

SAN DIEGO & IMPERIAL COUNTIES COMMUNITY COLLEGES

SDIC Community College Dean's Council Meeting

May 10, 9 – 10:30

Mesa College

MINUTES

Present: A. Taccone, B. Gamboa, T. Recalde, L. Wisdom, M. Smith, J. Bond, B. Lane, D. Brown, J. Lewis, A. Berry, A. Perman, M. Ash, M. Romero, Z. Lindstrom, T. Ngo-Bartel, IVC chair of Public Safety, J. Lopez, B. Price, N. Roe, L. McLemore

Not Present: E. Silva, C. Storey, J. Ayala, J. Tyler, M. Fritch, R. LaMuraglia

D. Brown called meeting to order at 9:05

1. Welcome/Introductions

2. Minutes from 3.8.19 (*handout*)

Motion to approve the minutes by A. Taccone, second by J. Lewis; **unanimously approved.**

3. Program Recommendations

- LMI Protocol/Timing (*handout*)

D. Brown reminded Deans about the process for submitting program proposals. Colleges are submitting programs through their local curriculum process before receiving LMI from COE. M. Smith reminded deans about the intent of new programs to be based on local LMI. T. Ngo-Bartel provided the flow chart that describes the process for submitting a new program. T. Recalde spoke about the challenges of the online system skipping over the step of colleges submitting an intent to submit a program first. D. Brown suggests having intent and LMI placed on the agenda first.

ACTION ITEM: Deans will have a conversation with their local curriculum committee and T. Ngo-Bartel will amend the flow chart and email it out to the deans.

- Annual Credit Course & Program Certification Clarification

A. Taccone presented the credit course and program certification sign off requirements. M. Smith posed the question of *why does CE have to be signed off by the state but credit and noncredit can be approved locally?* M. Smith suggested that the Dean's Council propose policy changes so CE programs could be approved locally. M. Smith asked T. Recalde to present this idea to CCCAOE.

ACTION ITEM: A. Taccone will send the memo to T. Recalde who will present the proposed policy change to CCCAOE.

The following programs were presented for recommendation to the CCCCCO:

City College

- Interaction Design - A.S. Degree
- Interaction Design - Certificate of Achievement
- Green Building Energy Professional - A.S. Degree
- Green Building Energy Professional - Certificate of Achievement

MiraCosta College

- Medical Office Clinical and Administrative Professional –Certificate of Achievement

Imperial Valley College

- Microsoft Office - Certificate of Achievement

Motion to recommend the programs by J. Lewis, second by T. Recalde; **unanimously approved.**

4. Strong Workforce Implementation

- Student Success and Support: SWP Institute (*handout*)

Early Fall, Flyer, RFA

M. Smith provided an update on the new investment for student retention, success and support. The new investment has been presented to ROC, CEOs, CIOs, and researchers and all groups support the investment. The investment includes two convenings and one research-based project, and includes an investment in local research departments. One million dollars will be invested in the local research offices (\$50K per year for two years to each of the colleges); faculty will get paid a stipend of \$2k (\$250 for 1st convening then \$1750 for the 2nd convening and project completion). The first convening will provide an overview of the project. Research questions will guide the project and development of the workplan. In the second convening faculty will share their workplan and provide a sample of the resource request. Faculty will be included in the development of the project. Z. Lindstrom suggested that faculty present a lesson plan that can be shared as a best practice and becomes a regional resource. M. Smith will invite regional Guided Pathways representatives to provide feedback on the project. The first convening will be early fall with the second in early spring. A. Berry suggested presenting this project to the CSSOs; B. Gamboa and C. Estrada-Howell will reach out to the CSSOs. In order to receive funding for research, colleges need to get 20 faculty to participate. Z. Lindstrom suggested involving college PD coordinators. B. Gamboa suggested recruiting one faculty per college to assist in the design. A Save the Date flyer will be created and sent out to deans to recruit faculty.

ACTION ITEM: L. Wisdom will send out the flyer, and Deans will recruit one faculty to aid in the design of the process (they will be paid over the summer). B. Gamboa and C. Estrada-Howell will reach out to the CSSOs

- WBL/JP Hiring (*handout*)

B. Gamboa presented the most up to date information about the WBL/JPCM hiring on each campus. He requested that each college provide an update on their hiring.

ACTION ITEM: Deans will email B. Gamboa and L. Wisdom of any updates to hiring.

- Program Mapper– Wave 2

B. Gamboa shared that Bakersfield College asked if our Region was interested in participating in the next

iteration of the Program Mapper project. J. Lewis asked if GP leads were presented with the opportunity. College commitment is to provide a team (dean, instructional faculty, GP leads). The group determined that all of the colleges are not ready. The group would like two months' notice before the next project begins in order to have the discussion with the colleges. .

ACTION ITEM: M. Smith will email Criag Hayward.

- PD Coordinator RFA (*handout*)
M. Smith presented the RFA and asked for feedback.
- WestEd Article (*handout*)
M. Smith presented the article written in partnership with WestEd. Six presidents provided quotes for the article. A media plan to disseminate the article is being developed with WestEd and Civilian. The state is asking regions to develop a strategy. The San Diego/Imperial presidents wrote a letter to the Legislature and the Chancellor's office about the proposed cut to the budget; the article was included.

ACTION ITEM: L Wisdom will send the link to the article on the new resource page

5. Fiscal Agent Report

- Regional Plan (*handout*)
S. Cox shared the 2019-2020 Regional Plan which highlights the regional investments. She encouraged all reporting to be done in NOVA. Job Placement, WBL, etc., should all be reported on locally within NOVA. The next wave will hopefully be putting projects into NOVA without an RFP process.
- 17-19 Extensions
S. Cox stated that the WBL assessment project is done so there will be no extensions. For the JPCM project, extensions will be considered if a permanent position is hired by June 30 or the position is currently in the queue and will be filled by Dec 2019; also need to have been doing work on the other deliverables. The 18-19 allocation will be reduced if extensions are permitted.

ACTION ITEM: S. Cox will submit this in writing to Deans.

6. Other

- WBL Summit (*handout*)
L. Wisdom shared information about the WBL Summit; asked Deans to share the flyer, and announced that registration is open.
- Counselor Conference
L. Wisdom reported that the conference will be held on November 13 at the Sheraton. She asked for volunteers to join the Advisory Committee to help set the theme and find presenters for the content focus. A. Berry and J. Lewis volunteered.

ACTION ITEM: Deans will email L. Wisdom the names and emails of anyone on the campuses who would be good contributors to the advisory committee.

Next meeting **June 14, 2019** Mesa College - 7250 Mesa College Dr, San Diego, CA 92111 – NEW Business and Technology Building, room TBD.