L. Wisdom will email the criteria that was used to evaluate the Jobspeaker tool.

- Feedback from CEOs (*handout*)

M. Smith

M. Smith stated that we need to address all of the CEO feedback that was shared at the February 4 presentation. Several of the items have already been addressed. Palomar has a Credit for Prior Learning grant with a meeting scheduled for October 6. Many of the colleges in the region received the Improving Online CTE Pathways Grant Funds. Each of the items will be reviewed during the Implementation Committee meeting and will be brought back to the Dean's Meeting agenda.

**Action Item:** A. Perman will serve as the lead on the online CTE Pathways grant project and will

convene the college's coordinators to discuss regional applications for this project.

- Data collection (leading indicators)

B. Gamboa

B. Gamboa reviewed the four areas of data collection: marketing, data/research, employment readiness and job placement, guided career pathways. The data is being collected for the September 9 CEO meeting. There will be a brief survey sent to the CE Deans to collect data that is not available from other sources.

**Action Item:** B. Gamboa will send the survey to the CE Deans with the deadline to return by August 1.

#### 5. Fiscal Agent Report

- 17-18 Extensions

S. Cox requested that campuses submit their extension request as soon as possible. S. Cox wants to know realistically where colleges are with their PN project spending.

M. Smith announced that the state miscalculated the 17% incentive funding for 17-18 and 18-19 and that will result in a decrease in funding for MiraCosta, SDCCD, and the region. The CCCCO will send out a memo stating all of the particulars. The reduction will be approximately \$400K for the region.

#### 6. Other

- Faculty Minimum Qualifications (*handout*)

<https://swp-library.myworkforceconnection.org/resource/june-14-2019-deans-council-meeting/>

M. Smith presented the toolkit for the faculty minimum qualifications. This work is a result of the SW Task Force recommendation to improve hiring process of career education faculty. D. Brown suggested sharing the information with respective HR departments.

- Approve 19-20 Calendar (*handout*)

L. Wisdom presented the 2019-2020 Deans Council calendar. She asked that the Deans identify which Friday to meet in February due to the holiday weekend.

Next meeting **August 9, 2019** Mesa College - 7250 Mesa College Dr, San Diego, CA 92111 – NEW Business and Technology Building, room 101.